



# ***CADDY***

Assembly instructions

Your EMOJO Caddy trike comes packed in 2 boxes, it is advisable to handle them in a team of 2 people due to the weight and size.



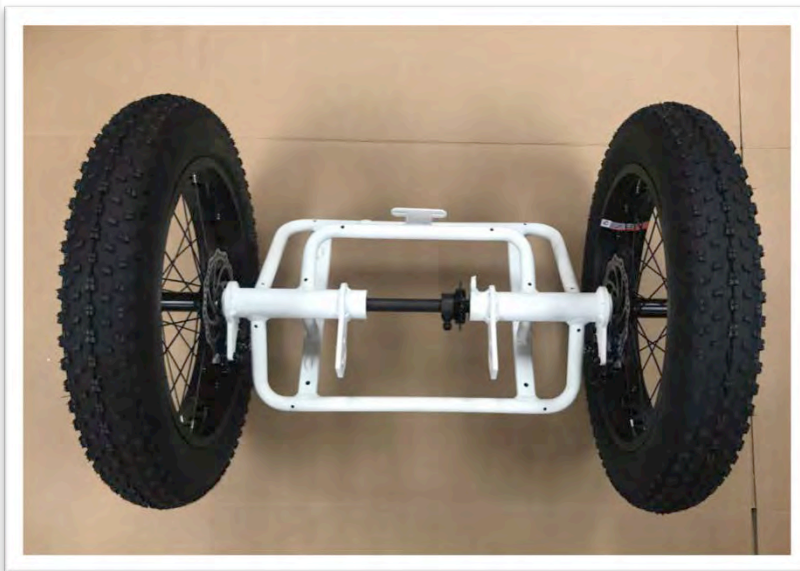
PACKAGE

*It is recommended to use a clean, padded surface to work on to avoid scratches and possible damage to some of the parts when assembling; you can unfold the carton box and use it as working area.*

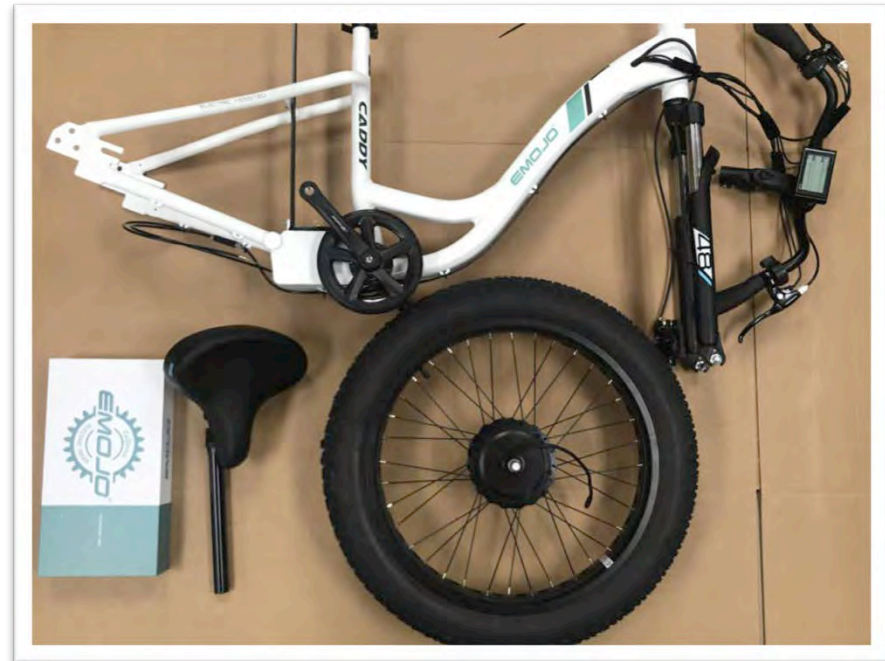
## Identify all the parts included:

- A) Main frame (with preassembled front suspension, crank and handlebar)
- B) Rear frame assembly
- C) Front and rear baskets (the rear basket is larger than the front basket), the 4 large L-brackets are necessary to mount the rear fenders, the small bracket belongs to the front fender.
- D) Fenders and L-shaped mounting brackets (The small fender belongs to the front wheel, the 2 larger fenders belong to the rear wheels)
- E) Chain, join link and locking plate
- F) Seat with pole
- G) Rear basket tailgate chains
- H) Hardware (screws, nuts, washers, etc.)
- I) Front wheel with motor
- J) Accessory box that contains: Pedals, battery charger, tools and headlight.
- H) Battery

