

In order to apply for an exchange, please ensure that:

- Item(s) are being exchanged within **14 days from the date of shipping**
- Item (s) have **not been worn, washed or damaged** and have all **original labels and hang tags intact**.
- Item (s) are not sale items or limited edition / made to order, please check your items before contacting us.

Due to the complexity of international shipping and our affordable prices, we are not able to provide complimentary exchange shipping. All exchanges also incur a 10 EUR administration/re-stocking fee and any applicable VAT. To apply for an exchange, please fill out and sign the Exchange form and return to us at [info@zaporazzi.com](mailto:info@zaporazzi.com)

**ORDER NUMBER:**

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**PAYPAL TRANSACTION ID:**

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**CUSTOMER NAME:**

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**SHIPPING ADDRESS:**

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**EXCHANGE DETAILS:**

ITEM NAME	ORDER SIZE	EXCHANGE SIZE	LIMITED EDITION / MADE TO ORDER*	
			YES	NO
			YES	NO
			YES	NO
			YES	NO
			YES	NO

\*Please be advised that sale items and limited edition / made to order items cannot be returned or exchanged, please check your items before contacting us.

I HAVE READ AND ACCEPT THE EXCHANGE & RETURNS POLICY

Signed:

Date:

Once this form has been received, we will issue you a Paypal invoice link for the exchange shipping via express courier as well as the administration/re-stocking fee of 10 EUR and any applicable VAT.

Please fill out the following section once payment has been made for exchange shipping and administration/re-stocking fee:

**INVOICE NUMBER:**

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**EXCHANGE PAYPAL TRANSACTION ID:**

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**Exchange items must be sent via one of the following couriers: UPS, DHL, Fedex or DPD with a tracking code. We cannot accept tracked / signature deliveries sent via local post office eg. Deutsche Post, La Poste, Poste Italiane**

**SEND EXCHANGE ITEMS TO:**

ZAPORAZZI S.R.L  
Att: Exchanges and Returns Department  
Via della Chiesa Nuova 15  
Roma RM 00186  
Italy

**SENT BY COURIER:** (Please Circle)

UPS / DHL / FEDEX / DPD

**TRACKING NUMBER:**

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**NOTE: PAYMENT MUST BE MADE AND EXCHANGE ITEMS SENT WITHIN 7 DAYS OF INVOICE TO AVOID ADDITIONAL ADMINISTRATION FEES. ENSURE YOU PACK ITEMS NEATLY AND SECURELY.**

Please sign, date and email this completed form to [info@zaporazzi.com](mailto:info@zaporazzi.com)

I HAVE SENT EXCHANGE ITEMS BY COURIER WITH TRACKING

Signed:

Date: