# How to Share Access and Transfer Ownership to Others



Meet The Pillar.
The voice-activated, app-controlled lockbox.

## Sharing Access to your Pillar™

• The person who is receiving access must first download the Locked Brands app and create their own account. The App is available for free on the App Store and Google Play Store.

 Once their account is created, open the "My Locks" page on your app. This page shows your claimed Pillars.



#### Sharing Access to your Pillar™

- From the "My Locks" page, select which Pillar you wish to share access with.
- From the account that is sharing access, scroll to the bottom and press the "Manage Access Control" tab.
- The recipient then needs to select the "Add Lockbox" tab, where you can view their "Share Code."



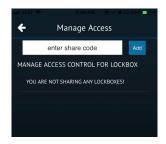
Sharing Access's View.

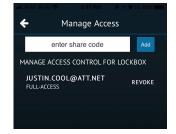


Receiving Access's View.

#### Sharing Access to your Pillar™

- From the "Manage Access" page, you will enter the share code.
- Once shared, the recipient can unlock the Pillar. However, they can not manage any features of the Pillar.
  - You have the option to revoke their access at any time.





### Transferring Ownership of Your Pillar™

- The Person who is deferring ownership first needs to remove the lockbox from their account. This can be done through our app by pressing the "Remove Lockbox" option.
- Your Pillar will re-boot and then the LEDs will flash orange. This
  means it is no longer claimed to an account or connected to WiFi
  and a Factory Reset should be performed.



#### Transferring Ownership of Your Pillar™

- Hold the reset button down until the LEDs go from white to yellow, once yellow you can release the button.
- Your Pillar will then re-boot and return to "Walking White Mode."
   This means the box was returned to factory settings.
- The Pillar then can be claimed by another account, to see how to add a Pillar to your account see Quick Start Guide.



#### Additional Information:

- Click on your Pillar's name in the My Locks screen for the edit menu.
- Go to <u>www.lockedbrands.com</u> for "How to" videos on each function.