UCL Press and Publications Board - Terms of reference, constitution and membership 2023-24

Press Board Membership

- Dr Paul Ayris (Chair)
- Ms Lara Speicher (Library Services)
- Professor Susanne Kuechler (Anthropology)
- Professor Sue Hamilton (Social and Historical Sciences)
- Professor Sharon Morris (Arts & Humanities)
- Mr Martin Moyle (Library Services)
- Professor John Mullan (English)
- Mr Nicholas Tyndale (OVPR)
- Professor Michael Reiss (Institute of Education)

In Attendance

Andrew Gray (Secretary)

Terms of Reference

- The UCL Press Board shall be constituted as a Working Group of UCL Library Committee
- The Board is to be chaired by the Vice-Provost (Research) or his deputy
- The Board will formulate medium- and long-term policy and strategy for the UCL Press
- The Board will keep under review developments in publishing, particularly in respect of university presses and campus-based publishing activities
- The Board will identify strategies for funding and staffing to enable developments along the directions identified in the clauses above.
- The Board will act as an advocate for UCL Press to prospective authors in UCL and to the wider community of scholars outside UCL
- The Board will oversee the budget and fundraising activities of UCL Press
- The Board will make regular reports, and submit its Minutes, to UCL Library Committee

Publications Board membership:

- Dr Paul Ayris (Chair)
- Dr Cassidy Johnson (Bartlett)
- Professor Sue Hamilton (Social and Historical Sciences)
- Professor Jonathan Butterworth (Maths and Physical Sciences)
- Mr Andrew Cooper (Director of Research Evaluation)
- Professor Lucie Green (Maths and Physical Sciences)
- Ms June Hedges (Library Services)
- Mr Martin Moyle (Library Services)
- Ms Catherine Sharp (Library Services)
- Professor David Shanks (Brain Sciences)
- Ms Lara Speicher (Library Services)
- Professor Lynn Ang (Institute of Education)

- Mr Nicholas Tyndale (OVPR)
- Dr James Wilson (Information Services)

In Attendance

Andrew Gray (Secretary)

Terms of Reference

Co-ordination

- To oversee the rollout of Open Access in UCL
- To advise UCL's Academic Board on policy matters in relation to Open Access for research publications in electronic format and UCL Research Publications Service
- To monitor the implementation of UCL's Open Access mandate, as agreed by Academic Board in October 2008
- To act as an Advisory Board for UCL's Open Access and Research Publications Services
- To align management reporting requirements for the Research Excellence Framework with the development of UCL's repository of publications and bibliographic information.

Promotion

- To promote Open Access within UCL, nationally and internationally, as an important scholarly medium for the dissemination of UCL's research outputs, particularly in the context of UCL's research Grand Challenges
- To ensure that the interface to, and presentation of, the UCL repository attains the highest possible level of quality and service
- To act as a forum to advise on technical standards for online publication
- To advise UCL on ongoing resource issues which are connected with UCL's Open Access mandate and it's Research Publications Service.

Reporting Lines

- The Publications Board is a Working Group of UCL Library Committee. It will produce regular reports for Library Committee and submit to its officers the Minutes of each meeting of the Publications Board.
- The Publications Board will receive the Minutes of Working Groups etc. that are charged to report to it.

Combined attendance list

- Dr Paul Ayris (Chair)
- Professor Lynn Ang (Institute of Education)
- Professor Jonathan Butterworth (Maths and Physical Sciences)
- Professor Sue Hamilton (Social and Historical Sciences)
- Mr Andrew Cooper (Director of Research Evaluation)
- Professor Lucie Green (Maths and Physical Sciences)
- Ms June Hedges (Library Services)
- Dr Cassidy Johnson (Bartlett)
- Professor Susanne Kuechler (Anthropology)

- Professor Sharon Morris (Arts & Humanities)
- Mr Martin Moyle (Library Services)
- Professor John Mullan (English)
- Mr Nicholas Tyndale (OVPR)
- Professor Michael Reiss (Institute of Education)
- Professor David Shanks (Brain Sciences)
- Ms Catherine Sharp (Library Services)
- Ms Lara Speicher (Library Services)
- Mr Nicholas Tyndale (OVPR)
- Dr James Wilson (Information Services)