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*Skip step 1 if you are going to use a computer.

** If applicable.

1. DOWNLOADING DISCOVERING CHINESE PRO

To download the “Discovering Chinese Pro” app, go to the App Store on your iPad. Type in “Discovering Chinese Pro” in the search box. Download the app and get started.



STEP 1

Click on the App Store icon on the iPad.



STEP 2

Type in “Discovering Chinese Pro” in the search box



STEP 3

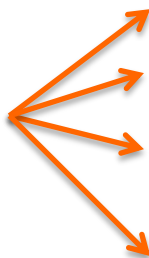
Download the Discovering Chinese Pro app onto the iPad

2. LESSON INDEX

There are 4 volumes in Discovering Chinese Pro series. Each volume has 12 lessons. The first lesson of each volume is free. Please log in for full access to contents or register a new account to start a 7-day free trial.

LESSONS INDEX

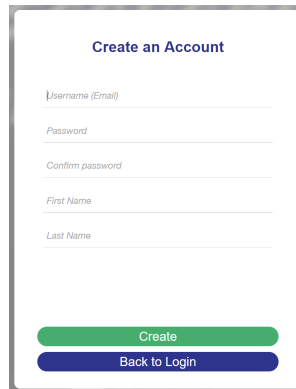
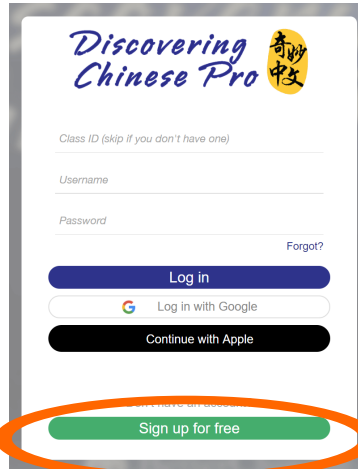
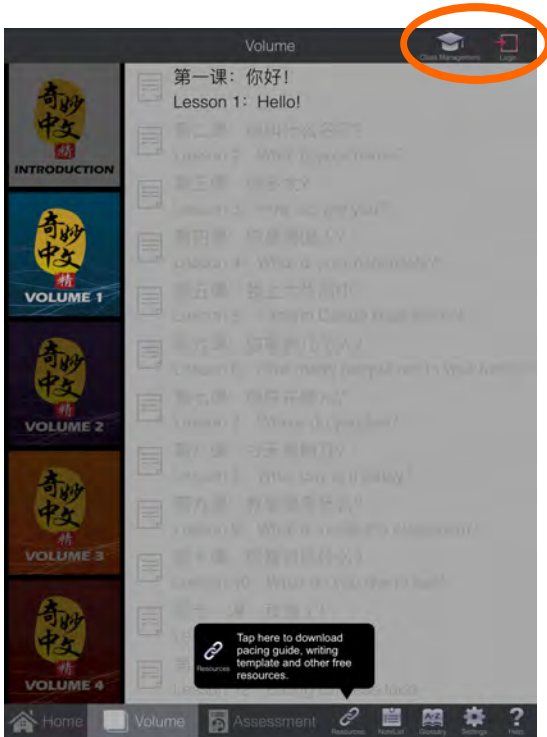
4 volumes in the Discovering Chinese Pro series with 12 lessons each.



3. LOG-IN/REGISTER

i ad App Click on the login icon located on the top right corner.

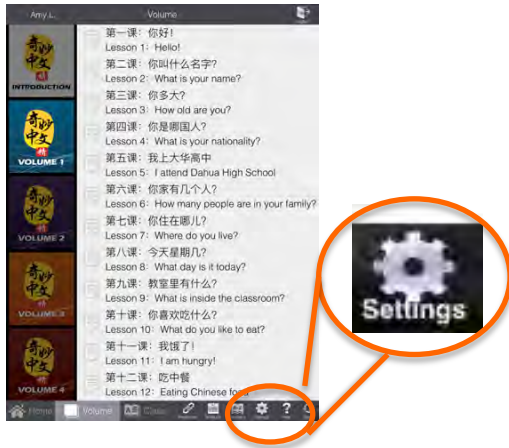
n a computer go to dcp.betterchinese.com using Google Chrome bro ser.



