

These diaries are an indispensable tool for record-keeping and planning for compliance under the NQS for operators of OSHC services. Butler Creative update these diaries each year to ensure your ability to meet the standards required of a quality industry operator.

- OSHC Centre Directors
- OSHC Room Leaders & Educational Leaders
- Before School Care, Out of School Hours Care and Vacation Care

- Evidence of compliance and understanding the NQS
- Helps with Quality Improvement
- Less paperwork, photocopying & filing
- All in one place
- Easy to use

RRP from \$45.00 inc GST
Postage extra

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VISITOR SIGN-IN					
in	out	Name	Reason	Working with Children No.	Signature

6 Saturday

JANUARY 20XX

7 Sunday

REFLECTIONS ON THE WEEK:

GOALS FOR NEXT WEEK:

DECEMBER 2017	M	T	W	T	F	S	S
	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

JANUARY 2018	M	T	W	T	F	S	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4

FEBRUARY 2018	M	T	W	T	F	S	S
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	1	2	3	4

What's in the front pages?

IMPORTANT INFORMATION

THIS DIARY BELONGS TO:

Name: _____ Phone: _____ Mobile: _____

Address: _____

SERVICE DETAILS

Name: _____

Phone: _____ Mobile: _____ Fax: _____

Address: _____

PO Box: _____

Email: _____

Website: _____

Facebook Page: _____ Twitter: _____

Stripe ID: _____ Other (M4: _____

ABN: _____ CRICOS: _____

DIRECTOR DETAILS

Director/CEO Name: _____ Phone: _____ Mobile: _____

Email: _____

Emergency Contact: _____ Phone: _____ Mobile: _____

LOGINS

website: _____ username/login: _____ password: _____

website: _____ username/login: _____ password: _____

website: _____ username/login: _____ password: _____

website: _____ username/login: _____ password: _____

website: _____ username/login: _____ password: _____

HOW TO USE THIS DIARY

Welcome to the OSHC Diary. The diary and resource book specifically designed for OSHC.

In these pages you will find useful planning and mapping tools like the 3 years or a glance, your planners, important dates and notices, regulations, awareness and RCPH sharing systems.

There is space to record information about children and parents, regular details and your details.

Most importantly there are specific tools which will help you meet compliance and assessment requirements at all one touch book.

Each day you can record:

- medical notifications
- birthday special celebrations
- children leaving role for extra curricular activities
- event commemorations and a to do list
- record of responsible people on duty
- children to be observed
- emails, brochures/circulation
- other info etc.

Each week, make notes for your reflections and goal setting reporting.

Each month, check you have audited your first aid kit and note requirements of detail, note details on monthly meetings and plan in the one month or a glance page.

WE HOPE YOU ENJOY THE CONVENIENCE AND LEVEL OF DETAIL OF YOUR DIARY!

Order your 2019 OSHC Diary online at www.bccr.com.au

OSHCH 2019 BCCR

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Supplier Details		
Description:	Phone:	Mobile:
Email:	Website:	
Puncher:	Phone:	Mobile:
Email:	Website:	
Handyman/woman:	Phone:	Mobile:
Email:	Website:	
Waste Disposal:	Phone:	Mobile:
Email:	Website:	
Gas Supplier:	Phone:	Mobile:
Email:	Website:	
Security:	Phone:	Mobile:
Email:	Website:	
Gardener:	Phone:	Mobile:
Email:	Website:	
T/Supplier:	Phone:	Mobile:
Email:	Website:	
Pest Control:	Phone:	Mobile:
Email:	Website:	
Carpent Cleaning:	Phone:	Mobile:
Email:	Website:	
Fry Safety Service:	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	
	Phone:	Mobile:
Email:	Website:	

