



## Co Branding Terms and Conditions

These Terms and Conditions are designed to provide you with a detailed understanding of the working mechanism, trading terms and conditions for Co Branded Klean Kanteen. This will protect the interests of all parties and ensure that we are able to provide you with the highest possible level of service.

1. All prices are as per our current price list or, where appropriate, as advised under specific separate written quotation or contract.
2. All prices are in £Sterling excl. VAT.
3. Orders supplied on a pro-forma basis will not be processed until receipt and clearance of full payment.
4. Payment of 50% of the total order is required for approved credit accounts at the time an order is placed. The remaining 50% is required within 30 days of the invoice date.
5. We do not accept any cancellations or returns of an order.
6. Minimum order quantity is 50 pieces for UK supplied orders. For factory direct orders, the minimum order is 550 pieces.
7. All artwork must be supplied in the specified format. (see Artwork Checklist)
8. The client is responsible for verifying the quality and accuracy of the supplied electronic artwork.
9. Where artwork cannot be supplied in the specified format there will be a charge of £30.00 to create or amend artwork to confirm to the required format.
10. Standard lead-time for UK supplied orders is around 4 weeks from receipt of approved artwork. Lead time for factory direct orders will be advised prior to a formal order being received.
11. Clients should be aware that it may not be possible to accurately replicate very fine detail.
12. We require a minimum of 5 days' notice prior to despatch of any change of address, which must be confirmed by email.
13. We do not accept liability for late delivery where production is delayed whilst waiting for artwork, approval or clearance of payment. In some circumstances a delayed response from the client may necessitate upgrading the job to an Express Service, in which event additional charges will apply.
14. All claims for damaged goods during transit, short or incorrect delivery must be notified in writing and received by Whitby and Co within seven days of despatch. Claims received after this time will not be accepted.
15. If a Co-branded product becomes defective, this can be returned to us under the normal warranty procedure. If the bottle is replaced, it will only be replaced with a non Co-branded product as we do not hold spare stock of Co-branded products.