



# Pro8mm Customer Information Form

2805 West Magnolia Blvd. Burbank, CA 91505 Ph: 818-848-5522 [info@pro8mm.com](mailto:info@pro8mm.com) [www.pro8mm.com](http://www.pro8mm.com)

## Customer Contact Information:

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Job Name: \_\_\_\_\_

## Return Shipping Information:

Pro8mm offers **Fed-Ex** as its return shipping provider. Payment is to be covered by the client. We use standard Fed-Ex published rates that can be found on **FedEx.com**. Choose a service that will best serve your needs.

**All packages come with signature request.** Pro8mm can NOT use client supplied Fed-Ex accounts. We apologize for this inconvenience. Duties and Taxes may apply for international orders and will be billed to the client.

Priority Overnight  Standard Overnight  2-Day  Express Saver  Ground  International  Saturday

Shipping Name: \_\_\_\_\_ Company/School: \_\_\_\_\_

Shipping Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

OR, Pro8mm In-Store Pickup 2805 W. Magnolia Blvd. Burbank, CA 91505 (Mon-Fri 9AM - 5PM)

## Payment Information: **\*\*required for all jobs and return shipping, including pre-paid products\*\***

**\*\*All jobs including pre-paid packages, pre-paid processing and regular services require payment for job and shipping.**

**Pre-Paid services do not include pre-paid shipping.** Please provide payment info.

Cash  Check  Visa  Master Card  Amex  Discover  Paypal (fees apply)

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ V-Code: \_\_\_\_\_

Billing Address: same as above: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

This Form Must be Filled Out and Submitted  
**along with the Pro8mm Services Work Order Form for Processing and Scanning Specifications.**

For pricing, turn-around times and more information  
please visit [www.pro8mm.com](http://www.pro8mm.com) or call us at 818-848-5522 for an estimate

**Please Print, Sign and Date that the Above Information is correct:**

**X:** Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Pro8mm Services Work Order & Digital Mastering Form

2805 West Magnolia Blvd. Burbank, CA 91505 Ph: 818-848-5522 [www.pro8mm.com](http://www.pro8mm.com)

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Are You Returning a Pre-Paid Pro8mm All-Inclusive Package? If so, what is the invoice or web order #: \_\_\_\_\_

FILM PROCESSING	Film Type	# of Rolls or Feet	Push/ Pull Extra \$\$ apply	Please Check One of the Following:
Color Negative (ECN-2) B&W Reversal (D-96), Color Reversal (E-6) only	Super 8			<input type="checkbox"/> I want Film Processing <b>ONLY</b> (film comes back on a reel/core) <input type="checkbox"/> I want a scan to Digital Files. Please fill out the Digital Mastering Options Below. <input type="checkbox"/> I need my film un-prepped back onto their original reels. (Archival film only. Not recommended. Extra fees & time will apply) <b>Formats Include:</b> Super 8, Regular 8, Super 16mm, 16mm, Max 8
	Super 16mm/16mm			
	Regular 8mm (please inquire)			
	Outdated *takes 3 months (ie: Kodachrome 40)			