Important information about the owner, service contacts and more

Contact details of staff members

Contact details of suppliers including trades, emergency, and more

Important Contacts

EMERGENCY CALL 000 FIRE, POLICE, AMBULANCE

Australian Community Children's Services (ACCS) www.accs.org.au 1800 000 000	Domestic Violence Line 7266 0152 1800 000 000	NACAN www.nacan.org.au 1800 000 000
ACCA www.acca.org.au 1300 422 427	Bailei Childhood Australia (BCA) 1800 000 000	National Asthma Council Australia www.nationalasthma.org.au 1800 000 000
Arthura Australia Information Line 1800 292 478 www.arthura.org.au 1800 292 478	Family Day Care Australia (FDCA) 1800 000 000 or 1800 223 238 www.familydaycare.org.au 1800 000 000	Nation Australia www.nation.org.au 1800 000 000
Australian Broadcasting Authority 1800 000 000 www.austlii.gov.au	Health Direct 1800 022 224 or 1800 000 000	Office of Early Childhood Education and Child Care 1800 000 000 www.ecce.gov.au
Australian Immunisation Register (AIR) 1800 000 000 www.immunisation.gov.au	Home Safety Centre 02 945 1985 www.hsc.org.au	Parent Line NSW 1800 000 000 www.parentline.org.au
Australian Information Security www.austlii.gov.au	Immune Australia Program www.immune.org.au 1800 000 000	Perinatal For women and children in 0-25 to 18 1800 000 000
Australian Dental Association 180 000 000 www.aada.org.au	Inclusion Support Programme www.inclusion.org.au 1800 000 000	Pediatric Information Centre www.pedinfo.org.au 1800 000 000
Australian Taxation Office 1800 000 000 www.ato.gov.au	Kids Helpline 1800 000 000 www.kidshelpline.org.au	Raising Children Network www.raisingchildren.net.au 1800 000 000
Australian Society of Clinical Immunology and Allergy (ASCA) www.asca.org.au 1800 000 000	Kids Australia www.kids.org.au 1800 000 000	Secretariat of National Aboriginal and Island Child Care (SNAICC) 1800 000 000 www.snaicc.org.au
Carer Connect Australia 1800 000 000 www.carerconnect.org.au	Kids Mates - Australian Early Childhood Mental Health Initiative www.kidsmates.org.au 1800 000 000	Red Nose Donorily Kids and Kids www.rednose.org.au 1800 000 000
Carer For Kids www.carerforkids.org.au 1800 000 000	Landcare Australia www.landcare.org.au 1800 000 000	Working with Children Check www.workingwithchildrencheck.nsw.gov.au 1800 000 000
Childhood www.childhood.org.au 1800 000 000	Landcare Australia www.landcare.org.au 1800 000 000	Working with Children Check www.workingwithchildrencheck.nsw.gov.au 1800 000 000
Department of Education and Training www.education.gov.au 1800 000 000	Landcare Australia www.landcare.org.au 1800 000 000	Working with Children Check www.workingwithchildrencheck.nsw.gov.au 1800 000 000
Department of Human Services - Families & Child Care www.human.gov.au 1800 000 000	Landcare Australia www.landcare.org.au 1800 000 000	Working with Children Check www.workingwithchildrencheck.nsw.gov.au 1800 000 000
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Department of Human Services - Families & Child Care 		

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Contact details of government bodies, help lines, children's services and more

Acronyms relating to early childhood services and a calendar of sustainability, diversity and special days

Summary of the NQS (updated for Feb 1 2018)

For more information about how to use the resources or about bulk-buy discounts or customisation, just drop us a line at info@bccr.com.au or visit www.bccr.com.au

What's in the front pages?

My Time, Our Place: Framework for School Age Care Learning Outcomes

OUTCOME 2 CHILDRN HAVE A STRONG SENSE OF IDENTITY

- Children feel safe, secure and supported
- Children develop their autonomy, inter-dependence, resilience and sense of agency
- Children develop knowledgeable and confident self identities
- Children learn to interact in relation to others with care, empathy and respect

OUTCOME 2: CHILDREN ARE CONNECTED WITH AND CONTRIBUTE TO THEIR WORLD

- Children develop a sense of belonging to groups and communities and an understanding of the reciprocal rights and responsibilities necessary for active citizenship participation
- Children respond to diversity with respect
- Children become aware of fairness
- Children become socially responsible and show respect for the environment

OUTCOME 3: CHILDREN HAVE A STRONG SENSE OF WELLBEING

- Children become strong in their social and emotional wellbeing
- Children take increasing responsibility for their own health and physical wellbeing

OUTCOME 4: CHILDREN ARE CONFIDENT AND INVOLVED LEARNERS

- Children develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflectivity
- Children use a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching and investigating
- Children transfer and adapt what they have learned from one context to another
- Children resource their own learning through connecting with people, places, technologies and natural and processed materials

OUTCOME 5: CHILDREN ARE EFFECTIVE COMMUNICATORS

- Children interact verbally and non-verbally with others for a range of purposes
- Children engage with a range of texts and gain meaning from these texts
- Children collaborate with others, express ideas and make meaning using a range of media and communication technologies

CHANGES TO THE NQS AND THE IMPACT ON OSHC

The main areas that influence OHSC are:

- Some quality areas have been merged. To help streamline departments and cut down red tape, the number of standards of the NQS has been reduced from 18 to 15, and the elements from 58 to 40.
- Services that educate and care for children in NT, QLD and NSW will no longer be required to keep documentation about individual children's development. Instead, these services must keep documentation about the development of the educational program. There is no change to existing requirements in ACT, SA, TAS, VIC and WA.
- Ratios of educators to children to be standardised nationally to 1:15 or higher

See more detail on the ACECQA website www.acecqa.gov.au

3 Years at a Glance

	January	February	March	April	May	June	July	August	September	October	November	December
January	1	2	3	4	5	6	7	8	9	10	11	12
February	13	14	15	16	17	18	19	20	21	22	23	24
March	25	26	27	28	29	30	31	1	2	3	4	5
April	6	7	8	9	10	11	12	13	14	15	16	17
May	18	19	20	21	22	23	24	25	26	27	28	29
June	30	1	2	3	4	5	6	7	8	9	10	11
July	12	13	14	15	16	17	18	19	20	21	22	23
August	24	25	26	27	28	29	30	31	1	2	3	4
September	5	6	7	8	9	10	11	12	13	14	15	16
October	17	18	19	20	21	22	23	24	25	26	27	28
November	29	30	1	2	3	4	5	6	7	8	9	10
December	11	12	13	14	15	16	17	18	19	20	21	22
January	23	24	25	26	27	28	29	30	31	1	2	3
February	4	5	6	7	8	9	10	11	12	13	14	15
March	16	17	18	19	20	21	22	23	24	25	26	27
April	28	29	30	1	2	3	4	5	6	7	8	9
May	10	11	12	13	14	15	16	17	18	19	20	21
June	22	23	24	25	26	27	28	29	30	1	2	3
July	4	5	6	7	8	9	10	11	12	13	14	15
August	16	17	18	19	20	21	22	23	24	25	26	27
September	28	29	30	1	2	3	4	5	6	7	8	9
October	10	11	12	13	14	15	16	17	18	19	20	21
November	22	23	24	25	26	27	28	29	30	1	2	3
December	4	5	6	7	8	9	10	11	12	13	14	15
January	16	17	18	19	20	21	22	23	24	25	26	27
February	28	1	2	3	4	5	6	7	8	9	10	11
March	12	13	14	15	16	17	18	19	20	21	22	23
April	24	25	26	27	28	29	30	1	2	3	4	5
May	6	7	8	9	10	11	12	13	14	15	16	17
June	18	19	20	21	22	23	24	25	26	27	28	29
July	30	1	2	3	4	5	6	7	8	9	10	11
August	12	13	14	15	16	17	18	19	20	21	22	23
September	24	25	26	27	28	29	30	1	2	3	4	5
October	6	7	8	9	10	11	12	13	14	15	16	17
November	18	19	20	21	22	23	24	25	26	27	28	29
December	30	31	1	2	3	4	5	6	7	8	9	10
January	11	12	13	14	15	16	17	18	19	20	21	22
February	23	24	25	26	27	28	29	30	1	2	3	4
March	5	6	7	8	9	10	11	12	13	14	15	16
April	17	18	19	20	21	22	23	24	25	26	27	28
May	29	30	1	2	3	4	5	6	7	8	9	10
June	11	12	13	14	15	16	17	18	19	20	21	22
July	23	24	25	26	27	28	29	30	1	2	3	4
August	5	6	7	8	9	10	11	12	13	14	15	16
September	17	18	19	20	21	22	23	24	25	26	27	28
October	29	30	1	2	3	4	5	6	7	8	9	10
November	11	12	13	14	15	16	17	18	19	20	21	22
December	23	24	25	26	27	28	29	30	31	1	2	3
January	4	5	6	7	8	9	10	11	12	13	14	15
February	16	17	18	19	20	21	22	23	24	25	26	27
March	28	29	30	1	2	3	4	5	6	7	8	9
April	10	11	12	13	14	15	16	17	18	19	20	21
May	22	23	24	25	26	27	28	29	30	1	2	3
June	4	5	6	7	8	9	10	11	12	13	14	15
July	16	17	18	19	20	21	22	23	24	25	26	27
August	28	29	30	1	2	3	4	5	6	7	8	9
September	10	11	12	13	14	15	16	17	18	19	20	21
October	22	23	24	25	26	27	28	29	30	1	2	3
November	4	5	6	7	8	9	10	11	12	13	14	15
December	16	17	18	19	20	21	22	23	24	25	26	27
January	28	29	30	1	2	3	4	5	6	7	8	9
February	10	11	12	13	14	15	16	17	18	19	20	21
March	22	23	24	25	26	27	28	29	30	1	2	3
April	4	5	6	7	8	9	10	11	12	13	14	15
May	16	17	18	19	20	21	22	23	24	25	26	27
June	28	29	30	1	2	3	4	5	6	7	8	9
July	10	11	12	13	14	15	16	17	18	19	20	21
August	22	23	24	25	26	27	28	29	30	1	2	3
September	4	5	6	7	8	9	10	11	12	13	14	15
October	16	17	18	19	20	21	22	23	24	25	26	27
November	28	29	30	1	2	3	4	5	6	7	8	9
December	10	11	12	13	14	15	16	17	18	19	20	21
January	22	23	24	25	26	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9	10	11	12	13	14
March	15	16	17	18	19	20	21	22	23	24	25	26
April	27	28	29	30	1	2	3	4	5	6	7	8
May	9	10	11	12	13	14	15	16	17	18	19	20
June	21	22	23	24	25	26	27	28	29	30	1	2
July	3	4	5	6	7	8	9	10	11	12	13	14
August	15	16	17	18	19	20	21	22	23	24	25	26
September	27	28	29	30	1	2	3	4	5	6	7	8
October	9	10	11	12	13	14	15	16	17	18	19	20
November	21	22	23	24	25	26	27	28	29	30	1	2
December	3	4	5	6	7	8	9	10	11	12	13	14
January	15	16	17	18	19	20	21	22	23	24	25	26
February	27	28	29	30	1	2	3	4	5	6	7	8
March	9	10	11	12	13	14	15	16	17	18	19	20
April	21	22	23	24	25	26	27	28	29	30	1	2
May	3	4	5	6	7	8	9	10	11	12	13	14
June	15	16	17	18	19	20	21	22	23	24	25	26
July	27	28	29	30	1	2	3	4	5	6	7	8
August	9	10	11	12	13	14	15	16	17	18	19	20
September	21	22	23	24	25	26	27	28	29	30	1	2
October	3	4	5	6	7	8	9	10	11	12	13	14
November	15	16	17	18	19	20	21	22	23	24	25	26
December	27	28	29	30	31	1	2	3	4	5	6	7
January	8	9	10	11	12	13	14	15	16	17	18	19
February	20	21	22	23	24	25	26	27	28	29	30	1
March	2	3	4	5	6	7	8	9	10	11	12	13
April	14	15	16	17	18	19	20	21	22	23	24	25
May	26	27	28	29	30	1	2	3	4	5	6	7
June	8	9	10	11	12	13	14	15	16	17	18	19
July	20	21	22	23	24	25	26	27	28	29	30	1
August	2	3	4	5	6	7	8	9	10	11	12	13
September	14	15	16	17	18	19	20	21	22	23	24	25
October	26	27	28	29	30	1	2	3	4	5	6	7
November	8	9	10	11	12	13	14	15	16	17	18	19
December	20	21	22	23	24	25	26	27	28	29	30	1
January	2	3	4	5	6	7	8	9	10	11	12	13
February	14	15	16	17	18	19	20	21	22	23	24	25
March	26	27	28	29	30	1	2	3	4	5	6	7
April	8	9	10	11	12	13	14	15	16	17	18	19
May	20	21	22	23	24	25	26	27	28	29	30	1
June	2	3	4	5	6	7	8	9	10	11	12	13
July	14	15	16	17	18	19	20	21	22	23	24	25
August	26	27	28	29	30	1	2	3	4	5	6	7
September	8	9	10	11	12	13	14	15	16	17	18	19
October	20	21	22	23	24	25	26	27	28	29	30	1
November	2	3	4	5	6	7	8	9	10	11	12	13
December	14	15	16	17	18	19	20	21	22	23	24	25
January	26	27	28	29	30	31	1	2	3	4	5	6
February	7	8	9	10	11	12	13	14	15	16	17	18
March	19	20	21	22	23	24	25	26	27	28	29	30
April	1	2	3	4	5	6	7	8	9	10	11	12
May	13	14	15	16	17	18	19	20	21	22	23	24
June	25	26	27	28	29	30	1	2	3	4	5	6
July	7	8	9	10	11	12	13	14	15	16	17	18
August	19	20	21	22	23	24	25	26	27	28	29	30
September	1	2	3	4	5	6	7	8	9	10	11	12
October	13	14	15	16	17	18	19	20	21	22	23	24
November	25	26	27	28	29	30	1	2	3	4	5	6
December	7	8	9	10	11	12	13	14	15	16	17	18
January	19	20	21	22	23	24	25	26	27	28	29	30
February	1	2	3	4	5	6	7	8	9	10	11	12
March	13	14	15	16	17	18	19	20	21	22	23	24
April	25	26	27	28	29	30	1	2	3	4	5	6
May												

