

TICKET ASSOCIATE (PART-TIME)

This is a part-time position located in the Ticket Department with variable/flexible working hours to include week-ends, holidays and overtime as required. This is a promotional opportunity and is an **internal/external recruitment**.

RESPONSIBILITIES: Under the supervision of the Ticket Supervisor and Lead work on computerized system selling/providing tickets to guests; provide guest relations; maintain appearance of the ticket area; other duties as assigned.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES: Ability to cope with extremely heavy workload; must have a working knowledge of computers, excellent communication and interpersonal skills both in person and on the telephone are essential; ability to prioritize and work with minimum supervision; excellent attention to detail; ability to perceive and deal with sensitive issues and maintain confidentiality; ability to deal successfully with a wide range of people; ability to work under pressure of deadlines and competing needs; ability to exercise good judgment and make good decisions; skill to handle guest complaints and refer to the appropriate person. Cash handling experience required.

PHYSICAL REQUIREMENTS: Ability to stand and/or sit for long periods of time; ability to lift boxes weighing up to 25lbs; ability to stoop and reach.

SPECIAL CONDITIONS: No smoking or eating in work area; must adhere to a pescatarian environment; uniform is required.

CONDITIONS OF EMPLOYMENT: Work variable/flexible hours and days to include weekends, holidays, and overtime as required.

APPLICATION PROCESS: Email your completed application to jobs@officialpaisleypark.com or fax to (901) 344-3232.