	<b>BASIC</b> Progressive up to HD	<b>PRODUCTION</b> Progressive up to 2K	<b>ADVANCED</b> Progressive up to 5K	<b>COLOR CORRECTED</b> 23.98 PSF
<b>Digital Format</b>	<input type="radio"/> 980 x 720p HD 4x3	<input type="radio"/> 1920 x 1080 HD <input type="radio"/> 2048 x 1556 2K 4x3 <input type="radio"/> 2048 x 1080 2K 16x9 <input type="radio"/> Create Your Own: _____	<input type="radio"/> 3840 x 2160 U-HD 4K 16x9 <input type="radio"/> 4096 x 3112 4K 4x3 <input type="radio"/> 5120 x 3840 5K 4x3 <input type="radio"/> Create Your Own: _____	<input type="radio"/> 1920 x 1080 HD (high definition) 16x9
<b>Color Timing</b>	<input type="radio"/> Best Light (one color setting)	<input type="radio"/> LOG (flat scan) <input type="radio"/> Best Light (one color setting)	<input type="radio"/> LOG (flat scan) <input type="radio"/> Best Light (one color setting)	<input type="radio"/> Scene to Scene (film will be color corrected scene-by-scene for a finished look)
<b>Frame Rate</b>	<input type="radio"/> 18p <input type="radio"/> 24p	<input type="radio"/> 18p <input type="radio"/> 24p (standard) <input type="radio"/> 25p <input type="radio"/> 18 in 24p	<input type="radio"/> 16p <input type="radio"/> 18p <input type="radio"/> 24p (standard) <input type="radio"/> 25p <input type="radio"/> 18 in 24p	<input type="radio"/> 23.98 PSF <input type="radio"/> Make a Natural 18fps Master
<b>Framing</b>	<input type="radio"/> Framed	<input type="radio"/> Overscan <input type="radio"/> Full Format Overscan (edge to edge) <input type="radio"/> Framed <input type="radio"/> Matted	<input type="radio"/> Overscan <input type="radio"/> Full Format Overscan (edge to edge) <input type="radio"/> Framed <input type="radio"/> Matted	<input type="radio"/> 4x3 Pillar box <input type="radio"/> 16x9 <input type="radio"/> Partial Overscan
<b>Output</b>	<input type="radio"/> MP4 (100 MPM or .1 GPM) Windows Media Player compatible	<input type="radio"/> ProRes 422 (2 GPM) <input type="radio"/> ProRes 422 HQ (3 GPM) <input type="radio"/> ProRes 4444 HQ (4 GBM)	<input type="radio"/> ProRes 422 (5 GPM) <input type="radio"/> ProRes 422 HQ (7 GPM) <input type="radio"/> ProRes 4444 HQ up to 4K (12 GBM) <input type="radio"/> DPX up to 2K (20 GPM)	<input type="radio"/> ProRes 422 (2 GPM) <input type="radio"/> ProRes 422 HQ (3 GPM) <input type="radio"/> ProRes 4444 HQ (4 GBM)

**Storage Devices for File Delivery (required for ALL transfers):**

- I'll buy a Hard Drive/ Flash Drive: Format (circle one): (MAC) or (PC) or (XFAT)
- I'll Supply a Hard Drive/ Flash Drive: Format (circle one): (MAC) or (PC) or (XFAT)
- Global Access:** Files sent FTP over the internet. +\$10 per GB. \*Cost Effective for small jobs only\*

**Archival Film Options:**

- If your archival film has sound, please **check here**. Please speak with a sales associate about pricing.
- If you selected **HOME MOVIE LEGACY UNSCHEDULED**, please check here. Turnaround is 4-6 weeks (volume and schedule permitting)

**Write Any Notes / Special Instructions Below or attached additional documentation:** (Additional helpful details include film order sequence (if so, please label), extra copies or file formats, etc.) Film will be prepped & cleaned onto larger archival safe reels in 200', 400' or 800' increments.

**Terms and Conditions:** Transfers are charged in 15-minute increments with a 15-minute minimum. There is a 1/2 hour minimum for supervised transfers in the Color Corrected Room. Prep and Clean is required when transferring to digital, and is included when you purchase an all-inclusive film package or scan. Storage Devices purchased through Pro8mm come with a 2-year manufacturers warranty. Pro8mm will assume no responsibility for re-transfers, or re-placement storage devices if it is not purchased through us (including existing material that is on a client provided drive or tape.) Know your flow. Pro8mm has many options and combinations for your workflow. Pro8mm will not take responsibility for something your system can't handle or you don't understand how to use. If you're not sure, we can help you! We are not responsible for image instability due to splices or film that has shrunk. If you need something that is not listed on this form, please inquire. Other file types and options may be available for your workflow. Splitting packages may incur additional transfer charges. \*\*A digital mastering form is required each time you transfer with Pro8mm so we can ensure that every transfer is completed at the correct specifications. Updated 5/1/17. Subject to change.

**Please Print, Sign and Date that the Above Information is correct:**

**X:** Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_