Government Schools Term Dates

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Australian Public Holidays

DATE	DAY	DATE	HOLIDAY	DATE	DAY	DATE	HOLIDAY
1 Jan	Mon	ALL	New Year's Day	4 Jan	Mon	WHS	Winter's America Day
2 Jan	Tu	FV1	All Saints	5 Jan	Mon	ALL	Q22 W/L
3 Jan	Wed	ALL	Australia Day	6 Jan	Mon	ALL	Q23 W/L
4 Jan	Thurs	WHS	Winter's America Day	7 Jan	Tu	WHS	Winter's America Day
5 Jan	Thurs	WHS	Winter's America Day	8 Jan	Wed	ALL	Q24 W/L
12 Jan	Mon	ACT	Canberra Day	15 Jan	Thurs	WHS	Q25 W/L
13 Jan	Mon	SA	Albion Park ACT	16 Jan	Fri	WHS	Q26 W/L
14 Jan	Tu	WHS	Winter's America Day	17 Jan	Sat	WHS	Q27 W/L
15 Jan	Wed	WHS	Winter's America Day	18 Jan	Sat	WHS	Q28 W/L
16 Jan	Thurs	WHS	Winter's America Day	19 Jan	Sat	WHS	Q29 W/L
17 Jan	Fri	ALL	Labour Day	20 Jan	Sat	WHS	Q30 W/L
20 Jan	Tu	WHS	Winter's America Day	21 Jan	Sat	WHS	Q31 W/L
21 Jan	Wed	ALL	Boxing - Good Friday	22 Jan	Sat	WHS	Q32 W/L
22 Jan	Thurs	ALL	Boxing - Good Friday	23 Jan	Sat	WHS	Q33 W/L
23 Jan	Fri	ALL	Boxing - Good Friday	24 Jan	Sat	WHS	Q34 W/L
24 Jan	Sat	ALL	Boxing - Good Friday	25 Jan	Sat	WHS	Q35 W/L
25 Jan	Sat	ALL	Boxing - Good Friday	26 Jan	Sat	WHS	Q36 W/L
26 Jan	Sat	ALL	Boxing - Good Friday	27 Jan	Sat	WHS	Q37 W/L
27 Jan	Sat	ALL	Boxing - Good Friday	28 Jan	Sat	WHS	Q38 W/L
28 Jan	Sat	ALL	Boxing - Good Friday	29 Jan	Sat	WHS	Q39 W/L
29 Jan	Sat	ALL	Boxing - Good Friday	30 Jan	Sat	WHS	Q40 W/L
30 Jan	Sat	ALL	Boxing - Good Friday	31 Jan	Sat	WHS	Q41 W/L
31 Jan	Sat	ALL	Boxing - Good Friday	1 Feb	Sat	WHS	Q42 W/L
1 Feb	Sat	ALL	Boxing - Good Friday	2 Feb	Sat	WHS	Q43 W/L
2 Feb	Sat	ALL	Boxing - Good Friday	3 Feb	Sat	WHS	Q44 W/L
3 Feb	Sat	ALL	Boxing - Good Friday	4 Feb	Sat	WHS	Q45 W/L
4 Feb	Sat	ALL	Boxing - Good Friday	5 Feb	Sat	WHS	Q46 W/L
5 Feb	Sat	ALL	Boxing - Good Friday	6 Feb	Sat	WHS	Q47 W/L
6 Feb	Sat	ALL	Boxing - Good Friday	7 Feb	Sat	WHS	Q48 W/L
7 Feb	Sat	ALL	Boxing - Good Friday	8 Feb	Sat	WHS	Q49 W/L
