

Danz501 Handbook/Policies* 2019-2020

Teaching kids since 2006

How to Register *Note: *Danz501 has the right to make changes at any time.*

- 1. Read Policies** and procedures thoroughly. Danz501 policies can be found on our web site at www.danz501.com or you can request a paper copy from the studio by calling or texting 660-8589.
- 2. Fully complete student registration form** in its entirety. This form must be signed and dated by a parent or guardian before a student can take classes. A \$15 per family registration fee and \$25 per student recital fee must be paid to complete a students registration. Registration is void with out fees paid.
- 3. Turn your forms in at our early registration in May or mail by August 12th 2019.**
 - Mail forms with your registration/recital fees to:
Colleen Swanger 234 South 9th Street Sac City IA, 50583.
- 4. How will you Pay?** Pay monthly (by the 10th of each month) by cash, check or auto debit Sept-April.
 - Ask for auto debit forms or download them off of our website.
 - Pay the year in full before August 1st 2019 and get a month of classes free!
- 5. Like and follow us on Facebook!** All of our monthly newsletters and our up to date information is found on our Facebook page!! If you do not have facebook let us know and we can text you the link.

Class Tuition Cost:

- Student taking one class (September-April) \$45.00/month = \$360 per year
- Same student taking two classes (September-April) \$67.00/month = \$536 per year
 - Add \$22 for each additional class added by the same student after their first class.
 - Sibling discount: Subtract \$5 for each student in same family, after the first students tuition.
 - Pay year in full before August 1st 2019. Subtract one months tuition.
- Private lessons (missed class time/extra practice, summer lessons) Ask for details
- Unlimited classes = 4 classes or more \$99/month
- Unlimited classes, including team competition. (This price does not include solos/duets) \$120/month
- Team Competition is same price as first class. (New kids must try out) \$45/month
- Solo Competition ask for information.

COMPETITION Team and Solo:

Ask for information. New this year: Kids new to competition will be required to try out.

Sign up Fees

- Family registration fee \$15 per family, due at sign up
- Recital fee \$25 per student, due at sign up

Tuition/Payment: Tuition is due the first lesson of the month. All checks must have the students name in the check memo, so we can keep track of payments. Payment received after the 10th of the month will incur a \$20 late fee on your account. Your tuition can be paid by cash, check or auto debit the beginning of each month. We do offer monthly auto debit from your bank. Look for this form on our website or ask the studio for a paper copy. If you have questions about your bill text Steph at 712-661-8434.

Tuition remains the same September- April. There are no refunds or deductions for lessons that are missed. You pay no extra for months with five weeks; you receive no credit for months with three weeks or have holiday/studio breaks/recital practices. Classes that are cancelled due to teacher illness/personal/family emergencies or weather will be made up after the first missed class. The first missed class will NOT be made up- this is a built in non make up class. ****All classes after the first missed class will be made up.** Make- up dates and times are posted in our monthly newsletters. It is your responsibility to read our newsletters each month. ****Classes missed after our studio spring break may not be made up.**

Past due Accounts/ Returned Checks/Fees:

If at anytime Danz501 receives an NSF check from you, we will no longer be able to accept your checks, (for the remaining studio year) you then must pay in cash or certified funds. Parents will be notified via text message regarding past due accounts. If you would rather receive a paper bill mailed to your home, call or text billings to make arrangements. We have the right to ask a student to sit and watch a given class(es) if their account is more then 6 weeks past due. This includes tuition, costume payments, competition fees etc. Once an account is paid in full, students may participate in their class(es). All accounts with outstanding balances must be paid in full by the end of the night of our dress rehearsal practice, recital week. Accounts that are not paid in full after our dress rehearsal or they will not be allowed to participate in our yearly recital. No exceptions.

Early Registration May 6th and 7th 2019 (Only) Studio Discounts

- Refer a new student Discount: Registration fee is waived if a current student has referred a new family to our studio. To qualify for discount, both families must register for classes together and pay recital fees. Valid only during our May 6th, 7th 2019 early registration.
- 10% costume discount: Anyone who registers and pays their sign up fees on May 6th or 7th 2019 will receive 10% off all their costumes for the 2019-2020 year.
- Free Month of Tuition Discount: Anyone who pays their tuition in full on or before August 1st, 2019 will receive a free month of tuition. Payment mailed, must be post marked no later then August 1st 2019 to get this tuition discount.

Attendance:

We take class attendance weekly - **“Danz501’s reserves the right to....”**

We can only help your child grow if he/she is attending classes. A dancer/tumbler’s development depends on his/her commitment. We are committed to helping your child meet their goals. However, we ask that everyone do their part. Any student who has missed classes, and has fallen behind in their classes will be asked to take private lessons to catch up (see price above), this will cost extra! Any student who is not performance ready (this is determined by Colleen) at recital due to skipping class though out the year will be removed from the class routine. Our studio has a reputation we would like to maintain. Ill prepared routines do not look well on our studio or our students. Please keep this in mind when you sign up for your classes. This policy includes all regular dance, tumbling, private and competition routines! No refund is given if this occurs.

Studio Winter Weather Cancellations:

Danz501 strictly follows all ESC winter weather related cancellations. If ESC school district cancels school, lets our early or cancels after school activities we will NOT have class that day/night. If this happens you will not be called our text. It will be posted on our Facebook page. Note that this does not include cancellations due to heat. We do have classes on school concert night and PT days.

