



950 International Way, Springfield, OR 97477

(541) 683-3337 • fax (541) 683-5189

March 26, 2020

To: Our Valued Business Colleagues,

Like all of you, the health and safety of our employees, our customers, our vendors and the general public remain our top priority. It is a tribute to everyone working in our industry that Homeland Security's CISA group has identified the manufacture and distribution of forest products as an essential industry as we all battle the COVID-19 pandemic.

All our North American locations remain fully staffed and ready to support your efforts, and the recovery of our local economies. We are fortunate that no one from our team has contracted the virus, and we have not experienced any impact to our manufacturing or distribution facilities. We have implemented necessary safeguards to reduce risk and keep all of us safe. In addition, we are staying in constant contact with our vendors and logistics provider to ensure that our supply chain supports our requirements. To date it is business as usual.

Many of our customers have requested that we alter our sales call patterns to avoid direct contact with employees during this period. Our sales team will continue to stay in touch with those customers by phone, and we will alter our delivery patterns to ship product by carrier. We stand ready to accommodate any special requirement that will help the needs of your operation.

Each of us is experiencing unprecedented business conditions that seem to be changing almost hourly. Ultimately, our supply chain is at the mercy of global factors that can be beyond our control, and we recommend looking at the most critical supply items for your mill to ensure that your inventories are sufficient to withstand longer lead times should conditions deteriorate.

We will continue to monitor the external business climate and will stay in touch with you if we have any new developments. Please do not hesitate to call or contact your Sales Representative if you have any questions or concerns,

Stay safe and take care!

Craig J. Tompkins
President & CEO

T: (541) 600-3131 | F: (541) 683-5189 | Cell: (630) 319-2040

CTOMPKINS@BURTONSAW.COM | WWW.BURTONSAW.COM | WWW.SIMONDSINT.COM