



**The Big Retreat Wales**  
**Fri 24th to Mon 27th May**  
**2019**

**For office use only**

Date rec'd .....

Booking no .....

Company Name:

Contact Name:

Type of business/organisation:

Address:

Post Code:

Tel:

Mobile No:

E-mail:

Website:

Facebook:

Twitter:

Instagram:

**Exhibitor & Trade Booking Form**

Please ensure all sections are completed before returning.....

For Festival Website listing, please provide 100 characters/20 words to describe your products/service along with High Resolution Image. Send the image via Email - don't attach a photo!

NB - We are on a Drive to be PLASTIC FREE -- we will not be accepting stalls with plastic single use items - eg kids windmills, wands or similar. We are looking for quirky, handmade, re-cycled, natural, organic, up cycled and similar. Please do not submit if your trade is largely imported plastic items . Please also give consideration to bags & packaging.

All Exhibitors & Vendors must be able to site their stand NO LATER than 6pm on THURSDAY 23rd May 2019. You will provide your own tables/chairs/display. Set Up is in a covered Trade Marquee. If you would like to set up earlier - please get in touch. If Camping, the Campsite will be available from Wednesday 22nd May. Vehicular access will be restricted after 6pm on 23rd

May and you may not be allowed in (or have to carry everything!). There will be night Security from Thursday 23rd May. Public Access is from 10.00am Friday 24th May to Campsite and from 11am to Festival site. The Early Birds will be looking for interesting things to browse before Activities start at 1pm.

### Section 1

Costs are for the WEEKEND I wish to:

- Book 3m x 2m Space (bring own tables/chairs/displays/covers.)  
£100

| Yes | No | Quantity |
|-----|----|----------|
|     |    |          |

| Yes | No | Quantity |
|-----|----|----------|
|     |    |          |

- Book 6m x 2m Space (bring own tables/chairs/display stands etc ) at £150 each (please tick box)

### Extras:

- I require electrical connection/s at £50.00 per first 16 amp connection, £20.00 per subsequent 16amp connections.

Please tick relevant box:

| Yes | No | Quantity |
|-----|----|----------|
|     |    |          |

Please note: electricity required on the day, without prior booking will be charged at £45.00 per 16amp connection.

- Your Stall fee covers 2 Staff for the Weekend. Additional staff wristband/s at an exhibitor price of £20.00 per wristband. Wristbands required on the day will be at standard retail cost of £40.00 each.

Please tick relevant box:

| Yes | No | Quantity |
|-----|----|----------|
|     |    |          |

- I/we have the required product and public liability insurance:

Please tick relevant box & SEND A COPY with this FORM. Failure to do so may result in you losing your Space

|     |  |    |  |
|-----|--|----|--|
| Yes |  | No |  |
|-----|--|----|--|

## Section 2

Please briefly describe the products you will be selling or activities taking place on your stand:

If exhibitors have any additional requests/information for the site manager please state below:

**Please note all traders will be expected to clear any rubbish 2ms in front of and behind their stand/trailer and either place in rubbish recycling on site or take away with them. Failure to do so will result in a £75.00 fine..**

**In case of rain, please bring pallets or similar to protect stock from surface water. And wellies for your Feet. This is your responsibility.**

Please provide the name and mobile tel no. of your stall supervisor on the day in case of emergencies:

|       |                |
|-------|----------------|
| Name: | Mobile Tel No: |
|-------|----------------|

The organisers reserve the right to refuse any booking/application in order to abide with legislation, terms and conditions outlined above and to maintain an equal balance of products and services.

I have read and agree to abide with the terms and conditions attached (please tick)  
(If returning by email please print name)

|         |  |       |  |
|---------|--|-------|--|
| Signed: |  | Date: |  |
|---------|--|-------|--|

**Please return completed form by application deadline: Thursday 14th February 2019. Stall space is only confirmed once Invoice is Paid in full.**

Thank you for your booking application. Once your application has been accepted an email confirmation and invoice will be sent to you, please **do not** send a cheque with this application. Fees are non refundable.

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Amber Lort Phillips , Festival Co-founder  
Newton Farm, Lawrenny SA68 0PL  
hello@thebigretreatwales.co.uk