

# **DECORATION GUIDE**

Our expertise in graphic design and embellishment sets Boathouse apart from the rest. Boathouse custom builds and decorates your gear creating a unique, truly custom product. We offer several decoration methods and will work with you to find the best solution for your style. Not all options and placements are available for every style. Please work with your Boathouse representative for the decoration types and locations approved for your style.

### **ART CREATION CHARGES**

### Embroidery & Appliqué art creation

Boathouse stock layouts, fonts, symbols & mascots are available to you free of charge. A selection of stock layouts, fonts, symbols & mascots can be found on pages 126 through 129.

We can also create a custom logo for your team. Our fees includes one (1) revision.

- Custom embroidery logo: \$39 per logo (Excludes full back/full front logos)
- Full back/full front custom embroidery logo: \$99 per logo

### Heat seal & screen print art creation

We charge a nominal fee to set up screen print or heat seal art using our stock layouts, fonts, symbols and mascots.

The same nominal fee applies to non-stock vector art provided by you to Boathouse in Adobe Illustrator (.ai) or (.eps) format.

We can also create a custom logo for your team. Our fees includes one (1) revision. A Boathouse graphic artist will be assigned to your project and will work with you directly through the design process.

• Set up of stock or customer supplied vector art: \$39

### Tackle Twill art creation

We offer one and two color tackle twill letters and numbers. Tackle Twill is not available on every style. The available embellishment area will dictate the overall size and number of digits possible.

• Full back/full front custom Tackle Twill: \$99 per design

Art fees include one revision.

## **DECORATION CHARGES**

### **Embroidery**

EB1	Standard Outerwear, Fleece & Bags: \$7.50
	(Excludes full back/full front and side stripe)

EB2 Names, Numbers or Positions: \$5.50

EB2A Additional Line: \$2.50

EB3 Outerwear or Fleece Full Back or Full Front: \$30.00

EB4 Standard Outerwear, Fleece and Bags with one line of Name, Number or Position: \$12.50

EB5 Tees, Shorts, Polos & Hats: \$5.50

EB6 Custom Bag Side Panel: \$15.50 (max size 15" x 2")

### Screen Print (Not available on GORE-TEX®)

PN-1 1-color on Jackets: \$4.00

PN-2 2-color on Jackets: \$7.00

PC-1 1-color on Fleece & Tees: \$3.00

PC-2 2-color on Fleece & Tees: \$4.00

PC-3 3-color on Fleece & Tees: \$5.00

PC-4 4-color on Fleece & Tees: \$6.00

# Heat Seal

HS1 Numbers 1 color sleeve, hip or bag end circle: \$3.00 (up to 2 digits)

HS3 Stock or Custom logo maximum 4" x 4": \$5.00

HS4 Stock or Custom logo maximium 12" x 12": \$15.00

HS5 Stock or Custom logo/Standard and Premium Full Back/Full Front: \$15.00

HS6 1 Color Custom Bag Side Stripe: \$5.00 (numbers and letters only)

HS7 2 Color Custom Bag Side Stripe: \$10.00 (numbers and letters only)

# Tackle Twill

TS1 Numbers 1-color Sleeve or Hip position:

\$3.00 (up to 2 Digits)

\$2.00 per letter

TS2 Numbers 2-color Sleeve or Hip position:

\$6.00 (up to 2 Digits)
TT1 1-Color Full Back/Full Front/Custom Bag Side Stripe:

