

PARKER CLAY

Seasonal Warehouse Employee

Santa Barbara, CA • Part-time (16-24 hours/week) • Starting November 1, 2018

ABOUT US

Parker Clay is a socially-motivated luxury lifestyle brand, dedicated to transforming communities in Ethiopia through social and economic empowerment. Learn more at parkerclay.com.

JOB DESCRIPTION

The shipping and inventory management portion of our business is crucial in creating a positive experience for our customers. As a seasonal warehouse employee your main role will be to help fulfill orders by preparing, packing, and shipping products to our customers.

DAILY RESPONSIBILITIES

- Pick and pack orders, checking for product and packaging quality.
- Help manage and maintain the inventory located within the warehouse.
- Ensure all packing supplies are available and stocked at all times; be able to communicate when supplies need to be ordered.
- Maintain safe and clean work environment by keeping shelves, pallet area, and workstations neat; Sweep, dust and mop. Organize warehouse and work area for orderliness at all times.
- Sort and place product on racks, shelves or in bins according to organizational standards.
- Be able to lift heavy boxes almost daily (50 Lbs).
- Efficiently work with other warehouse employees to get orders out in a timely manner.

QUALIFICATIONS

- High School diploma or equivalent preferred.
- High attention to detail.
- Experience in retail, picking/packing, and shipping is preferred.
- Good communication, organizational, and time management skills.
- Ability to work with a team.
- Dependable and reliable.

TO APPLY

Email your resume and cover letter in PDF formats to careers@parkerclay.com with the subject line *Seasonal Warehouse Employee - [Your Name]* in the subject line and tell us why you think you'd be a great fit for our team! Please note that only candidates who pass through to the interview round will be contacted.