

# Manufacturing Operations Program Manager

**Requisition #: 1026**

**Contact at Depict:**

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**Where; Depict Inc. Redwood City, CA, USA**

Benefits Offered:

**401K, Dental, Life, Medical, Vision**

Employment Type

**Full-Time**

**Why Work Here?**

**“Depict is the world’s most considered digital art experience.”**

**Summary of Position:**

The Manufacturing Operations Program Manager is responsible for the technical coordination and support of daily operations activities and engineering development projects related to LCM (Liquid Crystal Monitors) for ART. This position will also be responsible for working closely with our CM (Contract Manufacturing) at domestic and overseas (mainly in China) to define requirements, set deliverables, and provide status throughout the product build-plan(s) and project(s).

**Key Responsibilities:**

- This position must be a fearless organizer who is ready to work with the highly skilled MFG/Hardware engineering teams, as well as every other functional area involved in CM’s Development, in order to identify and resolve potential risks to the schedule and/or to the quality of the product.
- The Program Manager needs to have a strong understanding and mastery of Product Development processes and systems used to track all corresponding activity, from part design and Cross-functional communication skills and experience are essential.
- The Program Manager will be expected to communicate frequently with our CEM suppliers and partners to define requirements, develop specifications, present solutions, and manage expectations on project deliverables.

**Required Education/Experience:**

- Minimum AA/AS degree required.
- 4+ years of project management experience.
- Program Management training, such as PMP certification, desirable but not required.
- Experience with Agile or/and Arena Data-base extremely desirable.
- Experience interfacing with cross-functional product development teams.
- Experience with full project lifecycle, including requirements, planning, reporting, and budget management.

**Skills and Attributes**

- Excellent communication skills, both verbal and written, with the ability to facilitate meetings.
- Self-motivated and proactive with demonstrated creative and critical thinking capabilities.
- Experienced with document control, design history records and source control.
- Experienced with ECO, CAPA, SCAR and RMA Processes.
- Very organized with superior attention to detail.
- Excellent MS office skills including PowerPoint, Excel and MS Project.
- Must be willing to travel 15% (once a year) to support our CEM(s) around the world when required.

**Physical and Sensory Requirements:**

- Candidate must be able to sit for long periods of time to perform duties.