First time user needs to register an account.

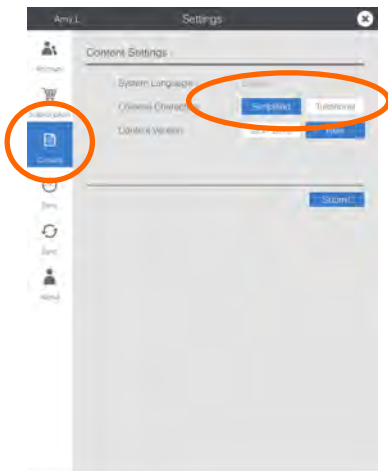
4. SETTING UP – SIMPLIFIED/TRADITIONAL

Before entering the first lesson, you can configure the app to suit your teaching learning environment. In the Settings area, choose whether to teach Simplified or Traditional Chinese.



SETTINGS

Go to the Setting area to choose whether to view everything as Simplified or Traditional Chinese.



LANGUAGE SETTING

Click on the “Language” button and select “Simplified” or “Traditional” and click Submit. All of the characters throughout the app, should now switch to your selection.

4. SETTING UP – CHINESE KEYBOARDS

Each iPad includes support for multiple languages and dialects such as Chinese and offers multiple types of keyboards. The keyboards are available in all apps including Discovering Chinese Pro and enable you and your students to easily switch between various kinds of keyboards.



You can select different keyboards by going to the Settings button on your iPad. Then go to **Settings > General > Keyboard > International Keyboards**

1

2



3





4

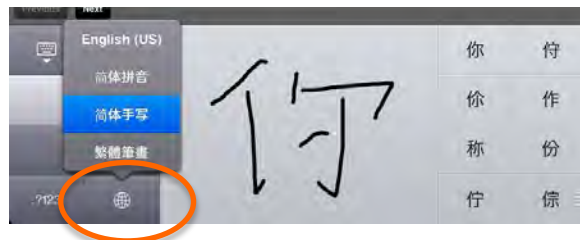
5



If more than one keyboard is turned on, the language can be changed while typing with two methods:

Tap the Next Keyboard  key to choose the next language. The chosen language is indicated on the Space bar.

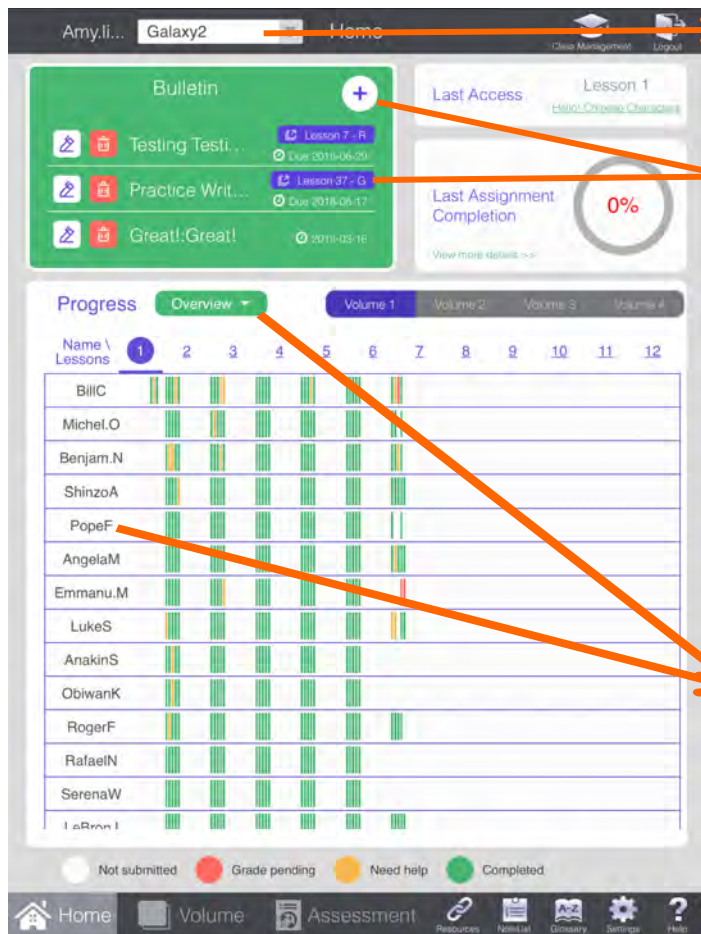
Tap and hold  to display a menu of the enabled keyboards, then slide your finger to choose a new keyboard.