*****DANZ501 STAFF WILL SEPARATE CLASSES BY ABILITY, NOT BY AGE OR GENDER! No exceptions!*****

- We require 9 or more students to make up a full class. Classes can be deleted if there is not enough interest. Parents will be notified if this occurs, and others class options will be offered.

Class Options for 2019: See our class description form for these details. Basic class information can also be found on our registration forms.

Dress Code 2019-2020

Dance wear is to be worn to all classes! This includes the correct shoes for your class. Dress code is very simple. No jewelry allowed in class (earrings, necklaces, bracelets, etc.) Students may wear dance/yoga pants, sweatpants, T-shirts, leotards, skirts, or shorts to their class. NEVER come to class in Jeans! A pony tail or bun is required for all classes, for safety reasons. No hard candy or gum is allowed during classes. All dancers should bring their shoes in a dance bag. Shoes are to be worn to ALL classes during our studio year, (not just for recital). All Students are asked to write their name on/in their shoes. Danz501 is not responsible for lost of stolen items.

Shoes Needed*:

- Tiny dance Levels I and II- Wear Pink Ballet shoes
- Tumbling/Tiny Tumbling Levels I and II - No Shoes needed
- Ballet/Lyrical Class - Wear pink ballet shoes or foot thongs
- Jazz Classes - Wear black jazz shoes - (can be tie or slip on)
- Hip Hop Classes - All Hip Hop classes minus our top oldest class is to wear black high tops similar to converse.
- Pom Classes - Wear black jazz shoes - (can be tie or slip on)

* Shoes can be purchased at consignment stores, Amazon, or other online stores.
(examples: Discount Dance, Just For Kix, or Dancewear Solutions)

Recital Costumes 2019-2020: - Costume PRICE CHANGE

•Every student must purchase one costume per class they take. These costumes must be worn to perform at our yearly recital. Boy costume cost may be different then girls. The studio will talk to our boy parents closer to recital. Girls costumes are \$93.50 in full. If you registered for classes on May 6th or 7th your costume total is \$85 per class. This \$85 includes your 10% early registration costume discount. (Discount void if you signed up after these two dates) Costumes must be paid in full **before** November 1st 2019. We are closed for Halloween so make sure your costume deposit is made on time. A \$20 late fee will be charged to accounts that pay after this date. Costumes are not ordered till paid. If paid too late, it is possible we can not get them in time for recital and you could not perform.

Recital Tumbling/Dance Tights:

All female dancers and tumbling students must wear dance tights with their costume. (Note: no underwear is to be worn under your tights.) Dance tights are sold at our studio starting in February of each year along with our recital t-shirts. Tights can be ordered on our web site from February 1st-28th. Tights are sent home in March prior to our recital pictures.

Recital T-shirts:

Each year our student are asked to purchase a recital T-shirt if they wish to participate in our recital finale. Finale is when students take their bow at the end of each recital show we perform. Students must wear a recital T-shirt to participate in finale. Students are to wear their recital shirt with any pair of black pants or leggings that they wish. Recital T-shirt cost \$10-\$20 depending on the size of T-shirt (Adult XXL - up are more), type of shirt chosen, design, and printing ink used. Recital T-shirt sales are open to the public. Shirts will be sold on our website along with our recital tights Feb. 1st-28th. Shirts will be passed out in the middle school lobby during our dress rehearsal in April.

Recital Information:

Recital information such as show dates and times, when and how to purchase show tickets, stage practices, dress rehearsal dates and times, costume payment reminders, recital picture dates as well as information about girls hair make-up etc. will all be found in our monthly newsletters. Watch our Facebook page for this information! :)

Schedules/Class placement:

Class Schedules will be made the beginning of August. Making up classes before this date would be inaccurate because classes would most likely need to be divided or moved due to changes in student numbers. We do take registrations though out the summer. Early registration discount no longer apply after May 7th 2019. Classes are split by students ability regardless of what age or grade in school they are in. Putting a child in a class that is not at their ability level effects that students ability to grow as well as the entire classes productivity. **Parents should NOT request that their child be placed in the same class as their siblings or friends for social reasons or for reasons of convenience, this only hinders the students/groups learning process which you are paying for. Focus must be placed on what classes suits them best, where they themselves will learn the most. Class schedules will be available for viewing on a web link which will be text to you on or before August 16th 2019, no sooner!** If you do not receive this link text by the August 17th, please call the studio. This first draft of our schedule is our best educated guess as to where each child should be placed. We do make errors, if you do not agree with your child's placement, please wait to contact the studio until after we have had our first couple of classes. These first classes are our chance to evaluate each student. **We WILL move students to other classes that better suit their ability during the first few weeks if we see fit, so you must trust our judgement and have patience.**

*****DO NOT ASK FOR YOUR SCHEDULE BEFORE AUG. 16TH *****

Our first classes will begin on Sunday, September 8th 2019.

Have Questions? Need help?

Danz501's teachers care a lot about their students. If you ever have any questions, concerns or just want to let us know your child will miss a class PLEASE Call or text your child's teacher or Colleen. All of our teachers names and cell numbers are listed on our monthly newsletter that is found on our Facebook Page. We love to have open communication with our parents and students. **Let us know what we can do for you!** Parents make sure you read each of our newsletters each month!!! There is a lot of information that goes out each month and we want to make sure you don't miss a thing! :) If you have Questions about your tuition or studio bill text or leave a message with our billings number. They will return your call or text as soon as is possible.