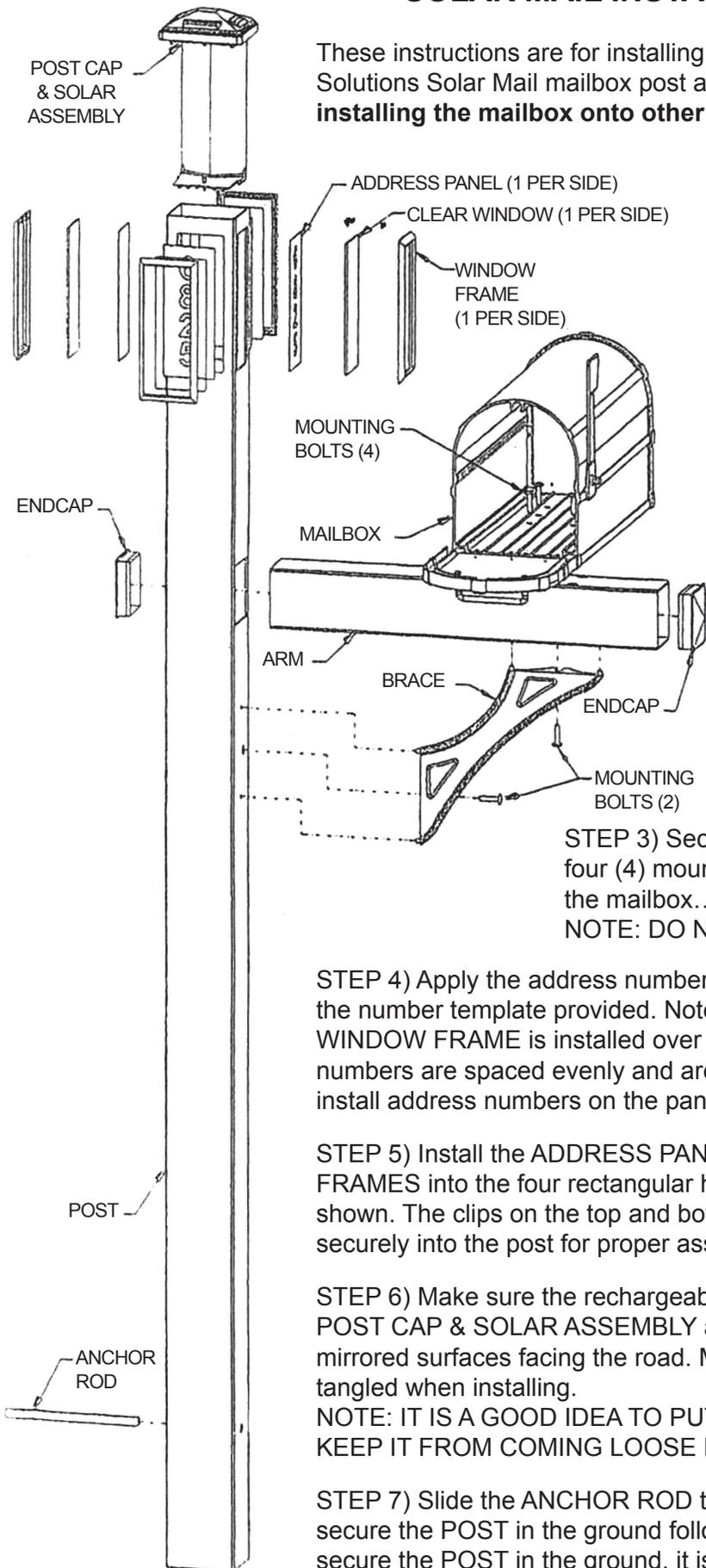


# SOLAR MAIL INSTALLATION INSTRUCTIONS



These instructions are for installing the model #10000 mailbox onto a Brightlight Solutions Solar Mail mailbox post assembly. **Other Instructions are available for installing the mailbox onto other post.** Read all instructions before beginning

**NOTE:** When installing any mailbox, make sure it is easily accessible to the mail carrier. The inside floor of the mailbox must be 41" to 45" from the ground or street surface and the front door must be 6" to 8" back from the curb or road edge. Consult with your postmaster to ensure the installation is in accordance with local regulations.

STEP 1) Secure the BRACE to the underside of the ARM in the orientation shown using one (1) mounting bolt and the provided Allen wrench (the 2 pegs on the BRACE should fit into corresponding holes in the ARM).

STEP 2) Slide the ARM through the square hole in the post as shown. Secure the BRACE to the POST using one (1) mounting bolt (the 2 pegs on the BRACE should fit into corresponding holes in the POST as shown). Install the ENDCAPS on both ends of the ARM.

STEP 3) Secure the MAILBOX to the ARM as shown using four (4) mounting bolts (note there are 6 mounting holes in the mailbox... use only the front 4 holes).

**NOTE: DO NOT OVER TIGHTEN MAILBOX TO ARM.**

STEP 4) Apply the address numbers onto the White ADDRESS PANELS by using the number template provided. Note how much visible area there will be once the WINDOW FRAME is installed over it. The template will allow you to be sure the numbers are spaced evenly and are easily readable. It is usually not necessary to install address numbers on the panel facing the residence.

STEP 5) Install the ADDRESS PANELS, CLEAR WINDOWS and WINDOW FRAMES into the four rectangular holes in the top of the POST in the orientation shown. The clips on the top and bottom of the WINDOW FRAMES must snap securely into the post for proper assembly.

STEP 6) Make sure the rechargeable battery is installed properly in the back of the POST CAP & SOLAR ASSEMBLY and then slide it into the top of the POST with the mirrored surfaces facing the road. Make sure that the wires are not pinched or tangled when installing.

**NOTE: IT IS A GOOD IDEA TO PUT A PIECE OF DUCT TAPE OVER BATTERY TO KEEP IT FROM COMING LOOSE FROM SLAMING MAILBOX DOOR**

STEP 7) Slide the ANCHOR ROD through the hole in the bottom of the POST and secure the POST in the ground following local regulations. If cement is use to secure the POST in the ground, it is recommend to temporarily brace the mailbox upright so that it does not lean or shift as the cement dries.

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