



Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone #: \_\_\_\_\_ Pre-paid Web order #(if applicable) \_\_\_\_\_

**Processing:**

Film is processed daily starting at 10:30AM Monday - Friday. We process Color Negative ECN2, Color Reversal E6, and B&W Reversal D96 only. Not all stock are processed each day. Standard turn around is 3 - 5 business days. For more info about our turn around times visit our website.

- Standard Process & Scan 3-5 days (schedule and volume permitting)
- Standard Process Only 2-3 days (schedule and volume permitting)
- Rush (includes rush prep + same day scan) +\$250 per film type. Must be in by 10:30am. (schedule & volume permitting)
- Custom (push / pull processing) +\$75 for the first roll, +\$25 for each additional roll. 7-10 day turn around

**Please Write in Total Number of Rolls we are processing by type. Super 8 is in 50' increments. 16mm in 100' increments.**

Super 8 Color Negative: \_\_\_\_\_ Super 8 Black & White: \_\_\_\_\_ Super 8 Color Reversal: \_\_\_\_\_ TOTAL: \_\_\_\_\_  
 Super 16mm Color Negative: \_\_\_\_\_ Super 16mm Black & White: \_\_\_\_\_ Super 16mm Color Reversal: \_\_\_\_\_ TOTAL: \_\_\_\_\_

**Archival Film Only: Please Write in Total Amount of Film we are scanning for you. If you aren't sure, please estimate. An accurate footage count will be calculated after Prep and Clean:**

# of Reels: Regular 8: \_\_\_\_\_ Super 8: \_\_\_\_\_ 16mm: \_\_\_\_\_ Super16mm: \_\_\_\_\_ 35mm: \_\_\_\_\_ Total: \_\_\_\_\_  
 Est. Total Feet: Regular 8: \_\_\_\_\_ Super 8: \_\_\_\_\_ 16mm: \_\_\_\_\_ Super16mm: \_\_\_\_\_ 35mm: \_\_\_\_\_ Total: \_\_\_\_\_

Would you like the Home Movie Legacy UnSchedules Discount? 6-8 weeks turn around-tie. 20% discount off scan

**Prep & File Organization Options: Please Select 1 Option**

All film will be cleaned and prepped together onto larger archival safe reels for Super 8 and cores for 16mm in 200' or 400' increments. Should your project need additional requirements please select from the options below.

- Basic Prep & Clean:** included with package purchase. Includes splicing reels with new head & tail and film cleaning by one of our lab technicians.
- Prep with Leader:** Basic prep with the addition of leader between every roll. +\$5 / roll
- File Stops:** Getting each roll as its own individual file. Includes prep with leader between every roll. +\$15/roll
- Prep with UnPrep:** Returning each roll back on its original packaging (for archival film) or each reel in its own box (for original film) after scanning. Includes basic prep with leader between every roll. +\$20/roll
- File Stops with Unprep:** Getting each roll as its own individual file. Includes prep with leader between every roll, and returning each roll back to its original packaging (for archival film) or each reel in its own box (for original film) after scanning. +\$25 / roll

**Digital Mastering:** Please Select 1 Option (BASIC, PRODUCTION, ADVANCED or ULTIMATE) and make 1 selection per column for your Frame Size, Color Timing, Frame Rate, Image Frame & Codec. **If you have a pre-paid package and choose a different scan type other than what was pre-paid for, an upgrade fee will apply.**

<input type="checkbox"/> <b>Basic:</b> Best for internet viewing; Limited choices for framing and film speeds				
Frame Size	Color Timing	Playback Frame Rate	Image Frame	Codec
<input type="checkbox"/> 980x720p HD 4x3	<input type="checkbox"/> Best Light	<input type="checkbox"/> 18p	<input type="checkbox"/> Framed	<input type="checkbox"/> Mp4

<input type="checkbox"/> <b>Production:</b> High quality, professional scan, best for a variety of projects including professional work and home movies. Up to 2K.				
Frame Size	Color Timing	Playback Frame Rate	Image Frame	Codec
<input type="checkbox"/> 980x720p HD 4x3 <input type="checkbox"/> 1920 x 1080 HD 16x9 <input type="checkbox"/> 2048 x 1556 2K 4x3 <input type="checkbox"/> 2048 x 1080 2K DCI	<input type="checkbox"/> Log <input type="checkbox"/> Best Light <input type="checkbox"/> Color Correction ++ \$0.50/ft	<input type="checkbox"/> 18p <input type="checkbox"/> 23.98p <input type="checkbox"/> 24p <input type="checkbox"/> 25p	<input type="checkbox"/> Overscan <input type="checkbox"/> Full Format Overscan <input type="checkbox"/> Framed <input type="checkbox"/> Matted	<input type="checkbox"/> Mp4 <input type="checkbox"/> ProRes 422 <input type="checkbox"/> ProRes 422 HQ <input type="checkbox"/> ProRes 4444

**Advanced:** High Quality Scans for Theatrical or Professional Use. Progressive up to 4K.

Frame Size	Color Timing	Playback Frame Rate	Image Frame	Codec
<input type="checkbox"/> 980x720p HD 4x3 <input type="checkbox"/> 1920 x 1080 HD 16x9 <input type="checkbox"/> 2048 x 1556 2K 4x3 <input type="checkbox"/> 2048 x 1080 2K DCI <input type="checkbox"/> 3840 x 2160 U-HD 4K <input type="checkbox"/> 4096 x 3112 4K 4x3	<input type="checkbox"/> Log <input type="checkbox"/> Best Light <input type="checkbox"/> Color Correction ++ \$0.75/ft	<input type="checkbox"/> 16p <input type="checkbox"/> 18p <input type="checkbox"/> 18 in 24p <input type="checkbox"/> 23.98p <input type="checkbox"/> 24p <input type="checkbox"/> 25p	<input type="checkbox"/> Overscan <input type="checkbox"/> Full Format Overscan <input type="checkbox"/> Framed <input type="checkbox"/> Matted	<input type="checkbox"/> Mp4 <input type="checkbox"/> ProRes 422 <input type="checkbox"/> ProRes 422 HQ <input type="checkbox"/> ProRes 4444 <input type="checkbox"/> DPX up to 2K only

