

<b>Unit title:</b>	<b>Developing Leadership Skills</b>
<b>Level:</b>	<b>3</b>
<b>Credit value:</b>	<b>3</b>
<b>GLH:</b>	<b>21</b>
<b>TQT:</b>	<b>30</b>
<b>Unit code:</b>	<b>HB1/3/NQ/026</b>
<b>QCF unit reference number:</b>	<b>J/615/2827</b>
<b>Unit aim:</b>	<b>Learners will gain awareness of the skills required to be a leader and plan ways to improve own leadership skills</b>

This unit has 4 learning outcomes.

<b>Learning Outcomes</b>	<b>Assessment Criteria</b>
<b>The learner will:</b>	<b>The learner can:</b>
1. Understand the key characteristics of an effective leader.	1.1. Analyse the elements of an effective leader.
2. Understand the skills involved in being an effective leader.	2.1. Explain the skills required to be an effective leader. 2.2. Evaluate from experience how a leader has motivated and organised a team, giving clear details of the skills involved.
3. Understand the relationship of leader and team member.	3.1. Critically assess the relationship between leader and team member. 3.2. Assess working patterns evaluating their effectiveness and how the leader and team member could improve the relationship.
4. Be able to plan own personal development of leadership skills.	4.1. Produce a detailed action plan for personal development of leadership skills.

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### Assessment information

All Assessment Criteria must be evidenced. For guidance on assessment, including principles of assessment and methods which may be used, Centres should consult the Open College Network West Midlands publication *Assessment Methods* and the 'Assessment' section of the *Open College Network West Midlands Centre Handbook*, both are available on our website [www.opencollnet.org.uk](http://www.opencollnet.org.uk).

Sector Subject Area (SSA)	14.1
Date from which unit will be available for learners	01.11.2016
Assessment guidance	N/A