Reference guidelines

Notes and bibliography

This format consists of a single bibliography at the back of the entire book (or at the end of each chapter if an edited volume), with endnotes numbered fresh per chapter.

A bibliography should generally contain all the sources cited in the text as well as notes and any other important titles that you think should be included. It should aim to provide a useful and concise reference guide to works relevant to the subject of your book. It may be set out as a single alphabetical listing (by author name), or it may be subdivided into primary and secondary material. If the bibliography includes the full reference details, the note need not duplicate the complete information. It is acceptable to use the shortened form in the note, even at first use, e.g. ‘Pollan, The Omnivore’s Dilemma, 101’. In a note, works with three or more authors should use et al. In the bibliography all names are usually given.

Follow the examples below for style and punctuation (please note especially the use of capitals, italics and punctuation).

**Book**


**Chapter or other part of a book**

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article.

ENDNOTE: Ingold, ‘Ensembles of biosocial relations’, 91

**Journal article**

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article.

Print
Online
ENDNOTE: Keng et al., ‘Expanding college access in Taiwan’, 23.
BIBLIO: Keng, Shao-Hsun, Chun-Hung Lin and Peter F. Orazem.
‘Expanding college access in Taiwan, 1978–2014: Effects on graduate
quality and income inequality’. Journal of Human Capital 11, no. 1

Website
It is important to include the date when you accessed online material because
it may have been updated or changed.

ENDNOTE: Savy, ‘L’histoire à la découpe’.

Author–date
Each example of a reference list entry is accompanied by an
example of a corresponding parenthetical citation in the text.

Follow the examples below for style and punctuation (please note especially
the use of capitals, italics and punctuation).

Book
Pollan, Michael. 2006. The Omnivore’s Dilemma: A natural history of
(Pollan 2006, 99–100)

Chapter or other part of a book
Ingold, Tim. 2010. ‘Ensembles of biosocial relations’. In Biosocial
Becomings: Integrating social and biological anthropology, edited by Tim
(Ingold 2010, 67–70)

Journal article
104: 439–58.
(Weinstein 2009, 440)

Website
(Google 2009)