We recommend installing at least two Chinese keyboards. One with pinyin or zhuyin and one with handwriting. The benefit of the handwriting keyboard is that it won't recognize the word unless the stroke order is correct.

5. HOME DASHBOARD

Home page is the dashboard and control center for you. Your students' learning progress, as well as the assignments you made and messages you sent, will be displayed here.



The ID of the class you are managing. Click to switch among classes if you have multiple ones.

Bulletin

Once you assign Practice and Review questions, or publish an announcement, they will be posted here, from the newest to the oldest. Students will see them in their bulletin board too. Double tap on the title to see the full message. You can also edit (or even delete) posted messages and assignments.

Click on the **purple button** to check students' completion details of the assignment.

Click on the "+" to post a new announcement or make new assignments.

Progress

You can find the completion progress of all questions here, no matter if it's assigned.

Click a name to check the specific completion progress of the student.

Pick a lesson from the drop down list to overview the completion progress of that lesson.

Red bar indicates a section (usually writing or speaking) complicated by students and pending for teachers to give a score.
Yellow bar indicates a section where correction rate is 60% or less.
Click on any bar to go to that specific lesson section.

Section(Lesson Unit) Abbreviations

PI: PinYin Identification	R: Reading
PD: PinYin Dictation	G: Grammar
L: Listening	C: Composition
F: Fluency	A: Activity
S: Speaking	

6. EXPLORE A LESSON

This is the first page of the lesson. Each lesson is divided into 6 different sections: Lesson, Language Notes, Culture Notes, Practice, Review, and Can Do Statements.

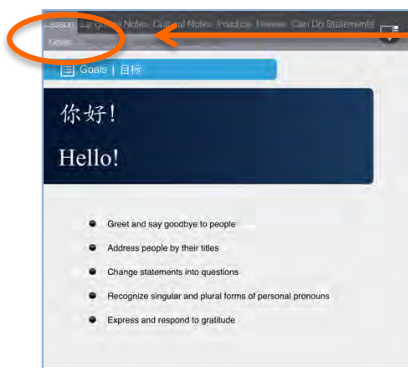


MENU TABS

These are located on the top to provide easy navigation through each lesson

6a. LESSON INTRODUCTION

Each lesson is split into 4 sub-sections: Goals, Animation, Illustration and Lesson Text. These different versions help to connect with students with varying learning styles.



GOALS (目标)

This is a list of the lesson objectives and is connected with the "Can Do Statement" section at the end of the lesson.



ANIMATION (课文动画)

Each lesson has an animation that provides the students with a quick multimedia overview of each lesson.

ANIMATION TOOLBAR



Play and pause button



Expands the video to fullscreen

Each lesson has a comic-book style illustration. Click on any speech bubble to hear the pronunciation of the sentence. Have the students challenge themselves by removing all the pinyin in the lesson by sliding the pinyin switch to "OFF". Be sure to check and see if there are additional pages to a section by looking for the dots at the bottom of the page. For example, this lesson text covers 3 pages.



LESSON ILLUSTRATION (课文插图)

Pinyin switch that adds or removes the pinyin for the new lesson vocabulary.