**Ultimate:** Use the newest scan technology such as HDR, 4K DPX, 4K TIFF and more. Progressive up to 6.5K.

Frame Size	Color Timing	Playback Frame Rate	Image Frame	Codec
<input type="checkbox"/> 980x720p HD 4x3 <input type="checkbox"/> 1920 x 1080 HD 16x9 <input type="checkbox"/> 2048 x 1556 2K 4x3 <input type="checkbox"/> 2048 x 1080 2K DCI <input type="checkbox"/> 3840 x 2160 U-HD 4K <input type="checkbox"/> 4096 x 3112 4K 4x3 <input type="checkbox"/> 6464 X 4848 6.5K Full Aperture (4x3) <input type="checkbox"/> 6464 X 3636 6.5K (16X9) <input type="checkbox"/> 6464 X 3408 6.5K DCI <input type="checkbox"/> 6464 X 3848 6.5K Super16 <input type="checkbox"/> 6464 X 4091 6.5K Max8	<input type="checkbox"/> Log <input type="checkbox"/> Best Light <input type="checkbox"/> Color Correction ++ \$1.00/ft	<input type="checkbox"/> 16p <input type="checkbox"/> 18p <input type="checkbox"/> 18 in 24p <input type="checkbox"/> 23.98p <input type="checkbox"/> 24p <input type="checkbox"/> 25p	<input type="checkbox"/> Overscan <input type="checkbox"/> Full Format Overscan <input type="checkbox"/> Framed <input type="checkbox"/> Matted	<input type="checkbox"/> Mp4 <input type="checkbox"/> ProRes 422 <input type="checkbox"/> ProRes 422 HQ <input type="checkbox"/> ProRes 4444 <input type="checkbox"/> ProRes 4444 XQ <input type="checkbox"/> DPX 10 Bit Color <input type="checkbox"/> DPX 10 B&W <input type="checkbox"/> DPX 16 Bit Color <input type="checkbox"/> DPX 16 bit B&W <input type="checkbox"/> Tiff 16 bit <input type="checkbox"/> AVI Uncomp

### File Storage Delivery: Please Select 1 Option

- Option 1: Buy from Pro8mm:** Pro8mm will select the appropriate size drive for your job at the lowest cost to you. All drives will be formatted XFAT and are covered the Pro8mm Damaged and Lost Goods policy (see website for details.)
- Option 2: Global Access:** Have your files delivered to you via internet and your film mailed back to you by the post office. The cost for upload and shipping delivery is calculated based on \$10 per gigabyte. \$20 minimum. Film will be returned via UPSP mail, without a signature or insurance at no additional cost to you. You can upgrade to Fedex Shipping by request. (extra fees apply)
- Option 3:** Supply your own drive: As a courtesy, Pro8mm will put your files on a hard drive you supply, as long as it is: **FORMATTED BY YOU, LARGE ENOUGH TO FIT YOUR JOB, USB3 with CABLE PROVIDED, and NO FILES ON THE DRIVE. We reserve the right to refuse any drives with files on them, and will not take responsibility for any files on your drive.** If your drive does not meet these requirements or it is not delivered with the film, you will be required to buy a drive from Pro8mm or incur a \$35 service fee to sort out your drive issues. Any data that may be on a client provided drive is not covered under the Pro8mm Damage and Lost Goods Policy.

### Shipping & Pickup:

Pro8mm offers Fedex and USPS as its return shipping provider. Payment is to be covered by the client. We use standard published rates that can be found at fedex.com or USPS.com, plus a small handling fee included in the price. **Pro8mm is not liable for lost, damaged or stolen items in shipping.** Should your items get lost in transit, you can file a claim with Fedex or USPS. If you believe that your material has or will have any value that exceeds the cost of your purchase, it is the clients responsibility to obtain relevant insurance from an outside vendor. Click here for more information on our Lost Goods and Damage Policy. Pro8mm cannot use client supplied Fedex account numbers. USPS is an option as a least expensive way of delivering a package, and are done without signature required. For both Fedex and USPS, Duties and Taxes may be applied to international orders and will be billed to the client. It is up to the client to know custom charges and policies in their particular country.

#### Check One:

- In Store Pickup (Burbank, CA only).
- Global Access File Delivery (USPS first class mail of film, no signature.)
- FedEx Priority Overnight
- FedEx Standard Overnight
- FedEx 2 Day
- FedEx Express Saver
- FedEx Ground/Home Delivery
- FedEx International
- FedEx Saturday (not available in all cities)
- USPS Priority Mail
- USPS Priority International
- USPS First Class

**\*\*MUST SIGN\*\***

**Terms & Conditions:** By Doing Business with Pro8mm, I agree to Pro8mm's Terms & Conditions as stated at pro8mm.com and all terms and charges stated in this form.

*\*A digital mastering service agreement is required for each time you transfer film with Pro8mm. \*Know your flow, Pro8mm has many options for different workflows. If you aren't sure, ASK!*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Sign: \_\_\_\_\_

#### SHIPPING ADDRESS:

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_