

# **Ultra Pur**

## **Single Stage Drinking Water Filtration System**

This is for the Ultra Pur Single Stage Drinking Water Filtration System. It is recommended that these filters be changed out every six months to a year to ensure the highest quality filtration.

## **Single Stage Filter Change Instructions**

\*Place either towels or paper towels directly underneath the system to catch any remaining water.

#### 1) Shut off the water

a. Locate the shutoff valve for the FEED and turn it OFF.



## 2) Release the pressure in the system

- a. Open the SPIGOT until it stops Dripping.
- b. Close spigot when the drip stops.



#### 3) Remove the Old Filter

a. REMOVE the filter by turning it CLOCKWISE 90 degrees until the filter will not turn any further, then pull down. \*Tip: You may need to place 1 hand on the manifold for leverage and give the filter a little wiggle as well (while pulling down), but do it gently! Most of the force should be applied pulling the filter down

#### 4) Install the New Filter

- Install the new filter into the appropriate slots by lining up the 2 inserts on the top of the filter into the corresponding ports on the filter housing.
- b. Turn the filter counter clockwise 90 degrees until the filter will not turn any further and the label is facing directly outwards





## 5) Begin the flushing procedure

- a. With the Spigot ON, and the filter installed, turn the FEED back ON.
- b. Once proper flow has been confirmed, turn the spigot back OFF.
- c. Let the system pressure up for 10 minutes, checking thoroughly for any leaks.
- d. If no leaks have been detected after 10 minutes under pressure, OPEN the spigot OPEN the spigot and let the system flush out for an additional 10 minutes
- e. Your Ultra Pur Single Stage Drinking Water System is ready to be used again!

<sup>\*\*</sup>Following a filter change, the water from your spigot may appear slightly cloudy due to air remaining in the system. This water is completely safe to drink and will return to normal clarity within a few days. For any issues regarding filter changes, please reach out to our Technical Support department at (877) 534-5837 ext. 7