Hide characters to practice creating conversations by students.

Dots at the bottom of a page indicate if there's more than one page in this section.



LESSON TEXT (课文)

The text of each lesson is available in the lesson text section. Use the switches in the top right corner to control whether the Pinyin or English translation are displayed.

6b. LANGUAGE NOTES

The language notes section is comprised of the lesson vocabulary, language points, and language tips. Each lesson has up to 4 pages of vocabulary covering Lesson Vocabulary, Additional Required Vocabulary, Proper Nouns, and Optional Vocabulary. Be sure to page swipe and see if there are additional pages of vocabulary in the section. This will be noted by the number of dots at the bottom of the page.

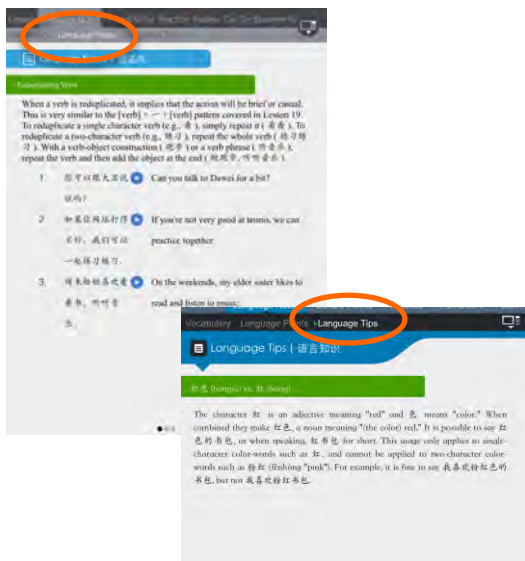


VOCABULARY (生词)

Scroll up and down to see the full list of vocabulary words on the page.

Be sure to page swipe and see if there are additional pages of vocabulary in the section. This will be noted by the number of dots at the bottom of the page.

After the vocabulary section, go to the language points and language notes section. Each lesson covers 3-5 grammar points / language points.



LANGUAGE POINTS (语法点)

Each lesson covers 3-5 grammar points related to the sentence structures introduced in the lesson text.

LANGUAGE TIPS (语法知识)

Each lesson has 2-3 language tips discusses certain nuances related to the Chinese language that are specifically related to grammar such as 红 and 红色.

6c. CULTURAL NOTES

The cultural notes section exposes students to the rich cultural aspects of China and the Chinese language. The first section is called Discovering China and focuses on various topics related to the lesson.



DISCOVERING CHINA (中国文化)

Scroll up and down to see the full list of vocabulary words on the page.

Be sure to scroll up and down to make sure that you see all the content on the page.

The app also give students a chance to learn some of the 成语(expressions) found in the Chinese language such as 远亲不如近邻.

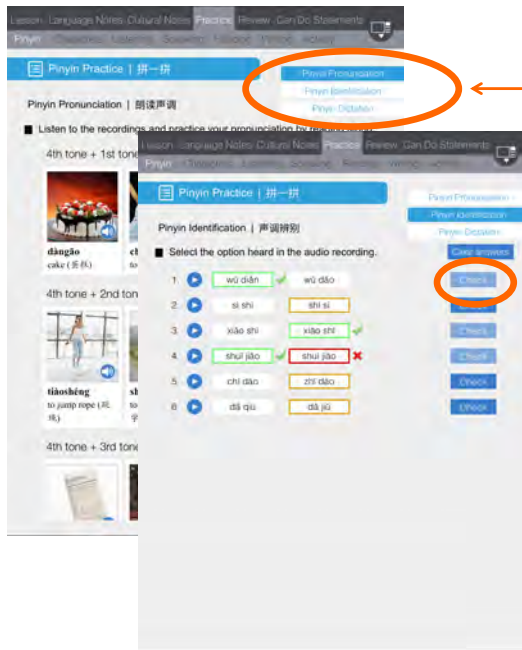


CHINESE IDIOMS (中国成语)

Each cultural points section also presents a Chinese idiom for the students to learn and step-up their Chinese language learning.

