



HOST GUIDE

the best is yet to come

H O R A C I O P R I N T I N G

Hello Amazing Friend!

I am so thankful that you have decided to host a Dream Planning Party. This packet is full of information to ensure that you are prepared and that you have an incredible event.

The goal for this event is to get together and share your dreams. We believe in community and coming together to support one another. Writing down your dreams is a great first step, but speaking them out loud takes them to a whole new level. Through your commitment, we believe that people will step out and fulfill their dreams!

Your party can consist of two people or it can be 30+! Totally up to you! If participants own a Horacio Printing planner that is great, if they don't that is fine. People can join even if they don't have a planner. We want to make sure everyone is included.

You can choose to follow the template 100%, or you can change it up and do your own thing. No matter how you structure your party, we want to SEE IT! Make sure you tag us in your photos and use the hashtag #dreamplanningparty

Email me if you need anything: hi@horacioprinting.com and remember, if you ever lose our resources you can find them here: <http://bit.ly/DreamPartyHost>

Lots of love,



A-Polly
+ THE HORACIO CREW

EVENT PREP

01 PRAY

Before you begin inviting people, please spend time in prayer. Pray over the individuals you are going to invite, and pray that God pours out His wisdom on you as you set up your event.

02 WRITE

Write your 'Why'! We encourage you to get clear with your why. This is your time to learn as a leader, to grow, to discover, and to equip and empower your group! Define your purpose below.

WHY ARE YOU HOSTING THIS EVENT?

03 YOUR PARTY DETAILS

DATE:

VENUE:

TIME:

INVITE: You can invite people by phone call, text, Facebook invite, or formal invitations! Totally up to you. Ask the Lord who He wants you to invite. Consider a neighbor, co-worker, or the mom of your child's best friend. Step out of your comfort zone a little, and trust the Lord to be faithful in your obedience.

04 EXPECTATIONS

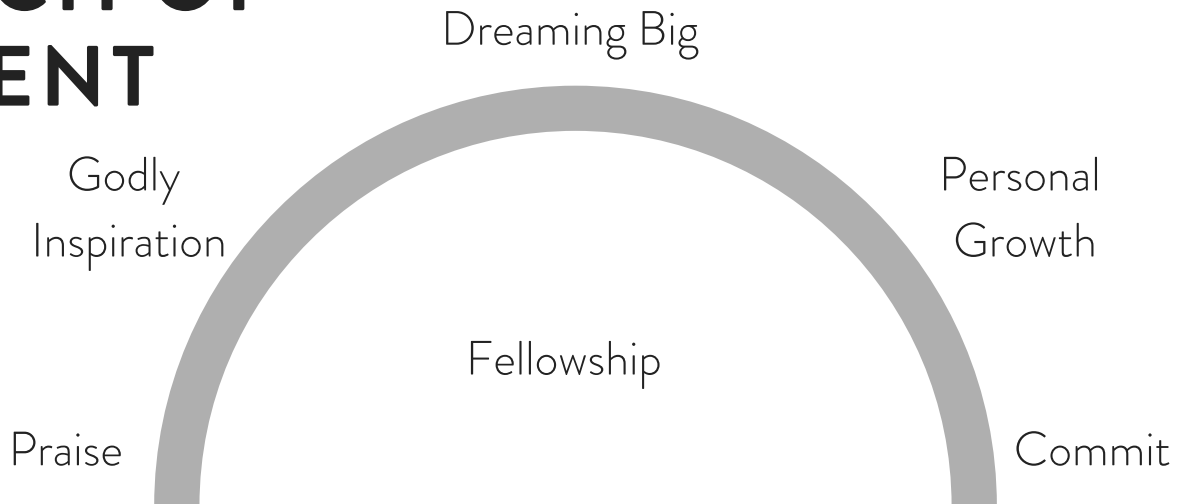
LEAN ON GOD // The Lord will have his own agenda for your event. The Holy Spirit will show up and do what He does best. Trust in His strength and direction. You are not in this alone!

LISTEN AND LEAD // Your group will be vulnerable. It is important to create a safe environment where each person feels honored. Protect them by not interrupting and instead empathizing. Avoid lecturing, but you can always point back to the truth in Jesus.

GO FIRST // Be transparent. Don't be afraid to go first. Sharing your heart will help the people around you feel more comfortable.