PARTS



Rear frame section assembly

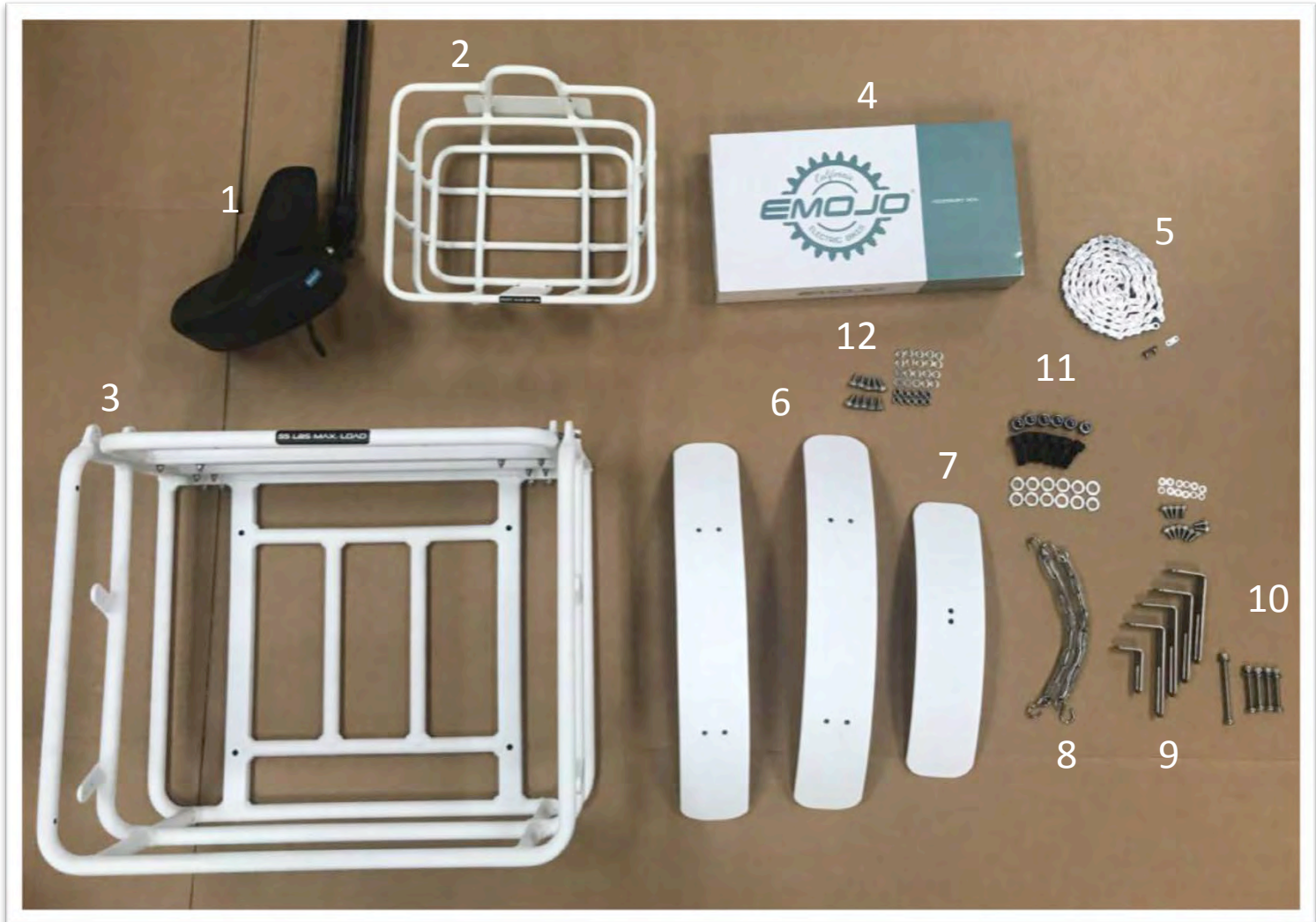


Main frame assembly and front wheel with electric motor

- 1-Seat assembly
- 2-Front basket
- 3-Rear basket
- 4-Accessory box: Pedals, charger, headlight, tools)
- 5-Chain, link and link lock
- 6-Rear fenders
- 7-Front fender

