

5/8/23



(For store use only. Please leave blank.)

Account No.	Name:
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Consignment Contract

Our process:

- We accept new items on Tuesdays & Thursdays by appointment only.
- All items must be clean and in good condition (8/10). If items are scratched, stained, or damaged, they will not be accepted.
- We do not take items exposed to heavy smoke or pet hair or urine.
- For insurance purposes, **consignors must arrange assistance to load furniture in/out of the store.**

Consignment Terms

1. Your items are staged, marketed, and sold on consignment - both in store and on our website. As the consignor, you receive 40% of the sale (no HST).

Please Initial
2. Items are consigned for a period of 150 days (**5 months**) with multiple automatic markdowns during the consignment term.
 - After 30 days the price is reduced by 15%
 - After 60 days the price is reduced by an additional 15% (30% off)
 - After 90 days the price is further reduced an additional 10% (40% off)
 - After 120 days the price is further reduced an additional 10% (50% off)

Please Initial
3. The Carson House reserves the right:
 - To negotiate a selling price, in good faith, on offers made by customers regardless of the automatic markdowns.
 - To include your items in discount promotions at any time during the term.

Please Initial
4. All items dropped off are left with us with the intent to consign. We do not price items on the spot or from photos. Prices are set once the items arrive and are inspected.

Please Initial
5. If you wish to reclaim items before the contract period ends, there will be an early termination charge of 10% of the starting price.

Please Initial
6. The decision to decline an item is based on several factors including condition, marketability, etc. For declined items we will contact you by email or phone to arrange pick up within 7 days, or items will be donated.

Please Initial
7. Once your items are processed, you will receive an email invitation to the **Consignor Access Portal**, which provides visibility to your account activity and the status of your items (active, sold, & 'in grace' items, expiry). Be sure to select an appropriate date period when viewing account.

Please Initial

IMPORTANT: It is the Consignors responsibility to monitor their account.

We do not contact you when items have sold or are about to expire.

8. **Once an unsold item expires** (5 mo), Consignors are granted a 2 week 'In Grace' period to pick up their item(s) and/or contact us to extend the agreement. If this does not happen, ownership changes (Converts) with the item becoming the property of The Carson House. Please provide 24hrs notice when picking up your expired pieces.

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Once your item sells:

Consignors are paid once their item(s) sells. Proceed cheques can be picked up on the 15th of each month, for the previous month's balance. An additional 10% will be added to your proceeds should you use it towards an item(s) in the store.

Please Initial

A \$1.00 processing fee is applied to each cheque payout. Unclaimed, lost, or stale dated cheques will not be re-issued.

Please Initial

The Carson House has the right to photograph the item(s) being sold and retain the images for use in any materials i.e., website and literature.

Please Initial

Liability

This is a consignment store where customers are able to handle items. We do our best to safeguard your pieces and are not responsible for damage or loss.

Our store is also not liable for loss of consigned items due to; fire, theft, natural disasters or any other unforeseen circumstance. TCH is not responsible for the wiring of lamps or fixtures.

Please Initial

This agreement is subject to change without notice.

Information Required from You - The Consignor – Please Print Clearly

First Name:	Last Name:
Street Address:	Home Phone:
Apt. / Unit:	Cell Phone:
City: Postal Code:	Email:
Are there any pets in the home? Yes / No	Have the items been exposed to smoke? Yes / No
How did you hear about us?	Please check to 'Opt Out' of the Newsletter <input type="checkbox"/>

By signing this document, I understand and agree to all terms and statements made in this contract.

Signature

Date

The Carson House www.thecarsonhouse.ca
Upscale Consignment Furniture & Home Décor
1640 Bath Rd., Kingston K7M 4X6 Phone 613 389-2278