CARE // Keep the relationships the top priority here. Trust that the Lord is in control, and He will work everything out in His timing.

ARCH OF EVENT



I wanted to give you a birds eye view of how the event should play out. I want you to feel confident with our template, but also the freedom to add in things to YOUR event. For example if you are hosting at your church and wanted to add in a speaker or time of worship you could add it in under the 'Godly Inspiration' time before you dream big! Here is the core of the event.

We ALWAYS start with praise first, because thanksgiving and praise poises our heart to remember God's goodness. When we hear the incredible praise reports from others our faith is elevated! This year we can look back over the previous decade to see what God has done!

For Godly inspiration we turn to God's word through our SOAP bible study. We want to align our hearts with His holy word and let it transform our hearts.

Next we dream big by creating a bucket list. You will help attendees dream by asking thought provoking questions. You could also add in a time to make/craft a vision board here if you want.

After our big bucket list dreams we focus on personal growth. We will dream big in all directions and ask the question "who do I want to become?" This is a time to assess where we are, based on our potential and find our weakest area. From there we build dreams and set intentions for the quarter. This is about healthy habits and baby steps.

OPTIONAL - You can also squeeze in the refocus cloud here. This helps us get clear on the distractions in our lives. We have the instructions for working through the refocus cloud on the last page of this packet.

The final moments of the event are to encourage and share our commitments. I have also shared instructions to make these commitments extra special on the page titled The End, later in this packet.

GENERAL OUTLINE

- PRAISE REPORT
- SOAP BIBLE STUDY
- BUCKETLIST
- PERSONAL GROWTH WHEEL
- SHARE + COMMIT!

CHECK LIST

FIRST THINGS FIRST

- Set date
- Pick venue
- Decide on invite list
- Invite your friends!
- Do you want snacks? (potluck?)
- Make a list of any food items
- Print out Dream Planning Packet
- Read this entire packet!
- Visit <http://bit.ly/DreamPartyHost>
- Create or find a playlist / music
- Decide on your event timeline
- Pick out your outfit :)
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Here are some extra in case you come up with 'to dos'

NOTES

TIME LINE

SAMPLE (3 HR EVENT)

Snacks are out + music is on!

3PM // GUESTS ARRIVE + WELCOME

Welcome everyone in your group as they arrive. Introduce the women to each other if they do not yet know each other.

3:15PM // SEATED ICE BREAKER

New Friends: ask the women to share a little about themselves (names, meaning behind their name, and current place in life)
Old Friends: ask them to share one word they would use to describe themselves and why they chose that word

3:30PM // LEAD THE WOMEN IN A PRAYER

Sample Prayer: "Father God – We love you in this place. We thank you for each and every woman here, Lord. We know they are not here by accident. You have purpose and love for each person here. We ask you to breathe into us and reveal your will. Your will is perfect, your timing is perfect, and your grace is sufficient. Thank you for loving us. Help me to guide this amazing group of people into conversations that glorify you God. We love you. In Jesus' holy name, amen."

3:35 PM // GIVE EVENT OVERVIEW + WHAT TO EXPECT

"I would love to share with you what we are going to be doing tonight. We are starting by sharing our 2019 praise reports, then we will do a quick bible study and end with Dream Planning! We are here to support and encourage each other. If you need to use the restroom at any time feel free. It is located..... Are you guys ready to begin? Alright, let's get started!"

3:40PM // WATCH OUR VIDEO

3:50PM // GROUP ACTIVITY ONE (PRAISE REPORTS)

4:15PM // GROUP ACTIVITY TWO (SOAP BIBLE STUDY)

4:45PM // GROUP ACTIVITY THREE (DREAM PLANNING - BUCKET LIST)

5:15PM // GROUP ACTIVITY FOUR (PERSONAL GROWTH PLAN)

6:00 PM // SHARE + COMMIT ***CLOSE WITH PRAYER!*****

This is just a sample! You can add in activities like a meal, refocus cloud, or whatever you want to add! I also recommend offering time at the end to just talk and fellowship!

