

MAINTENANCE WORKER

Deadline: This position will be open until filled.

Job Description:

This is a full-time position located in the Maintenance Department at Paisley Park with variable/flexible working hours to include evenings, weekends, holidays and overtime as required.

This is a promotional opportunity and is an internal/external recruitment.

RESPONSIBILITIES: Under the direction of the Maintenance Manager of Paisley Park, assist with daily maintenance issues and ensure the issues are taken care of in a timely manner. Assist with resolving maintenance problems/complaints and/or refer to the appropriate person; assist with the maintenance of the Paisley Park in all areas to assure safety and appearance; assist with all general repairs, preventive maintenance, and construction projects; maintain proper security on buildings and properties as required; install all types of hardware; replace, update and maintain lighting needs; assist with seasonal functions; assist with all types of painting projects and gypsum board repair/installation; assist with electrical, plumbing, and HVAC as required; empty trash and maintain outside perimeters of property; assist other departments as needed; all other duties as assigned.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES: Background in all areas of maintenance; some knowledge of all general construction; knowledge of power tools/equipment and their proper usage; demonstrated construction and/or maintenance experience; ability to cope with extremely heavy workload excellent communication skills; ability to prioritize and work with minimum supervision; excellent attention to detail; ability to perceive and deal with sensitive issues and maintain confidentiality; ability to deal successfully with a wide range of people; ability to work under pressure of deadlines and competing needs; must be able to maintain accurate maintenance records; must be able to troubleshoot/problem solve; ability to comprehend mechanics and possess a good mechanical aptitude; good organizational skills; monitors and maintains the safety conditions or property (external/internal) due to weather conditions; must be able to maintain confidentiality; must be able to work with minimum supervision.

PHYSICAL REQUIREMENTS: Ability to speak clearly and distinctly both in person and on the telephone; ability to stand or walk for long periods of time; ability to lift up to 90 pounds; stoop and reach; ability to climb ladders and work safely in high places; must be able to work in confined and/or awkward positions for long periods of time. Environmental stress-High work in hot/cold conditions.

SPECIAL CONDITIONS: Must have a current drivers' license; no smoking in the work area; must adhere to a pescatarian environment; must be familiar with street and landmarks in the Chanhassen area for picking up supplies; must be able to make quick decisions in emergency or disaster situations.

CONDITIONS OF EMPLOYMENT: Work flexible hours and overtime as required; work flexible/variable working hours to include week-ends an on call; work in all types of weather conditions.

APPLICATION PROCESS: Email your completed application to jobs@officialpaisleypark.com or fax to (901) 344-3232.