8 Feb	Sat	ALL	Boxing - Good Friday	9 Feb	Sat	WHS	Q50 W/L
9 Feb	Sat	ALL	Boxing - Good Friday	10 Feb	Sat	WHS	Q51 W/L
10 Feb	Sat	ALL	Boxing - Good Friday	11 Feb	Sat	WHS	Q52 W/L
11 Feb	Sat	ALL	Boxing - Good Friday	12 Feb	Sat	WHS	Q53 W/L
12 Feb	Sat	ALL	Boxing - Good Friday	13 Feb	Sat	WHS	Q54 W/L
13 Feb	Sat	ALL	Boxing - Good Friday	14 Feb	Sat	WHS	Q55 W/L
14 Feb	Sat	ALL	Boxing - Good Friday	15 Feb	Sat	WHS	Q56 W/L
15 Feb	Sat	ALL	Boxing - Good Friday	16 Feb	Sat	WHS	Q57 W/L
16 Feb	Sat	ALL	Boxing - Good Friday	17 Feb	Sat	WHS	Q58 W/L
17 Feb	Sat	ALL	Boxing - Good Friday	18 Feb	Sat	WHS	Q59 W/L
18 Feb	Sat	ALL	Boxing - Good Friday	19 Feb	Sat	WHS	Q60 W/L
19 Feb	Sat	ALL	Boxing - Good Friday	20 Feb	Sat	WHS	Q61 W/L
20 Feb	Sat	ALL	Boxing - Good Friday	21 Feb	Sat	WHS	Q62 W/L
21 Feb	Sat	ALL	Boxing - Good Friday	22 Feb	Sat	WHS	Q63 W/L
22 Feb	Sat	ALL	Boxing - Good Friday	23 Feb	Sat	WHS	Q64 W/L
23 Feb	Sat	ALL	Boxing - Good Friday	24 Feb	Sat	WHS	Q65 W/L
24 Feb	Sat	ALL	Boxing - Good Friday	25 Feb	Sat	WHS	Q66 W/L
25 Feb	Sat	ALL	Boxing - Good Friday	26 Feb	Sat	WHS	Q67 W/L
26 Feb	Sat	ALL	Boxing - Good Friday	27 Feb	Sat	WHS	Q68 W/L
27 Feb	Sat	ALL	Boxing - Good Friday	28 Feb	Sat	WHS	Q69 W/L
28 Feb	Sat	ALL	Boxing - Good Friday	29 Feb	Sat	WHS	Q70 W/L
29 Feb	Sat	ALL	Boxing - Good Friday	30 Feb	Sat	WHS	Q71 W/L
30 Feb	Sat	ALL	Boxing - Good Friday	31 Feb	Sat	WHS	Q72 W/L
31 Feb	Sat	ALL	Boxing - Good Friday	1 Mar	Sat	WHS	Q73 W/L
1 Mar	Sat	ALL	Boxing - Good Friday	2 Mar	Sat	WHS	Q74 W/L
2 Mar	Sat	ALL	Boxing - Good Friday	3 Mar	Sat	WHS	Q75 W/L
3 Mar	Sat	ALL	Boxing - Good Friday	4 Mar	Sat	WHS	Q76 W/L
4 Mar	Sat	ALL	Boxing - Good Friday	5 Mar	Sat	WHS	Q77 W/L
5 Mar	Sat	ALL	Boxing - Good Friday	6 Mar	Sat	WHS	Q78 W/L
6 Mar	Sat	ALL	Boxing - Good Friday	7 Mar	Sat	WHS	Q79 W/L
7 Mar	Sat	ALL	Boxing - Good Friday	8 Mar	Sat	WHS	Q80 W

All dates are correct to the best of our knowledge at the time of printing and are subject to change.