ACTIVITY ONE

PRAISE REPORT REFLECTION

01 Pass out Praise Report Sheets

02 Read instructions aloud:

"Let's start with our first activity! We are going to create 2019 praise reports and take time to remember all the amazing ways God has been faithful this year and this past DECADE! It is easy to find the hardships, but right now we are choosing to focus on the blessings! Feel free to write on the sheet I passed out, or directly in your planner at the end of the month. If you have your planner, you can take this time to flip back to each monthly praise report and remember those special times! Think back on all the beautiful things that happened this year: Births, Provision, Jesus, Peace, Community, or something that happened today! What were you magic moments of 2019? Be thankful for the little things. We will put a timer on for 10 minutes. Feel free to get up and use the restroom at any time!"

03 After 10 minutes, ask the group:

"Would anyone like to share something from their praise report this year?"

Pro tip: You will be surprised to feel the room shift when everyone begins to share praises. This is special. Feel free to wrap up the session by mentioning how the room shifted when we began to express gratitude.

NOTES

ACTIVITY TWO

SOAP BIBLE STUDY

01 Pass out SOAP bible study

02 Read instructions aloud:

"Show of hands, who has tried the SOAP bible study method? Some of you might be familiar with this technique, but just to make sure everyone is on the same page -- SOAP stands for Scripture, Observation, Application, and Prayer. This way of reading the bible allows us reflect on the verse and then find a way to apply it to our lives. We are going to use Horacio Printing's template. Let's read the verse together. As we read it feel free to underline any words or phrases that jump out to you. "

03 Have someone read the verse (you can do it or someone else can)

04 Read instructions aloud:

"Ok, so now that we have read this verse let's read it again silently to ourselves. we are going to put about 10-12 minutes on the clock. After you read the verse again write down your observations. What does this verse mean to you? What did you observe? Next write down how you want to walk it out! How can you apply this to your life and your new year? What small action can you take?

Then, write a short prayer. This entire section is personal, you don't have to share what you write down. You will have the opportunity to share if you want. (No pressure) Let's get started!"

05 Once everyone is done ask people "which verse jumped out to you?"

and if there is anything interesting they want to share!

Take 5-10 minutes to chat about the different perspectives and interpretations as a group. You can feel free to go first!

ACTIVITY THREE

DREAM PLANNING - BUCKETLIST

- 01** Pass out 2020 Bucketlist
- 02** Read instructions aloud:
"We are ___ days away from a NEW DECADE! Now is our time to really dream big with God and write freely. Have you ever thought of a dream in your heart and then stopped before you even wrote it down? (raise hand) Maybe you thought ... It's too big, I don't know how it will happen... well today is the day to just be free a WRITE it out. Don't kill your dream before it has the chance to get on paper. If it bubbles up, get it out! I am going to give you 2 mins to just free write then I am going to pop into your free writing time and ask questions to help you get the wheels turning!"
- 03** So right now, just write freely! (give 2 mins of space here with music)
- 04** After 2-3 mins speak out these questions giving about 30-45 second between questions. People should just be writing at this point and you are helping them keep the wheels turning!

Here are the questions:

- Where do you want to travel this year?
- What special moment/memory do you want to create with your family?
- How do you want to partner with God to serve others?
- What would you write down if you knew it couldn't fail?
- What's missing?
- What dream have I given up on that I can't shake?
- Think about what you loved to do as a child? What dreams did you have?
- What crazy God sized dream do you have for the end of 2029?
- Imagine yourself one year from now, you are laying in bed and SO excited for tomorrow. It's like Christmas eve! What are you doing the next day? What does that perfect day look like?

- 05** Give another 5 mins after you read the last question. Feel the room and see if you need a little more time. You can celebrate the fact that everyone wrote down at least 1 thing!!!!

OPTIONAL: Ask them to either circle their biggest dream (the one they are most excited about) or have them write it on a card. I like to have them share the ONE thing or share with group, or post on the dream wall! (we hang a little string up with clothes pins and let people pin their dreams up!)

