



## Terms and Conditions

### **Mothers' Day Saltwater Craft Fair - Sunday, 12 May 9am to 2pm at the Darwin Waterfront**

- Completed application forms along with images of your work (max. 5) must be received by 5pm, Sunday 31 March 2019.
- Applications will be reviewed by Tactile Arts. You will be notified by email as to the success of your application by 5pm, Friday 5 April 2019.
- Should your application be successful, you will be provided with an online booking link for payment.
- All payments must be received by 5pm, Tuesday 30 April 2019.

#### **Cost**

- The Mothers' Day Saltwater Craft Fair is open to current Tactile Arts members only (membership can be paid online and is subject to board approval). 4m x 4m Tiwi Top (shared, two stalls under one marquee) \$90 full/\$75 conc. per stall, 3.6m x 3.6m Hi Top \$165 full/ no conc., 8ft Trestle Table (without marquee, in shaded area) \$70 full/\$60 conc.
- No refunds/credits or transfers given unless Tactile Arts deems your application unsuitable, whereby a full refund will be given.

#### **Sites**

- Saltwater Craft Fair sites - 4m x 4m Tiwi Top: 2 sites, 2 x 8ft tables & 2 x chairs (1 of each for each site within) 3.6m x 3.6m Hi Top: 1 x 8ft trestle table and 1 x chair, 8ft Trestle Table without marquee, in shaded area, 1x chair. Each site holder is responsible for his/her fittings, please bring additional chairs/tables if required. Sharing of your site is accepted after primary site holder has paid full cost, but all parties need to complete their own form and be current Tactile Arts members.

#### **Items for sale**

- You acknowledge that you are the stall/site holder and assert that you have made all the items offered for sale on your stall.
- You do not have any imported goods and/or goods made by other crafts people not identified on the original application for sale on the stall.

#### **Access**

- The Saltwater Craft Fair runs from 9:00am to 2:00pm
- Vehicle access is limited. We cannot guarantee volunteers will be present please bring a support person to help with trollying goods to your stall.
- Setup from 7:00am to 8:30am. Pack down from 2:00pm, this ensures that the craft fair looks inviting & is a viable operation for all stall holders.
- Set-up/Pack down Access where appropriate as directed by fair coordinators. Briefly park your vehicle (preferably with a driver remaining) to drop off stall items at the access point into the parklands, accessible from Kitchener Drive (the driveway is on the left just before the first speed bump). This point is barricaded with a chain gate and requires Darwin Waterfront staff member to allow access. If your craft items are in large plastic containers they can be easily carted on trolleys with the help of our volunteers to your stall site. Parking available at the Waterfront & \$5 basement parking at Convention Centre.
- No vehicle access will be permitted on the day, unless it is agreed and arranged prior.



### **Advertising**

- Tactile Arts will endeavor to promote the Saltwater Craft Fair as widely as possible via website, Facebook, Instagram, newspaper, radio, community announcements, tourist agencies, flyers, and banners and in conjunction with The

### **Darwin Waterfront**

- Images of previous Craft Fairs may be used to promote the event.

### **Visitation**

- While all efforts will be made to widely promote the Saltwater Craft Fair at the Darwin Waterfront to visitors and locals alike, each stallholder needs to understand that they are participating in this activity of their own free will. All participants therefore acknowledge that the Darwin Waterfront Corporation and Tactile Arts and any other entities involved DO NOT promise or guarantee minimum visitation numbers or revenue targets.

### **External promotion**

- Stallholders wishing to promote activities external to Tactile Arts may do so only with prior approval from the Office Manager or the Tactile Arts Board
- Approval will be dependent on the promotion not being in conflict or competition with the objectives and activities of Tactile Arts

### **Behavior**

- Stallholders must not act in an offensive manner or make excessive noise or nuisance
- Conflict between stallholders should be referred to the coordinator and must be resolved in a quiet and orderly manner
- Abusive behavior towards the public, Tactile Arts staff & volunteers, Darwin Waterfront staff, or other stallholders will not be tolerated under any circumstances. Offenders will have their stall immediately closed, will cease trading and will be banned from future Tactile Arts events.
- Alcohol and tobacco of any kind are not to be sold at the Saltwater Craft Fair.

### **Cancellation**

- Darwin Waterfront Corporation/Tactile Arts has the right to cancel the event due to security/safety concerns, structure malfunctions and weather conditions. Due notice will be given should cancellation be required.
- Should the event be cancelled, the Darwin Waterfront Corporation/Tactile Arts will endeavor to reschedule the event for the next practical date and time.
- Darwin Waterfront Corporation/ Tactile Arts will not be liable for any loss or resources (equipment, suppliers, performers, staff etc.) if a cancellation or postponement decision is made.

### **Liability and Risk**

- The stallholder acknowledges and accepts that participation in the event may expose he/she or their employees to the risk of damage, loss or harm.
- The stallholder acknowledges and agrees that he/she will not hold the Darwin Waterfront Corporation/Tactile Arts responsible for any damage, loss or harm as a consequence of its participation in the event.
- The stallholder indemnifies the Darwin Waterfront Corporation/Northern Territory Government against any damages or accident claims that may arise as a result of participating in this event.



- The stallholder agrees to conduct a comprehensive risk assessment for activities and services/products for sale.
- All activities undertaken by the stallholder must comply with current OH&S regulations and all safety measures must be in place to prevent potential dangers such as trip hazards.
- Darwin Waterfront Corporation/ Tactile Arts recommends the stallholder seek professional advice concerning the risks and relevant insurances relating to its participation in the event, for example, insuring items loss, theft or damage at the event venue or site.

### **Membership and Insurance**

- Tactile Arts holds appropriate public liability insurance which will cover stallholders who are members of Tactile Arts. All successful applicants are required to be current members of Tactile Arts by 30 April 2019.

### **General Precinct Requirements**

- No glass or alcohol is permitted at the event
- All instructions from the Darwin Waterfront Corporation/Tactile Arts are to be adhered to.
- The stallholder must ensure the areas they are working within remain clean and tidy.
- The site must be returned to a neat and tidy condition otherwise the stallholder shall reimburse the Corporation for any additional cleaning required.
- The stallholder will be responsible for any damage to the site, including any irrigation, infrastructure and fixtures within the period of hire and shall reimburse the Darwin Waterfront Corporation for any repairs.
- Finally, we recommend ALL stallholders bring their own water, sunscreen and mosquito repellent for use on the day.