6d. PRACTICE

The practice section includes 7 sections to develop each student's PinYin, Character writing, Listening, Speaking, Reading, Composition skills.






PINYIN (拼音练习)

- Pinyin Pronunciation: Practice listening and speaking the four tones.
- Pinyin Identification: Click on the play button to listen to the audio and choose an answer. Then your students can then click the "Check" button and self-correct their work
- Pinyin Dictation: Practice typing the pinyin for the words that are spoken. Click on the text box to bring up the keyboard. Select the pinyin keyboard and start typing. Go to the "Set-up" section on page 4 to see how to add a pinyin keyboard to the app.



CHARACTERS (学汉字)

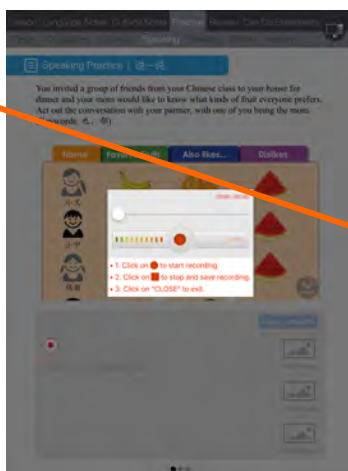
- Click one of the boxes on the left-hand scrolling panel to activate the animations. Be sure to scroll up and down the panel to see all the characters for that lesson.
- Magical Chinese Characters: These are short animations of how Chinese characters like hao 好 evolved from pictographs.
- Character Writing: Each of the characters provides a repeating animation of the stroke-order for each character as well as its definition and pronunciation.

-  The play button plays the stroke order of how the character was written for the teacher's to see.
-  This saves an image of what's written on the writing pad and saves it to your Photo Album. From there the students can share the photo.
-  This erases anything that's written on the writing pad.



LISTENING (听一听)


Click on the play button to listen to the audio and choose an answer. You can then click the "Check All" button and use the auto-correct feature.



SPEAKING (说一说)

Each lesson has 2-4 practice exercises for speaking.

Be sure to remind your students to scroll up and down to make sure they see the complete question.

Hit the  button to start recording. (max 5 minute recording time)

Playback the recording and decide whether to submit or delete and re-record.

Be sure to scroll through and complete all the speaking exercises.





FLUENCY (口语练习)

Read along and practice speaking with the characters in this lesson. The voice recognition engine will collect, analyze and score your voice.

Tap to start recording your voice. Tap again to end recording.

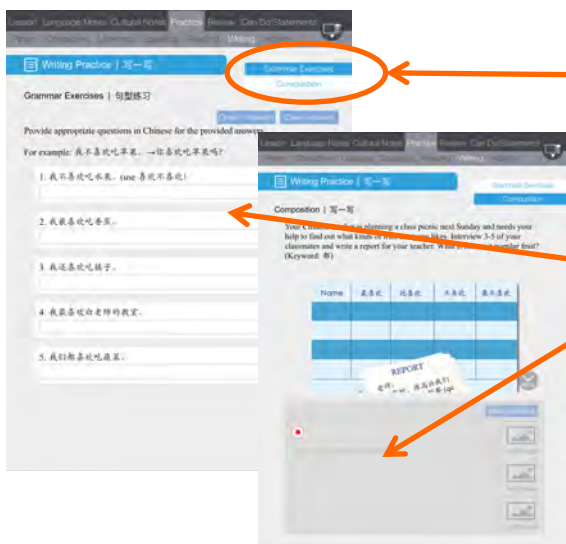


READING (读一读)

Each reading section has 2 types of practices.

Reading comprehension with multiple choice answers.

Reading challenge which incorporates vocabulary from multiple lessons and helps teachers assess how much students have learned.



WRITING (写一写)

The writing section allows students to practice writing focused on two specific areas.