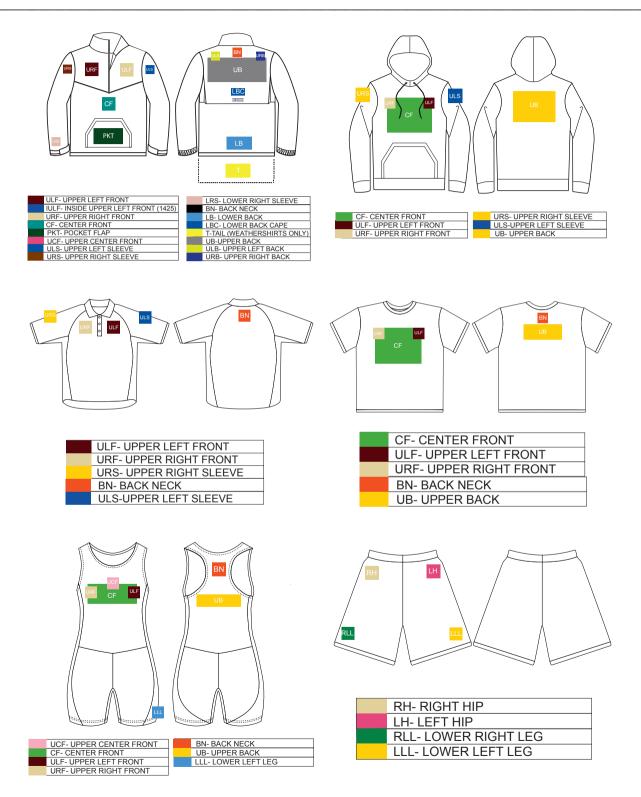
TT2 2-Color Full Back/Full Front/Custom Bag Side Stripe: \$3.00 per letter

# Appliqué

APP-1 1-Color Twill Appliqué (text only): \$19.00

APP-2 2-Color Twill Appliqué: \$22.00

APP-C Custom Appliqué (multi-color): \$25.00



These guidelines are for general purposes only. The Boathouse logo will appear on every garment and location varies by style. Please consult with Sales and Customer Service for specific decoration options for your style.



# UNIFORM SUBLIMATION

# YOUR IMAGINATION....SUBLIMATED

Creating your sublimated gear is a collaborative process between Boathouse and you. Your active participation in the process is vital for a successful outcome.

Our graphic artists will create a digital illustration of your sublimated style for your review and approval. We allow up to two reworks or revisions per order. Manufacturing will not begin until we have your written approval. Delays in approval could result in delays of your gear delivery.

If you provide art for logos or other design elements for your gear, it must be in Adobe Illustrator (.ai) or (.eps) format in order to avoid custom logo design fees. All copyright logos must be provided in this format.

Using our stock sublimation tools is the quickest, easiest and most economical way to create your gear:

- Stock Sub Designs are found next to each style in our catalog. Additional designs may also be available. Your Boathouse Sales and Customer Service Staff can give you complete information for your particular styles.
- Jump Start Sublimation Playground® patterns can be found on page 35. This is a great way to add a semi-custom look to your gear with no additional art creation charges
- Our stock sublimation colors can also be found on page 35. We can usually match custom colors for an additional cost. However, some custom colors like metallics cannot be sublimated. If we cannot match your custom color, we will advise the best alternative.
- Stock Symbols, Layouts and Colors can be found on pages 104.

If you have the time and the budget, our Design Studio can create a unique and Completely Custom design for you. See below for more details.

# **BOATHOUSE CUSTOM DESIGN STUDIO**

Boathouse specializes in custom sublimation and our design studio is ready to bring your imagination into reality.

We can create custom colors, logos and sublimation designs for your team. Custom sublimation designs created by Boathouse for you, will be your proprietary design and will not be made available for use by other teams.

A Boathouse graphic artist will be assigned to your project and will work with you directly through the design process. Our fees includes one (1) revision. Please allow 10 days for any custom artwork creation. Also allow extra time for art approval and

manufacturing for all Completely Custom orders. Manufacturing of your custom order cannot begin until we have your written approval.

### Custom Design Menu

- Stock and Playground design set up fee: \$29
- Custom Sublimation designs: \$149 per design
- Design fees include one (1) revision.

# **Additional Sublimation Charges**

- Panel Sublimation: \$7.00
- Micro Mesh Sublimation: \$10.00
- Individual Sublimated Names on Uniforms:
   \$2.00 per name (Solid Stock Fonts Only)

### SUBLIMATED GARMENT CARE

Sublimated designs will not crack, peel or fade over time. Some pilling can occur over time with repeated wear. Following the washing instructions is crucial to the long life of your sublimated garment.

- Turn inside out
- Machine wash cold water, gentle cycle
- No chlorine bleach

- No fabric softeners
- Hang to dry
- Do not iron
- Do not dry clean
- Do not store damp
- Do not wash with items containing Velcro®, zippers or other rough surfaces.