Summary of MTOP, and an overview of the regulatory changes in OSHC

Year Planner

JANUARY 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1 Easter Monday	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	1
2	3	4	5	6	7	8	9
FEBRUARY 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	1	2
MARCH 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	1
APRIL 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	1	2
MAY 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	1
JUNE 2018							
MORNING	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	1	2

Staff Leave Year Planner

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
MON	1 New Year's Day					
TUES	2			1		
WED	3			2		
THU	4	1	1	3		
FRI	5	2	2	4		
SAT	6	3	3	5		
SUN	7	4	4	6		
MON	8	5	5 Labor Day	1 Eisenhower Memorial Dedication		
TUES	9	6	6	2 Eisenhower Memorial Dedication		
WED	10	7	7	3		
THU	11	8	8	4		
FRI	12	9	9	5		
SAT	13	10	10	7		
SUN	14	11	11	8		
MON	15	12	12	9	14	14 Eisenhower Memorial Dedication
TUES	16	13	13	10	15	15
WED	17	14	14	11	16	16
THU	18	15	15	12	17	14
FRI	19	16	16	13	18	15
SAT	20	17	17	14	19	16
SUN	21	18	18	15	20	17
MON	22	19	19	16	21	18
TUES	23	20	20	17	22	19
WED	24	21	21	18	23	20
THU	25	22	22	19	24	21
FRI	26	23	23	20	25	22
SAT	27	24	24	21	26	23
SUN	28	25	25	22	27	24
MON	29	26	26	23	28	25
TUES	30	27	27	24	29	26
WED	31	28	28	25	30	27
THU			29	26	31	28
FRI			30	27		29
SAT			31	28		30
SUN				29		
MON				30		

Immunisation Register

er (photocopy this page so you can staple in extra if needed)

[illegible]

Double page spread of Year Planner

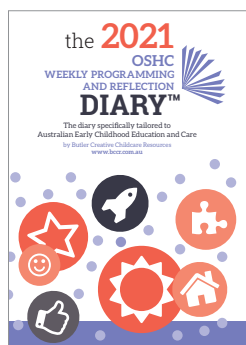
Double page spread of Staff Leave Planner

Children's Immunisation Register summary

For more information about how to use the resources or about bulk-buy discounts or customisation, just drop us a line at info@bccr.com.au or visit www.bccr.com.au



YOU MIGHT ALSO LIKE...



EDUCATOR WEEKLY PROGRAMMING AND REFLECTION DIARIES

Diaries for planning and reflecting on the programmed curriculum

These will professionalise, yet simplify educators' workloads. The 'Creative Thinking Program' can be displayed, each day, either as it unfolds or it can be used to pre-plan the week along with your daily visual displays for families. With your Weekly Programs and Reflections on open spreads, it enables you to open this book at any time and view each week at a glance and follow up future programs using your notes.



EDUCATIONAL LEADER AND FAMILY DAY CARE DIARIES

Diaries for the 'leadership roles' in your service.

Minimise your paperwork and keep it all in one place. Record and plan for:

EDUCATIONAL LEADER

- philosophy / role interpretation
- educator profile pages
- goal setting / reflection
- weekly action plan
- monthly notes and planning
- professional development register
- meetings with follow-up
- general correspondence

FAMILY DAY CARE

- attendance of children
- menu planning
- activities
- expenses
- parent communication
- checklist and 'to do'



OUR SUSTAINABLE YEAR CALENDAR

Our Sustainable Year is a monthly calendar designed to highlight the sustainable practices carried out in the ECEC setting.

It is a monthly reminder to actively involve children in sustainable practices and activities as well as a record of the activities for parents and assessors to view.

Write stories, draw pictures or stick in photos to document your month.



**CUT DOWN ON
COPYING AND
PAPERWORK**

CARBON COPY RECORD BOOKS

We stock a range of NCR (No Carbon Required) booklets with duplicate and triplicate pages for you to use. Perfect where multiple copies of compliance records are needed when handing paperwork for the office and/or families. This product is great for **Family Day Care** and may also be used in **Day Care Centres**.

OTHER GREAT RESOURCES FOR MINDFULNESS/ WELLBEING, EYLF POSTERS, DIVERSITY POSTERS AND MORE... visit www.bccr.com.au