1. Grammar: There is an auto-correct feature that allows students to self-check their work
2. Composition: These questions allow students to compose.

In both areas, just click on the text book to bring up the keyboard. Remember to click on the globe to switch keyboards.

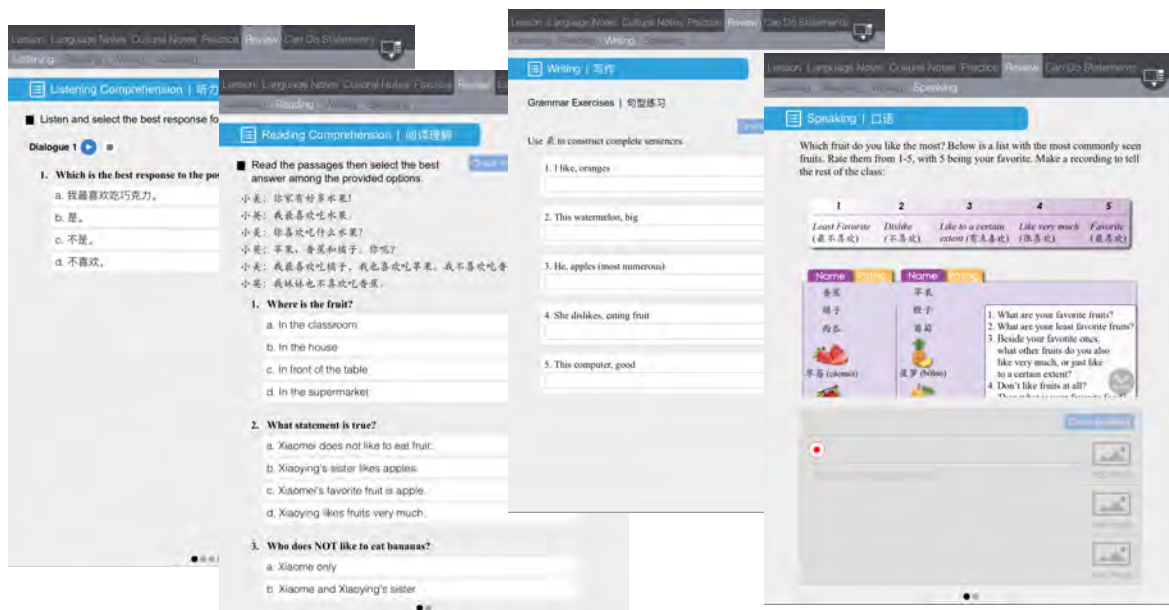


GROUP ACTIVITY (小组活动)

Divide up the students and tie it all together with a group activity. Encourage the students to use the video and camera features on the iPad as well. For example, in the exercise on the left, the students can take photos of themselves and attach them to their homework submission by clicking on the image buttons on the right.

6e. REVIEW

The Review section provides an additional set of exercises to further develop students Chinese language skills.



The Review section interface displays four main exercise areas:

- Listening | 听力**: Includes a dialogue exercise where students listen and select the best response. The dialogue involves a conversation about fruit preferences.
- Reading Comprehension | 阅读理解**: Includes a reading exercise where students read a passage and select the best answer. The passage is about fruit preferences.
- Writing | 写作**: Includes a grammar exercise where students use a list of fruits to construct complete sentences.
- Speaking | 口语**: Includes a speaking exercise where students rate their favorite fruits from 1-5, with 5 being the favorite. The exercise includes a table for recording preferences.

6f. CAN DO STATEMENTS

The Can Do Statements provides a place for students to record and assess their progress against the lesson goals stated in the beginning of each lesson.