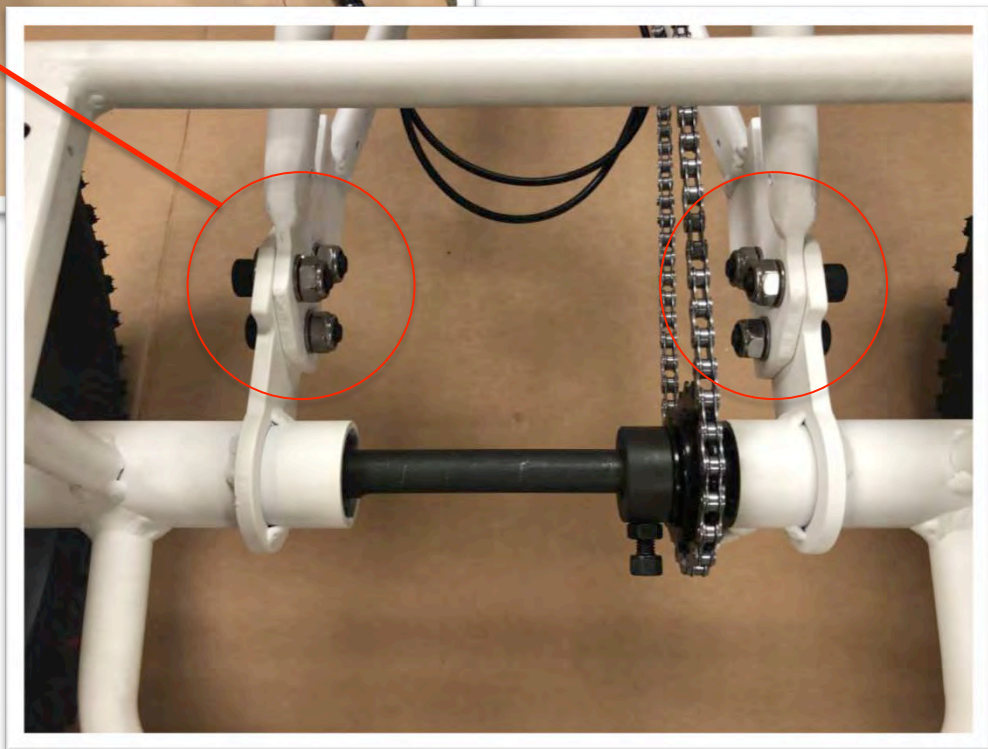
- 8-Rear basket tail gate chains
- 9-Fender L-shaped brackets
- 10-Fender screws
- 11-Rear frame assembly hardware (1.5" Bolts)
- 12 Fender and basket hardware

PARTS



Attach the rear axle assembly to the main frame; use the 6 allen socket head black bolts (1.5"), flat washers and the safety nuts, 3 sets per side. There are a total of 12 flat washers, use 2 flat washers per bolt assembly.

REAR  
AXLE



**IMPORTANT:**

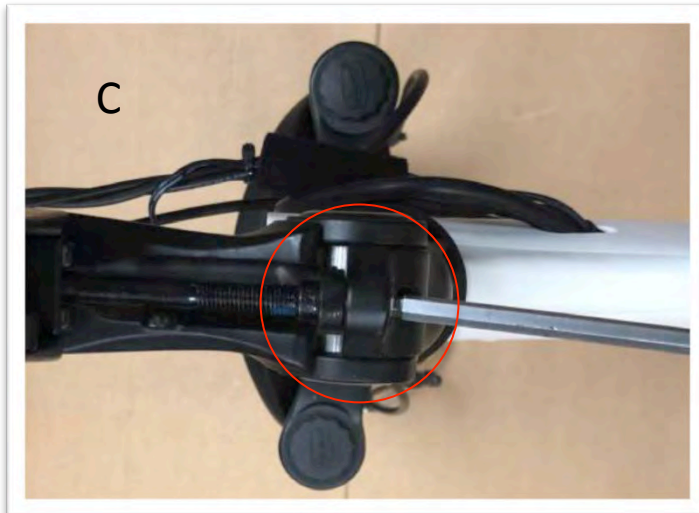
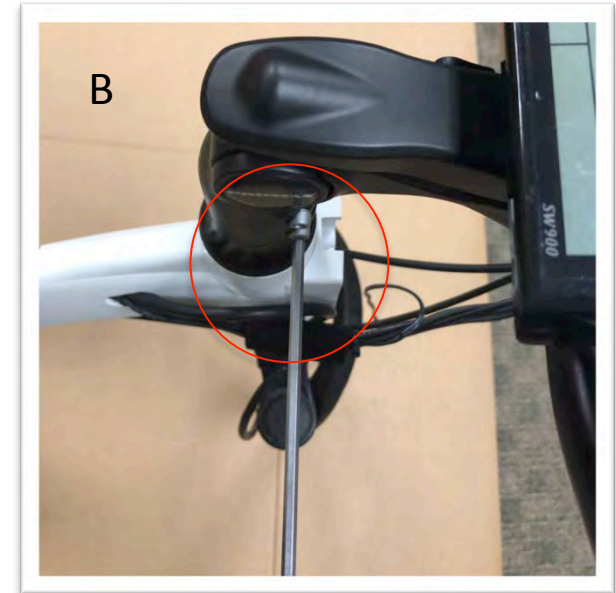
Do not tighten the bolts yet, the bolts should be fully tightened after the chain is installed. See chain assembly ahead.

Insert the handlebar stem into the frame; the handlebar is already preassembled with the hand controls and LCD screen.

A) Use the top-loading screw to secure the stem to the fork

B) Use the 2 side aluminum-color screws to tighten the stem sleeve to the pole

C) To adjust the stem height turn the long horizontal screw as shown in the picture



Lift and tilt forward the handlebar then turn clockwise the screw facing the rider to adjust the height.