# GUIDE



These guidelines are for general purposes only. Logo, name and number locations and size parameters vary by style. The Boathouse logo will be sublimated on each garment. Location of this logo varies by style. Please check with your Boathouse representative for the specifics for a particular style.



# **COLORS**

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	Black Milito G	sy Blong tolest felly	redge krusicy outg	s beg halou capi	al bruse rictory body	, May chies Beez Choppege Hor buy
Orbital Gussets Mesh						
GORE-TEX®, Supplex®, ProTech® Zippers						
Soft Shell, Stretchlite™, Zippers						
Custom Bag Zippers						
Snaps		• •	•	• •		• • • •
CUSTOM BAGS: CANV	AS & STRA	PS				
Canvas						20
Straps		-		•		•
BRAID, PIPING, COLLA	ARS. CUFFS	S & WAIST				
KNIT TRIM #102						
BLK/GLD BLK/VGS BLK/RED NVY/GLD	NVY/VGS NVY/	WHT FOR/WHT FOR/ORG	KEL/WHT CAR/WHT	CAR/GLD CAR/VGS	RED/WHT MAR/WHT	MAR/GRY BRN/WHT PUR/WHT ROY/WHT
1011						
KNIT TRIM #102P						
BLK/WHT/GLD BLK/WHT/RED BLK/WHT/CAR BLK/WHT/M	AR BLK/WHT/ORG ORG/WI	IT/RIK ORG/WHT/NVY NVY/WHT/OR	RG NVY/WHT/GRY NVY/WHT/GLD	NVY/WHT/VIC CAR/WHT/NVY	NVY/WHT/CAR KFI/WHT/NVY	RRN/WHT/RFD
DELY WITH CERT DELY WITH CERT DELY WITH CERT	AR DERY HTHY ONC ONCY HT	II/DER ORG/IIII/RVI IIVI/IIII/OR	it ittifumfatt	William Calculation	Wijimijesk Regimijiri	July Hilly NED
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RED/WHT/NVY RED/WHT/GRY RED/WHT/GLD ROY/WHT/GI	LD KUT/WHI/GRY FUK/WI	II/BLK FUK/WHI/GKY FUK/WHI/GL	D PUK/WHI/GLD MAK/WHI/GLD	BKN/WHI/GLD BKN/WHI/VIC		
KNIT TRIM #109						
BLK/PUR BLK/ORG BLK/CAR BLK/FOR	BLK/RED RED/	BLK ROY/BLK ROY/RED	NVY/VGS NVY/RED	CAR/GRY CAR/GLD		
PANT BRAID #160B						
BLACK GREY BROWN FOREST	KELLY VEG	AS ATHLETIC GOLD ORANGE	RED MAROON	CARDINAL PURPLE	VICTORY ROYAL	NAVY
PIPING, SOLID KNIT TRIM #11	70 & SOLID BE	AID				
THE STATE OF THE S	, c a colid br					

 $Some \ trim \ items \ may \ be \ available \ in \ additional \ colors. \ Minimum \ Order \ 60 \ pieces. \ Call \ for \ information.$ 

KELLY

VEGAS

NOTE: Our fabrics are dyed to consistent color specifications. Different dyeing processes for trims and fabrics may result in slight shading variations. For color verification, please call. We're happy to send you samples.

ATHLETIC GOLD ORANGE

MAROON

CARDINAL

PURPLE

VICTORY

ROYAL

NAVY

REFLECTIVE (PIPINIG ONLY)

BLACK

WHITE

GREY

BROWN

FOREST

### How To or der

Call us toll-free at 800.875.1883 and we will be happy to answer any questions regarding sizing, etc. Visit us on-line at www.boathouse.com

# ConTACTing CusTomer serviCe

Contact customer service by calling 800.875.1883. Order inquiries may be made by phone, Monday through Friday EST: 8:30 am to 5:00 pm.

# order minimums

Minimums vary by product and are noted in the catalog next to the pricing information for each style. Orders that reach and/or exceed minimum will be charged team price. Under minimum orders will be charged retail price. Please note, most of our training gear styles are not available under minimum.

# size sur CHArg es

For sizes 3XL-5XL add 15% to the list price of the complete garment (including logo application.)

