



The National Liberty Ship Memorial, Inc

SS JEREMIAH O'BRIEN

Volunteer Application

Approved: _____
Ship's Master _____ Dept Head _____ Date _____

SUBMIT TO National Liberty Ship Memorial
45 Pier, Suite 4A
San Francisco, CA 94133-1022
PHONE (415) 544-0100
FAX (415) 544-9890
EMAIL liberty@ssjeremiahobrien.org

Date of Application _____ Date of Birth _____

Personal Information:

Last Name _____ First Name _____ MI _____

Address _____

City _____ State _____ Zip _____

Phone _____ E-Mail _____

Circle one: cell home office

Occupation _____ Employer _____
(Current or Former)

USCG and/or Merchant Marine Documents and/or Medical Certifications:

Please complete Optional Form A

Health Information:

Do you have any health issues or physical limitations, such as inability to climb ship's ladders? Please describe them _____

In Case of an Emergency, please notify

Name _____ Relation _____

Primary Phone _____ Secondary Phone _____

Approved: _____
Ship's Master _____ Dept Head _____ Date _____

Background Information:

Personal Reference (Name and Phone Number) _____

Have you ever been convicted of a Felony? Yes / No If yes, explain _____

In Which Area Would You Most Like to Volunteer? (List 1st, 2nd and 3rd choices):

____ Deck ____ Docent ____ Engine ____ Gunnery ____ Medical ____ Office ____ Overnight Program
____ Speakers' Bureau ____ Steward ____ Store

Availability (check all that apply):

____ Sun ____ Mon ____ Tues ____ Wed ____ Thurs ____ Fri ____ Sat
On A ____ Weekly ____ Monthly ____ Occasional Basis

Skills/Experience/Interests (You may attach a copy of your resume):

General Maintenance _____	Customer Service _____	Data Entry _____
Marlinspike Seamanship _____	Multi-Lingual _____	Sales _____
Steam Engines _____	Public Speaking _____	Merchant Marine Experience _____
Plumbing _____	History _____	
Electrical _____	Teaching _____	
Other _____		

Where did you hear about the SS Jeremiah O'Brien volunteer opportunities? (circle any)

Friend Visit to the O'Brien Poster Website

Other (please explain): _____

*By signing below, I acknowledge that I have completed this application with truthful and accurate information.

Applicant's Signature _____ **Date** _____

Identification Card Information:			
Sex: _____	Hair: _____	Eyes: _____	Height: _____

National Liberty Ship Memorial - SS Jeremiah O'Brien

CODE of CONDUCT

REVISION 2016-09-30

This Code of Conduct is intended as a general guide for conducting yourself while on duty and participating in shipboard, office and other NLSM activities. It is a set of principles that allow for diversity while also establishing clear and acceptable guidelines of conduct. It is aimed at and supported by the majority of those affected by those standards. In addition, you should be guided by common sense and by instructions from your department head, supervisor, the shipkeeper, or the captain. This Code of Conduct shall be applied in a non-discriminatory manner.

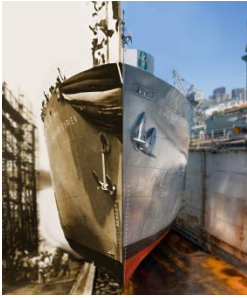
1. Volunteers shall treat all other volunteers, staff employees, visitors and the general public with respect, patience, courtesy and diplomacy.
2. Volunteers are expected to be knowledgeable about the subjects entrusted to them.
3. Volunteers must participate in all required training, as relates to department and general NLSM guidelines, policies and procedures.
4. Volunteers are expected to follow all guidelines, policies and procedures, including, but not limited to:
 - a. Ship Safety (NLSM Safety Guidelines)
 - b. Harassment Prevention (NLSM Policy, Procedure and Reporting)
 - c. Workplace Violence Prevention (NLSM Policy, Procedure and Reporting)
5. Volunteers, contingent on department, shall appear clean, neat, and appropriately attired.
6. Volunteers shall wear their ID badge at all times.
7. Volunteers shall display current parking placard on vehicle when using Ship's parking lot.
8. Volunteers are expected to sign in upon arriving for duty.
9. Volunteers are expected to notify their department head if they cannot report for scheduled duty.
10. Volunteers are expected to undergo a 100 hour probationary period in which they are supervised at all times
11. Using, possessing or having alcohol or any substances illegal under state and/or federal law, including any form of marijuana, in one's system while on duty is prohibited.
12. Deliberate or neglectful waste, damage, or theft from the Ship, personal or visitor property is prohibited.