HANDLEBAR

It is highly recommended you install the front fender before the front wheel to allow you more room to secure the fender nuts and bolts to the fork.

**See the next step as it is recommended to be performed along with the front fender installation.**

FRONT  
FENDER



A) Attach the small L-shaped bracket to the front fork, (the small bracket is 2.25" long), use the long 3.5" screw with safety nut and washers.

B) Attach the fender to the L bracket; the fender is positioned beneath the bracket. Use the 3/8" socket head screws and washers, secure with the safety nuts.

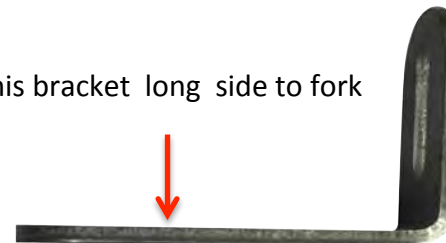


Use two 3/8" socket head screws to attach the fender to the L bracket



Use one 3.58" socket head screw to attach the fender to the L bracket

This bracket long side to fork



This bracket short side to fender



Your CADDY trike includes a LED headlamp. To install the lamp use the same long 2" screw you used to attach the L-shaped bracket to the front fork.

1-Pass the 2" screw thru the headlamp bracket

2-Connect the wires from the trike to the lamp, the wire with the text on it is the + (positive), the wire with no text is the - (negative)

3-To turn on the headlight, first turn on your display by pressing the M button, then press and hold the UP arrow for a few seconds.



Pass the front fender 2" screw thru  
This loop on the lamp bracket



Positive wire



Positive wire input on the headlamp rear.

HEADLAMP



A) Remove the front fork protective screw. *Note, this screw is mean to protect the fork during shipping, should be removed and discarded.*

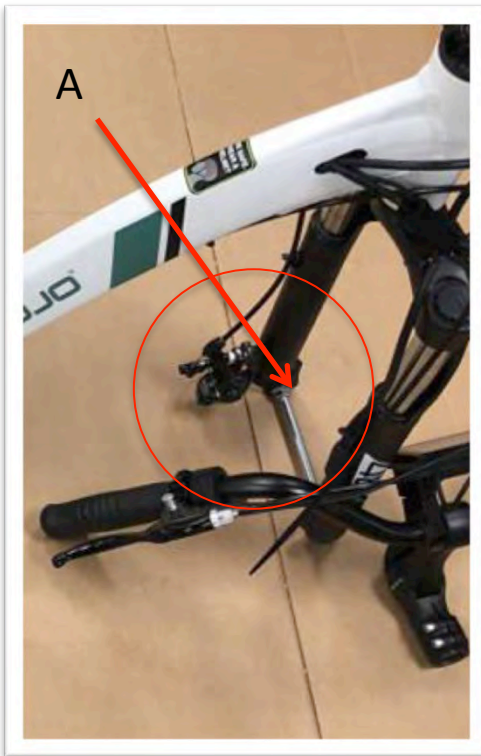
B) Insert the front wheel into the front suspension fork, make sure the disk brake is on the left side and slides into the caliper of the brake.

C) Add the flat washers on each side of the assembled wheel and axle

D) Add the locking nuts and tighten

E) Connect the motor wire ends (next page)

FRONT  
WHEEL



D

Continues...

E) Connect the motor wire ends

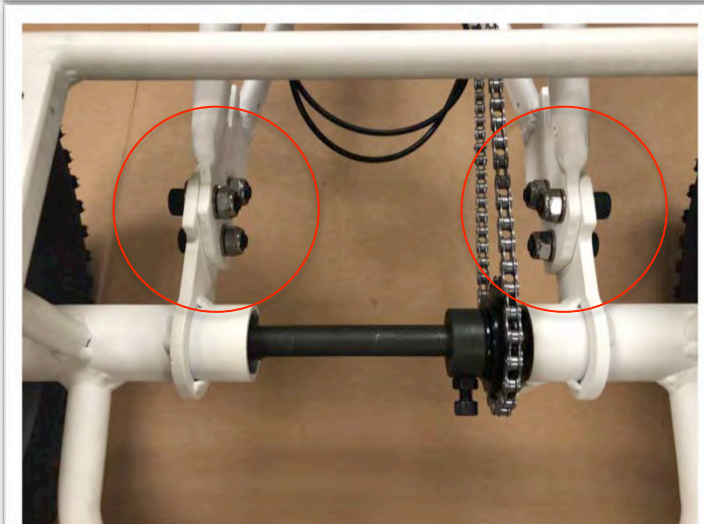


Front wheel already assembled into the fork.

FRONT  
WHEEL

Attach the chain around the front sprocket (1), then attach it around the rear smaller sprocket (2). The chain comes open to facilitate the installation, you must close the chain inserting the join link (3) on both ends of the chain to close it and lock it with the link locking plate (4).