### To sTAr T Your order

We will begin your order upon receipt of the following information:

- Final style, including fabric, lining, options and color(s).
- Final quantity and sizes.
- All artwork, logo design information and names and numbers if desired. If you desire individual names or numbers on your garments you must provide us with a typed list corresponding the appropriate names/ number to the garment size. This can be e-mailed to the factory.
- Payment (full payment, deposit or Purchase Order)
- An estimated shipping date will be applied to your order after art approval

Important color notes: Garment photos and color charts shown in this catalog may not match the actual fabric color due to variations and inconsistencies in printing inks versus fabric dyes. If you would like to see a sample fabric swatch, please call us. Although sublimation printing is precise, slight color variations sometimes occur.

## CHAnging An order

Our goal is to service all customers as quickly and efficiently as possible. Therefore, please note that once an order is in production, we cannot make changes to the order. Additions will be handled as a separate order with all applicable surcharges and processed immediately.

### reor ders

Every Boathouse style and design is kept on record permanently. On most styles we honor reorders with no high minimums or surcharges.

### PAYmen T meTHo ds

We need one of the following before we can process your order:

- Prepayment: You pay the full balance when placing the order. Your order will be shipped immediately upon completion.
- Deposit/Prepay: A 50% deposit will start your order. The balance is due prior to shipping. We will ship your order, balance due, C.O.D. upon request. There will be a \$5.00 C.O.D. charge.
- Purchase Order: We will accept a written institutional purchase order once your credit is approved. Orders are billed net 30 days. Overdue accounts accrue a 1.5% monthly service charge. Shipping is FOB PHILADELPHIA. A hard copy of P.O. must be received at the factory in Philadelphia via mail. e-mail or faxed to 215.425.2068 with order.

Taxes: Many states require that we collect sales tax. If your institution is tax exempt, we must have a copy of your tax exempt status on file to avoid adding tax to your order. Please call customer service or your Team Sales Consultant with questions.

### PAYmen T oP Tion s

Check or Money Order (A single check per order, please.) Please make checks payable to BOATHOUSE SPORTS and send directly to:

Boathouse r ow sports, LTd 425 e. Hunting Park Ave Philadelphia, PA 19124









Visa, Mastercard, American Express and Discover (Card is charged when the order is placed.)

Purchase Order: We will accept a written institutional purchase order with approved credit. Orders are billed net 30 days. Overdue accounts accrue a 1.5% monthly service charge. Shipping is FOB PHILADELPHIA. A hard copy of the purchase order must be received at the factory in Philadelphia via mail, e-mail or faxed to 215.425.2068 prior to shipping.

International Orders must be prepaid before shipment.

### s Hi PPin a

Most orders are shipped via standard Ground Services. Expedited shipping is available at customer request and expense. All orders are FOB (Freight On Board) FACTORY, PHILADELPHIA"

Note: Please inspect all orders upon receipt. You must notify us of any discrepancies within 10 days of receipt. (Please keep shipping boxes until goods are accepted as the carrier may need to inspect damaged boxes.)

# s HiPPing CosTs

All outerwear and sweats Uniforms and other (\$10.00 minimum)

\$1.50 per garment \$.75 per garment

### deLiver Y Time

Most custom orders are completed in 4 weeks or less.

Orders that require new art: We create art based on your specifications then e-mail the art file to you for approval. The faster the art is approved, the faster we can deliver. Delays in the art approval process may delay an order.

Important: Due to the variables inherent in custom manufacturing, all delivery dates quoted are estimates only and cannot be guaranteed.

### reTurns & rePAirs

All custom made garments or lettered items may not be returned or exchanged. If we make a mistake, we will make it right! But please make sure that your choices are exactly what you want before you place your order.

Should you need to return something to us, please call Customer Service at 800.875.1883 for a return authorization (RA) number. This will speed up the return process. Returned garments must be clean (by law.) Soiled garments will be returned to the customer without repairs being processed.

### THe Bo ATHouse QuALITY guar An Tee

Our superior quality allows our garments to withstand the most rigorous use. However, if you should experience any problem with the quality of our workmanship or materials, we will gladly repair or replace your garments.