

ORDER FORM



510 Deer Cross Road, Suite C
Madisonville, LA 70447

985-951-2595

www.ramrockschoolsupplies.com

DATE PURCHASE ORDER NO.

PLEASE INCLUDE COPY OF PO

BILL TO: _____

ATTENTION TO: _____

STREET: _____

CITY • STATE • ZIP: _____

PHONE #: _____ FAX #: _____

EMAIL ADDRESS: _____

SHIP TO: _____
(No P.O. Boxes Please)

ATTENTION TO: _____

STREET: _____

CITY • STATE • ZIP: _____

PHONE NUMBER: _____

ORDER NEEDED (Date): _____

AUTHORIZED BY: _____
(Signature and Position)

Residential Business

In-Store Pickup

ORDERING INFORMATION

WRITING THE ORDER • To ensure accuracy and promptness in filling your order, be sure all categories on the order form are completed. If the information given is incomplete, it may be necessary to delay your order until we receive clarification.

PRICES • Subject to change without notice. Orders are shipped at prices prevailing at time of shipment. However, in the event of a sizeable increase, we will notify you for confirmation before shipping.

SHIPPING CHARGES

- For continental US destinations, please add 15% for orders under \$100; 10% for orders over \$100. Minimum shipping and handling charge is \$8.95.
- Overseas shipments subject to actual rates.
- When weight and/or +AS is indicated for a product, additional shipping charges may apply, please call for confirmation or quote.

TERMS • Net 30 days to schools and other authorized institutions. Payment must accompany orders from individuals.

RETURNS • Return authorization required for all returns; please provide invoice number when making request. A restocking fee may apply. All product being returned must be in its original packaging and in saleable condition.

PRODUCT ITEM NO.	CATALOG PG. NO.	PRODUCT NAME/DESCRIPTION <i>(Title, Color, Size)</i>	QTY.	UNIT COST	EXTENDED COST <i>(Quantity X Unit)</i>

PAYMENT METHOD

PURCHASE ORDER CHECK OR MONEY ORDER \$ _____
Amount Check or Money Order#

CREDIT CARD: MASTERCARD VISA AMERICAN EXPRESS DISCOVER

NAME ON CARD _____
(Please print clearly): _____ CVC Number (3 digits on back of card)

CARD NO.

FOR OUT-OF-STOCK ITEMS, PLEASE:
 Cancel item.
 Substitute comparable item.
 Backorder and send when available.

TOTAL THIS SIDE:

TOTAL OTHER SIDE:

TOTAL ORDER:

SALES TAX:
(if Applicable)

SHIPPING CHARGES:
(See Shipping Charges)

TOTAL DUE:

Expiration Date

Authorized Signature (required for purchase orders or credit charge)

THANK YOU FOR YOUR ORDER!