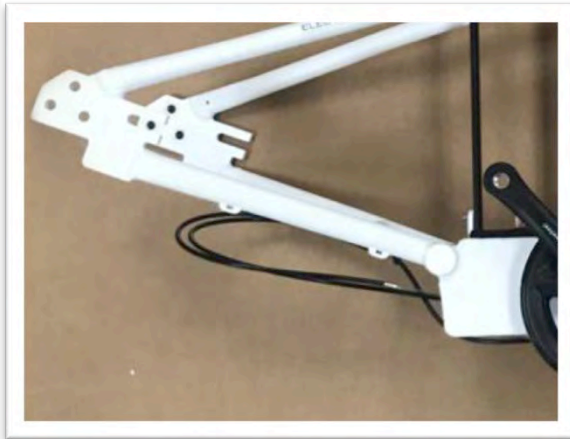
CHAIN



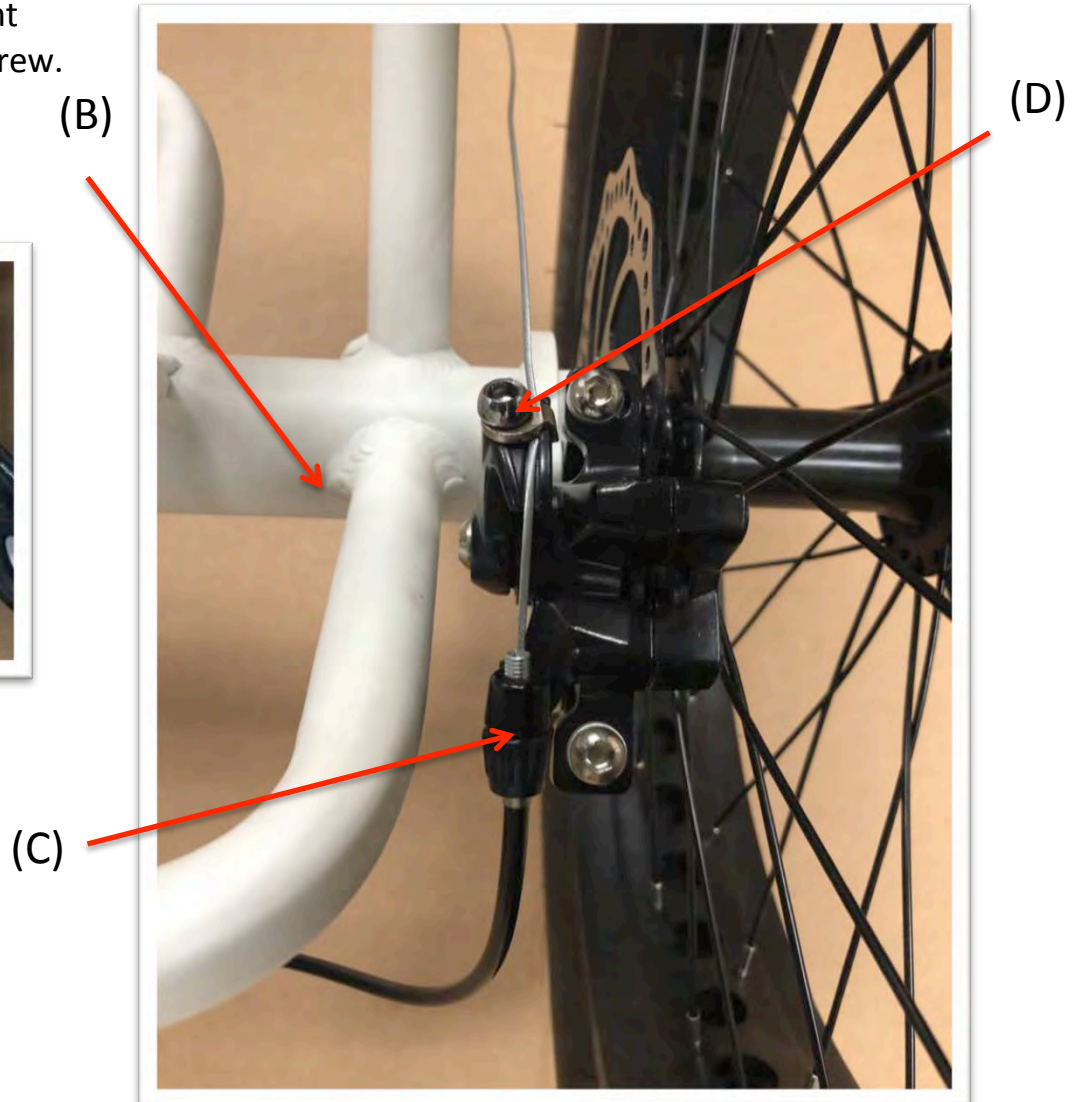
After the chain is assembled you can fully tighten the rear assembly bolts and nuts.

