



VAC Volunteer Registration

Name: _____ Date _____

Email : _____ Phone Number: _____

Are you seasonal? Yes _____ No _____ If yes, what months are you in Charlotte County?

Jan ___ Feb ___ Mar ___ Apr ___ May ___ June ___ July ___ Aug ___ Sept ___ Oct ___ Nov ___ Dec ___

Consignment Eligible? _____ Yes _____ No _____ Contract Date _____

Volunteer Interests: Check all that apply:

- _____ **Front Desk** Weekly Commitment - Requires a welcoming personality and strong computer skills & data entry.
- _____ **Gift Shop** Weekly Commitment - Includes sales assistance, cleaning, dusting, other gift shop related needs. Inventory needs in the Art Supply Store.
- _____ **Art Receptions** Usually Thurs. 5-7PM. Includes greeters staffing various tables (food, bar, other)
- _____ **Exhibit Prep** Monthly Commitment Includes receiving and hanging, & prepping artwork for judging.
- _____ **Special Events** Hours and days vary Includes big events like Battle of the Brushes, Open Houses, Peace River Art Festival, and other fundraising events.
- _____ **Administrative** Weekly Schedules to be determined by need. Requires computer literacy, and ability to do data entry.
- _____ **Community** Hours and days vary. Includes assisting the Community Engagement Manager with event planning, fundraising, and community engagement usually on a committee basis.

Current Skills and/or Experience: Check all that apply:

- | | | | |
|-------------------|-------|-----------------------|-------|
| Computers | _____ | Accounting | _____ |
| Receptionist | _____ | Display Work | _____ |
| Writing | _____ | Fundraising | _____ |
| Advertising | _____ | Point of Sale Systems | _____ |
| Art Docent | _____ | Interior Design | _____ |
| Retail Experience | _____ | Graphic Arts | _____ |

Other Experience _____

Thank you so much for volunteering with the VAC, we truly appreciate your valuable and precious time. Your Visual Arts Center Staff!

*The Visual Arts Center reserves the right to request for, and schedule volunteers where they are needed the most.