



COMPANY NAME

CONTACT NAME

TYPE OF BUSINESS/ORGANISATION

ADDRESS (INCL POSTCODE)

TEL

MOBILE

EMAIL

WEBSITE

FACEBOOK

TWITTER

INSTAGRAM

### **EXHIBITOR & TRADE BOOKING FORM**

*PLEASE ENSURE ALL SECTIONS ARE COMPLETED BEFORE RETURNING*

**FOR FESTIVAL WEBSITE LISTING, PLEASE PROVIDE 100 CHARACTERS/20 WORDS TO DESCRIBE YOUR PRODUCTS/SERVICE ALONG WITH HIGH RESOLUTION IMAGE. SEND THE IMAGE AS ATTACHMENT VIA EMAIL ALONG WITH THIS PDF.**

*NB - WE ARE ON A DRIVE TO BE PLASTIC FREE -- WE WILL NOT BE ACCEPTING STALLS WITH PLASTIC SINGLE USE ITEMS - EG KIDS WINDMILLS, WANDS OR SIMILAR. WE ARE LOOKING FOR QUIRKY, HANDMADE, RE-CYCLED, NATURAL, ORGANIC, UP CYCLED AND SIMILAR. PLEASE DO NOT SUBMIT IF YOUR TRADE IS LARGELY IMPORTED PLASTIC ITEMS. PLEASE ALSO GIVE CONSIDERATION TO BAGS & PACKAGING.*

ALL EXHIBITORS & VENDORS MUST BE ABLE TO SITE THEIR STAND NO LATER THAN 6PM ON THURSDAY 23RD MAY 2019. YOU WILL PROVIDE YOUR OWN TABLES/CHAIRS/DISPLAY. SET UP IS IN A COVERED TRADE MARQUEE.

IF YOU WOULD LIKE TO SET UP EARLIER - PLEASE GET IN TOUCH. IF CAMPING, THE CAMPSITE WILL BE AVAILABLE FROM WEDNESDAY 22ND MAY. VEHICULAR ACCESS WILL BE RESTRICTED AFTER 6PM ON 23RD MAY AND YOU MAY NOT BE ALLOWED IN (OR HAVE TO CARRY EVERYTHING!).

THERE WILL BE NIGHT SECURITY FROM THURSDAY 23RD MAY. PUBLIC ACCESS IS FROM 10.00AM FRIDAY 24TH MAY TO CAMPSITE AND FROM 11AM TO FESTIVAL SITE. THE EARLY BIRDS WILL BE LOOKING FOR INTERESTING THINGS TO BROWSE BEFORE ACTIVITIES START AT 1PM.

## **BOOKING SPACE**

PRICE IS FOR THE WHOLE WEEKEND, INCLUDING 2 WRISTBANDS FOR STALL STAFF

I WISH TO BOOK 3M X 2M SPACE AT **£100** QTY  
(BRINGING OWN TABLES/CHAIRS/DISPLAYS/COVERS.)

I WISH TO BOOK 6M X 2M SPACE AT **£150** EACH QTY  
(BRINGING OWN TABLES/CHAIRS/DISPLAY STANDS ETC.)

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## **EXTRAS**

I REQUIRE ELECTRICAL CONNECTION/S AT **£50.00** PER FIRST 16 AMP CONNECTION, QTY  
**£20.00** PER SUBSEQUENT 16AMP CONNECTIONS

*PLEASE NOTE: ELECTRICITY REQUIRED ON THE DAY, WITHOUT PRIOR BOOKING WILL BE CHARGED AT £45.00 PER 16AMP CONNECTION.*

ADDITIONAL STAFF WRISTBANDS AT **£20** PER BAND QTY

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PLEASE TICK TO CONFIRM YOU HAVE REQUIRED PRODUCT AND PUBLIC LIABILITY INSURANCE. PLEASE SEND A COPY OF YOUR CERTIFICATE OF INSURANCE WITH THIS PDF.

*FAILURE TO DO SO MAY RESULT IN YOU LOOSING YOUR SPACE*

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**PLEASE BRIEFLY DESCRIBE THE PRODUCTS YOU WILL BE SELLING OR ACTIVITIES TAKING PLACE ON YOUR STAND:**

**IF EXHIBITORS HAVE ANY ADDITIONAL REQUESTS/INFORMATION FOR THE SITE MANAGER PLEASE STATE BELOW:**

PLEASE NOTE ALL TRADERS WILL BE EXPECTED TO CLEAR ANY RUBBISH 2MS IN FRONT OF AND BEHIND THEIR STAND/ TRAILER AND EITHER PLACE IN RUBBISH RECYCLING ON SITE OR TAKE AWAY WITH THEM. FAILURE TO DO SO WILL RESULT IN A £75.00 FINE..

IN CASE OF RAIN, PLEASE BRING PALLETS OR SIMILAR TO PROTECT STOCK FROM SURFACE WATER. AND WELLIES FOR YOUR FEET. THIS IS YOUR RESPONSIBILITY.

**PLEASE PROVIDE THE NAME AND MOBILE TEL NO. OF YOUR STALL SUPERVISOR ON THE DAY IN CASE OF EMERGENCIES:**

**NAME** **TEL**

THE ORGANISERS RESERVE THE RIGHT TO REFUSE ANY BOOKING/APPLICATION IN ORDER TO ABIDE WITH LEGISLATION, TERMS AND CONDITIONS OUTLINED ABOVE AND TO MAINTAIN AN EQUAL BALANCE OF PRODUCTS AND SERVICES.

I HAVE READ AND AGREE TO BIDE WITH THE TERMS AND CONDITIONS ATTACHED

**SIGNED**

**DATE:**

PLEASE RETURN COMPLETED FORM BY APPLICATION DEADLINE: 30<sup>TH</sup> APRIL 2019. STALL SPACE IS ONLY CONFIRMED ONCE INVOICE IS PAID IN FULL. THANK YOU FOR YOUR BOOKING APPLICATION. ONCE YOUR APPLICATION HAS BEEN ACCEPTED AN EMAIL CONFIRMATION AND INVOICE WILL BE SENT TO YOU, PLEASE DO NOT SEND A CHEQUE WITH THIS APPLICATION. FEES ARE NON REFUNDABLE.