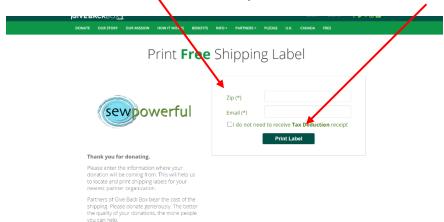
Give Back Box Label Instructions – Updated June 2023

To get your Give Box Box Label, follow these steps:

- 1. Go to https://givebackbox.shop
- 2. Scroll down and click on INTERNATIONAL HELP
- 3. Click on SEW POWERFUL
- 4. Click on 'ADD TO CART' button
- 5. Click on 'CHECK OUT' button
- Enter your contact information then click on 'CONTINUE TO PAYMENT' button
- 7. Choose your method of payment and enter the billing information and make your payment
- 8. Click on the blue 'PRODUCT ACCESS' button
- 9. Enter your <u>zip code and email address</u>. Optionally you can choose 'I do not need to receive Tax Deduction Receipt'. Click on the 'PRINT LABEL' button



10. Click on the green 'PLEASE CLICK HERE TO PRINT LABEL' button



11.Your normal print dialogue box will appear, and you will need to **click on** the following to ensure the entire label prints:

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- a. More Settings
 - i. Scale: 95%
 - ii. Margins: Custom top 1", Bottom 1", Left 1", Right 1"
- b. Then click the 'PRINT' button
- 12. You will also get an email that will provide a link back to step 10 in case you need to reprint your label. Remember, UPS will only honor your tracking number on one box so you cannot reprint and reuse this same label.
- 13. Apply the label to your box, covering the entire label with clear tape.
- 14. Take the labeled box to a **UPS store**, give it to a **UPS driver**, or arrange for a **UPS pickup**. Remember, this is NOT the post office.

NOTES:

- 1. You will note that the return address uses a random phone number and street address and then your city and zip. I have been assured by Give Back Box that should a box get 'returned to sender' UPS will send it back to Sew Powerful. They promise this has worked for other customers for 10 years.
- 2. The box weight is shown on the label at 10 pounds. UPS will weigh your box and attribute its actual weight. This will not affect what you pay. Please ignore the pre-printed weight. You can safely ship 100 purses with a \$20 label.