

## Gas Lift Replacement

**Step 1.** Removing the Base: Take off the Base by turning the chair so that the seat is on the floor or table. Lift the base upwards while hammering the outer ring of the Gas Lift NOTE: turn the hammer sideways (as pictured) to prevent damaging the Gas Lift clip; Set aside.

**Step 2.** Removing the Gas Lift: To take the Gas Lift out grip the larger portion of the cylinder, using your hammer strike the 4 rivets in each corner of the Mechanism (square plate that the Gas Lift is inserted into) while pulling up. Alternate where you strike the rivets. Note: by moving to the opposite corners of the plate this prevents the Gas Lift from becoming jammed into the Mechanism, thus being harder to remove.

**Step 3.** Removing the Column Cover\*: If there is a Column Cover on the Gas Lift, remove it by pulling it up and off; Set aside.

\* Not all chair models have a Gas Lift Column Cover.

**Step 4.** Place the narrowest end of the gas lift into the hole in the bottom of the mechanism.

**Step 5.** Take the base and place it over the end of the gas lift.

**Step 6.** Turn the chair upright and test the function of the gas lift by lowering and raising the seat.