- A) The rear caliper cables are already routed all the way into the main frame, Identify the left from the right cable.
- B) The cables must be routed under the rear axle
- C) Pass each cable end thru the caliper guide (C), the rubber sleeve of the cable will not go any further. Loosen the cable screw on the caliper (D) and insert the naked section of the cable thru as shown in the picture, gently pull the cable and adjust how much of the cable length comes to the other side to determine the brake adjustment
- D) Tighten the cable security screw.

REAR  
BRAKES



Rear brake cables coming out of the frame.

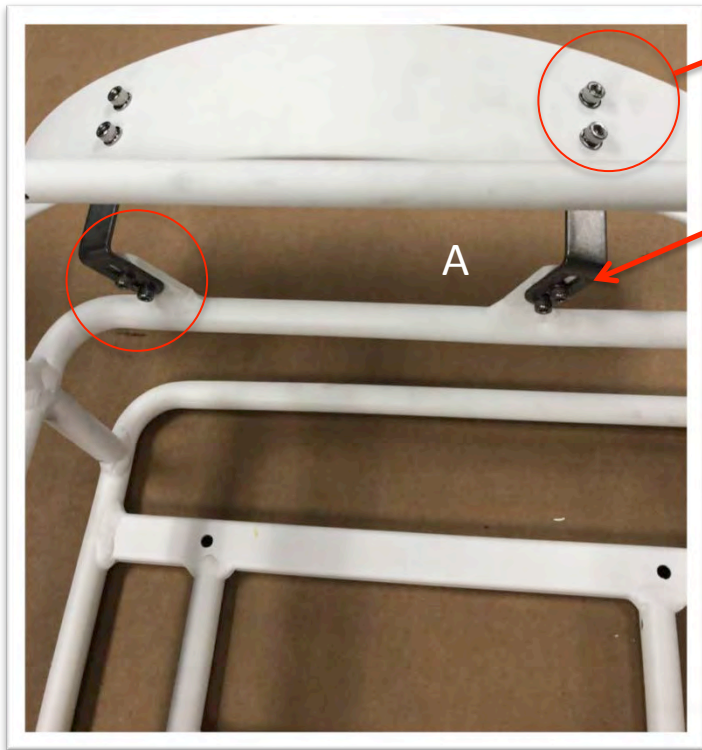


*It is highly recommended to attach the rear fenders to the rear basket before fixing the basket to the frame.*

A) Attach the L-shaped brackets to the tabs on the basket, the short section of the L brackets attaches the frame tabs, the long section attaches to the fenders. Use 3/8" socket head screws and flat washers, secure the screws with the safety nuts.

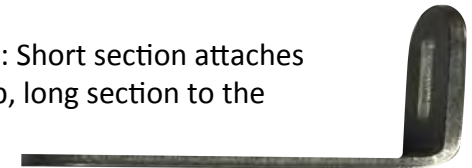
B) Attach each fender to the long section of the L brackets. Use the polished 3/8" socket head screws and flat washers, secure the screws with the safety nuts.

NOTE: The L brackets are slotted to allow some room for adjustment, try to level them even to avoid the fenders be tilted to one side and may end up too close to the wheel.



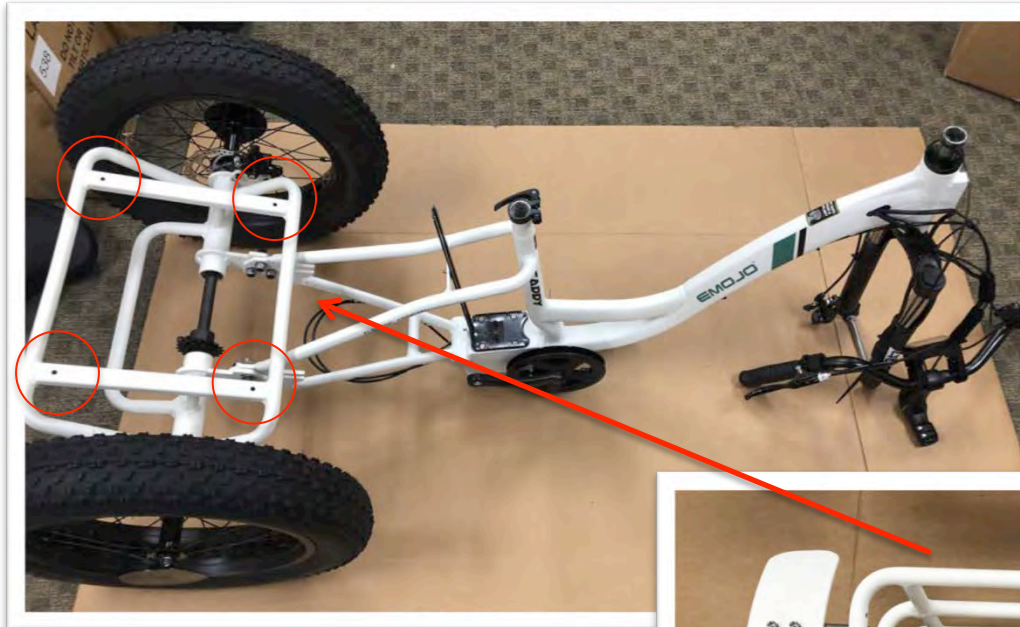
Use the 3/8" socket head screws to attach the brackets and fenders.