Volunteers are required to report all violations of the Code of Conduct to the Ship's Master, Department Head or to the Ship's Office Management.

I understand that any violation of this Code of Conduct may result in disciplinary action including, but not limited to, dismissal.

I acknowledge having read the Code of Conduct and all referenced Guidelines, Policies and Procedures.

Print Name	Signature	Date



The National Liberty Ship Memorial, Inc *SS Jeremiah O'Brien*

NLSM MEMBERSHIP POLICY

The Membership Policy of the National Liberty Ship Memorial, Inc (NLSM) is recorded as a means to determine crew benefits of the SS JEREMIAH O'BRIEN. A volunteer is required to be a "crewmember in good standing" in order to be eligible for crew benefits. As outlined in the NLSM bylaws Article III, Section 3.3 "Crewmembers in Good Standing" is defined as NLSM members who are current on annual membership dues and who have recorded 100 or more volunteer hours in either the preceding calendar year or the next preceding calendar year."

How to Satisfy the Requirements

1. Membership Dues

- Membership dues at any level (individual, family, sponsor) are paid annually by December 31 regardless of the first month of volunteering.
- Membership dues may be paid either by cash, check (payable to NLSM), credit card or money order.
- The individual membership rate is \$50. The family membership rate is \$100. The sponsor rate is \$250.
- Membership dues may also be satisfied by releasing 50 volunteer hours in writing to the office via email or USPS.

2. Hours

- Volunteer 100 hours over the course of the year.
- Hours used to pay for membership dues do not count towards the 100 probationary hours or the 100 annual volunteer hours.

Benefits

1. Opportunity to purchase and wear clothing and other items labeled with "Crew" from the Ship's Store.
2. 10% discount on Ship's Store merchandise.
3. Opportunity to release any volunteer hours above and beyond those used to meet membership requirements for the purchase of cruise tickets at a rate of 100 hours per ticket.

_____ I have included my membership fee

_____ I release 50 hours of my volunteer time

Checks can be made payable to: The National Liberty Ship Memorial or NLSM

I have read the above Membership Policy and have indicated my preferred method of membership as a volunteer on the *SS Jeremiah O'Brien*.

Print Name

Signature

Date



The National Liberty Ship Memorial, Inc
SS Jeremiah O'Brien

USCG and/or Merchant Marine and/or Medical Certificates

Optional Form A

Last Name _____ First Name _____ MI _____

Social Security # _____ * Date of Birth _____

* Unless you provide a letter from your employer indicating you are in a USCG-approved random drug testing program, you will be included in the drug program administered by NLSM and your full social security number is required. Those submitting a letter proving random drug testing at another company need not provide their social security number.

UCCG License or Certification _____
(Engine, Deck, Radio, Medic, Etc)

Date Issued _____ Date Expires _____

STCW Documentation _____

Date Issued _____ Date Expires _____

Other Documentations _____
(TWIC, Radar, Lifeboat, CPR, Firefighting, Etc)

Date Issued _____ Date Expires _____

Other Documentations _____
(TWIC, Radar, Lifeboat, CPR, Firefighting, Etc)

Date Issued _____ Date Expires _____

Medical License or Certification _____
(PhD, RN, Etc)

Date Issued _____ Date Expires _____

Copies of your endorsements/certificates are required.