ACTIVITY FOUR

DREAM PLANNING - PERSONAL GROWTH

- 01** Read instructions aloud:
"Hey Everyone! Time for our final Dream Planning exercise!
The question for today is 'who do I want to become in 2020?' [pause] Our thoughts, actions, habits, and schedule determine who we will become in the next season of life. It's so easy to have uphill dreams and downhill habits. So together we are going to declare who we are becoming in all directions of life, and then we are going to plan our next steps to put these dreams into action. I am going to pass out a worksheet to help us write down our dreams in all directions."
- 02** Pass out Dream Planning sheets.
- 03** Read the the top instructions on the workbook aloud to the group. Stop when you get to the wheel.
ASSESSMENT: Have everyone shade in their assessment wheel!
(from zero to 100% how are you doing in each category)
Finish reading all the instructions on the workbook aloud to the group.
"Now we are going to declare WHO we are becoming in each of these categories. Start with your weakest area. Who do you want to become? I am going to put 15 mins on the clock. Let's get started!"
- 04 After 15 minutes, read instructions aloud:**
"Ok – 15 minutes is up! Did everyone fill in each category? If you didn't get a chance to fill in every single category, that is ok! Let's take these a step further and now we are going to fill out a few next steps on how we can put these dreams into motion. Start with your weakest category.
What is ONE thing you can do to make time for this category this WEEK! This is where rubber meets the road and we make it wheel.

NEXT// Find that category on the next sheet and list out 3 small baby step goals in this category you want to do in the next 3 months! This is all about baby steps! Little by little -- with consistency -- we can make big changes! I am going to put 10 minutes on the clock. Let's fill this in! Start with your weakest category first. This is the area we need to be the most intention as we step into 2020! I am here if you need help."
- 05 After 10 minutes, read instructions aloud:**
"YAY! Time is up! Thank you guys so much for working so hard! This is just the beginning. If you didn't have time to finish all the categories, that is ok. You can take this home and keep working on it. This is a good place to stop and share our dreams with each other. Let's go around and share 1 to 3 categories that we are most excited about."

Pro tip: You can always break the ice by going first! Encourage EVERYONE who shares! Tell them "Thank you so much for sharing! That is great!" We want to create an open and safe place to share dreams. Let people know that God is for them.

THE END

ENDING STRONG WITH COMMITMENTS!

01 A good ending requires some clarity and commitments! Here are some ways to facilitate that!

- Have everyone share their ONE big dream for the year
- Have everyone share one major thing they are leaving behind in 2019!
- FIND YOUR FRIEND (optional activity): When you have everyone enter the party... you give them a sheet of paper and on the back you put a number (2 of each number!) You ask them to write down their big dream on the paper during dream planning. At the end they flip over the paper and they have to find the person at the event that also shares that number. They are required to share their dream with the person they are matched with! It's a fun way to meet new people especially with a LARGE group... where it would take too long to go around to every single person. Leave space here in time because people love to talk!!!

For the paper you can use one of our encouragement notepads, just tear off a sheet for each person!

02 Close in prayer. Pray over their year, these dreams. You can even have people place their hands on these dreams as you pray over them!

02 YOU DID IT!!!!
Be sure to tag us in your photos!!! We want to see!!!!!

ACTIVITY FIVE

OPTIONAL REFOCUS CLOUD!

01 Pass out refocus cloud

02 Read Instructions aloud:

"Now it's time to create a refocus cloud. This will help us create space in our mind, heart and schedule before we start our dream planning! The purpose is to minimize your distractions and make more time for our passions. When you are done, this is going to look like a giant bubble chart."

READ SCRIPT

"FIRST - Write out all of your current obligations that are in your day to day life. List the major things you spend your time on. Some examples here are.... your job, homework, laundry, extra curricular, school, bills, things required of you, etc. (show them how you draw a line from the inner and write the answer... like a bubble chart and take 3 mins to write these down (give 1-2 mins)

NEXT - Add your major focuses this season. Be honest with yourself. What are you focusing on? What major events, demands, people, issues, and dreams are you focused on? (give 3 mins to write these down)

NEXT - Add your passions! What do you love to do? What activities make your heart happy? Add in a few passions that you have not done in a while. What have you buried with your busyness? (give 3-5 mins to write these down)

LAST - Add the main distractions that steal your time and mind. What activities or thought patterns do you jump to in order to escape and unplug? List anything from Netflix and Facebook to self-pity." (Share a personal distraction that you are facing and take 5 mins to write these down)

Read final instructions aloud:

"OK! Does anyone feel a little more Now that we have a full bubble chart. What do you want to say NO to in 2020? Or at least minimize! Let's cross it out! You can also draw a heart next to the things you want to make more time for in 2020!

Does anyone want to share anything they found in their refocus cloud?"