L-shape bracket: Short section attaches to the frame tab, long section to the fenders

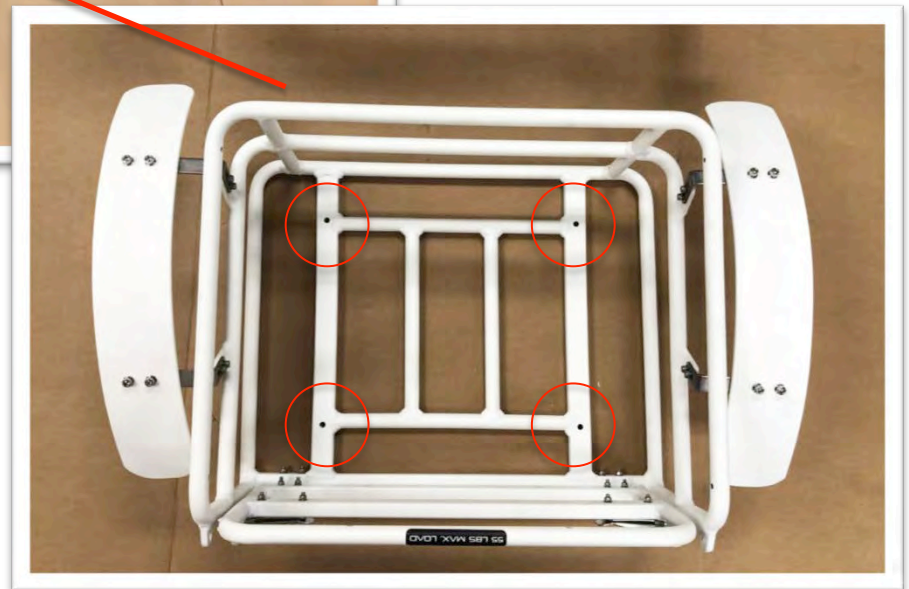


REAR  
FENDERS

- A) Fix the rear large basket on the rear frame section, there are 4 holes on the bottom of the basket which should match the holes on the rear frame.
- B) Pass the 2" socket head bolts thru the basket and rear frame, add the flat washer and the safety nut
- C) Attach the tail gate chains.



Use the 2" socket head screws to attach the brackets and fenders.



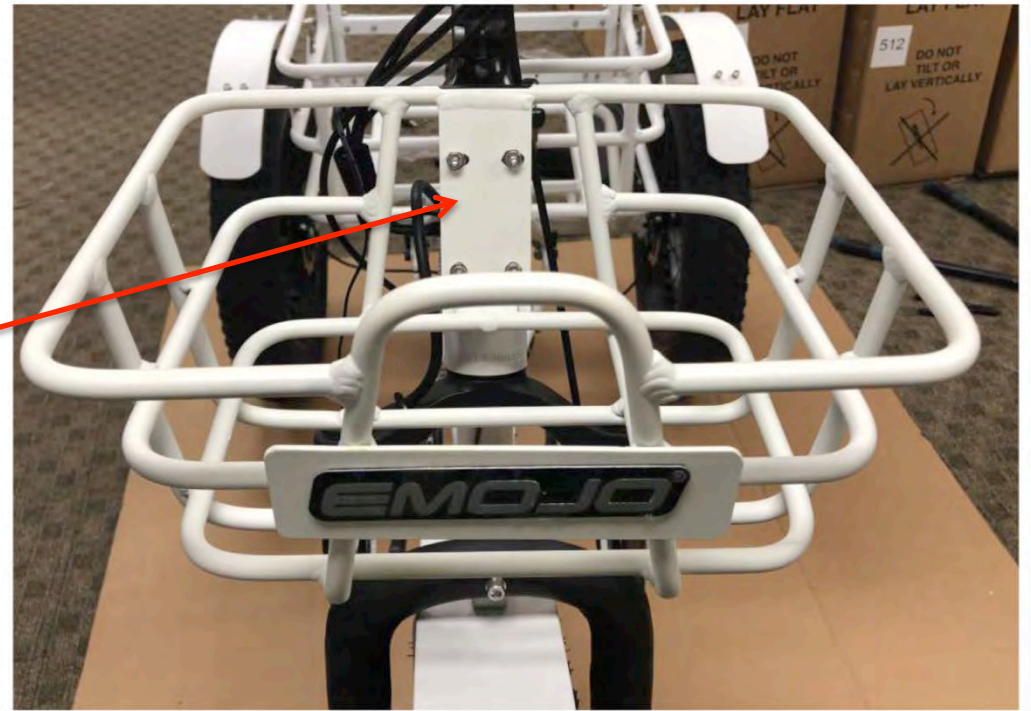
REAR  
BASKET

Attach the front basket to the bracket on the stem, pass the screws thru plate on the basket and tighten them with the 3/8" socket head screws.

