



RENTAL POLICIES

PAYMENTS: Required prior to pickup or delivery

CANCELLED ORDERS: 25% restocking fee based on one week rental

PURCHASE ORDER ACCOUNT REQUIREMENTS: Credit one sheet & insurance certificate

PURCHASE ORDER PAYMENT TERMS: Net 10 days beginning on pick-up date

PROP LOSS POLICY: Replacement charge is up to 100 times the rental cost

PROP DAMAGE POLICY: Cost of repair, plus a weekly rental fee while the item is being repaired

INSURANCE BINDER:

A) Include “certificate holder is named as additional insured as respects to general liability and automobile liability, and loss payee as respects to props, sets, wardrobe and loss of use / rental leased to the name insured”

B) Must be issued by the production company’s insurance agent, listing Gil & Roy as loss payee

C) Emailed to Accounting@Gil&RoyProps.TV prior to items leaving the property

PICK-UP & DROP OFF:

Hours 7AM to 6PM weekdays and 8AM to 5PM on Saturdays

Loading & unloading assistance can be arranged for an additional fee and a signed waiver

We require moving blankets and ratchet straps to secure the items properly in your vehicle. We offer rentals on these items as well.

DELIVERIES:

Deliveries & pick-ups are available - inquire with your sales associate for a quote

2805 Gilroy Street Los Angeles CA 90039

accounting@GilAndRoyProps.TV

323-664-2322