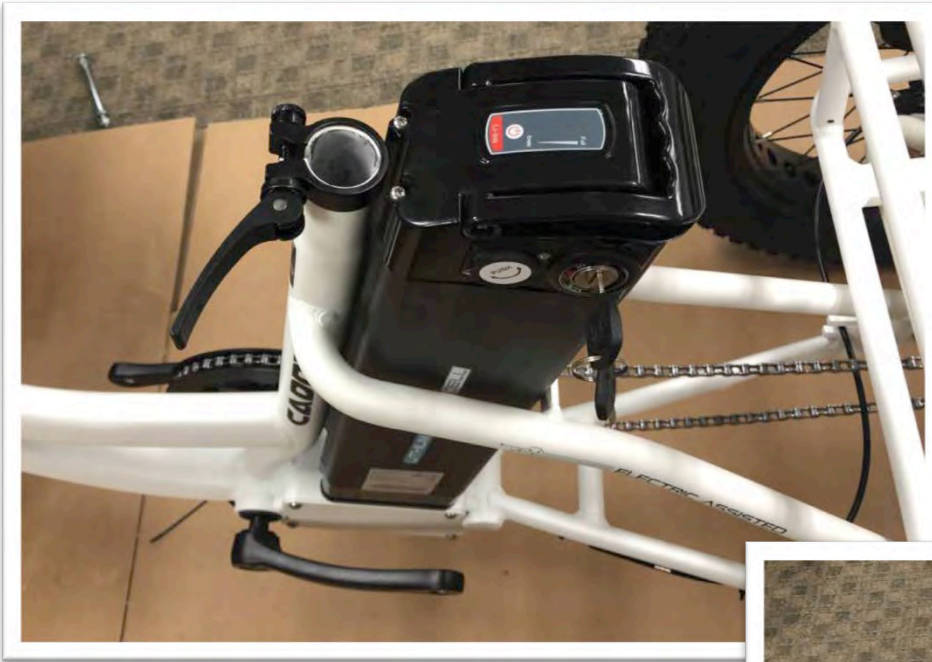


Use four 3/8" socket head screws to fix the front basket to the frame bracket

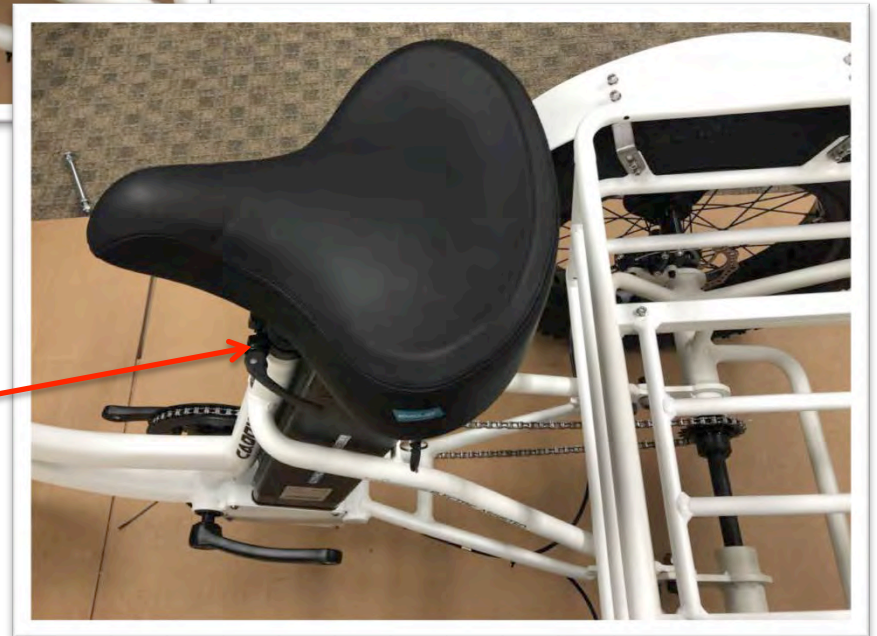
FRONT  
BASKET



Slide the battery down into the guide, the battery shell has a groove on one of its sides, the guide on the frame slides into the groove.



Insert the seat pole into the the frame, adjust the seat height as desired and lock into position by closing the seat lock clamp.



BATTERY  
AND  
SEAT



The pedals are inside the accessory box, identify the left and right pedals, they are clearly marked with the R and L letters. Install each pedal on its corresponding crank side, hand tight first, then use the wrench to fully tighten.



PEDALS