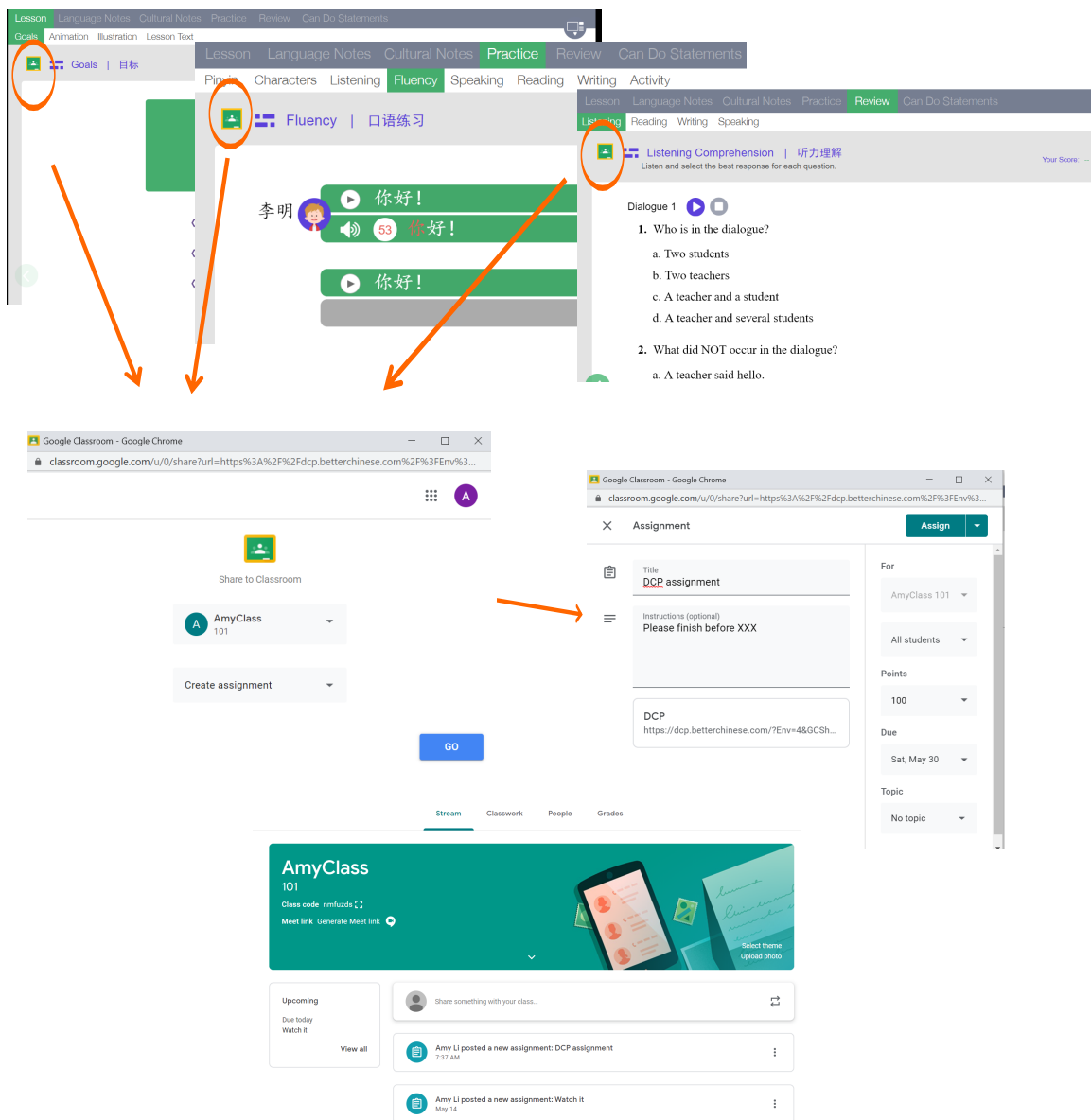
The Can Do Statements interface displays a list of statements for students to record progress. The statements are:

- Express likes and dislikes
- Name a few common fruits
- Construct superlatives to express opinion

7. Make assignments in Google Classroom*

If you use Google Classroom, you can assign a section from Discovering Chinese Pro to students in your Google Classroom.

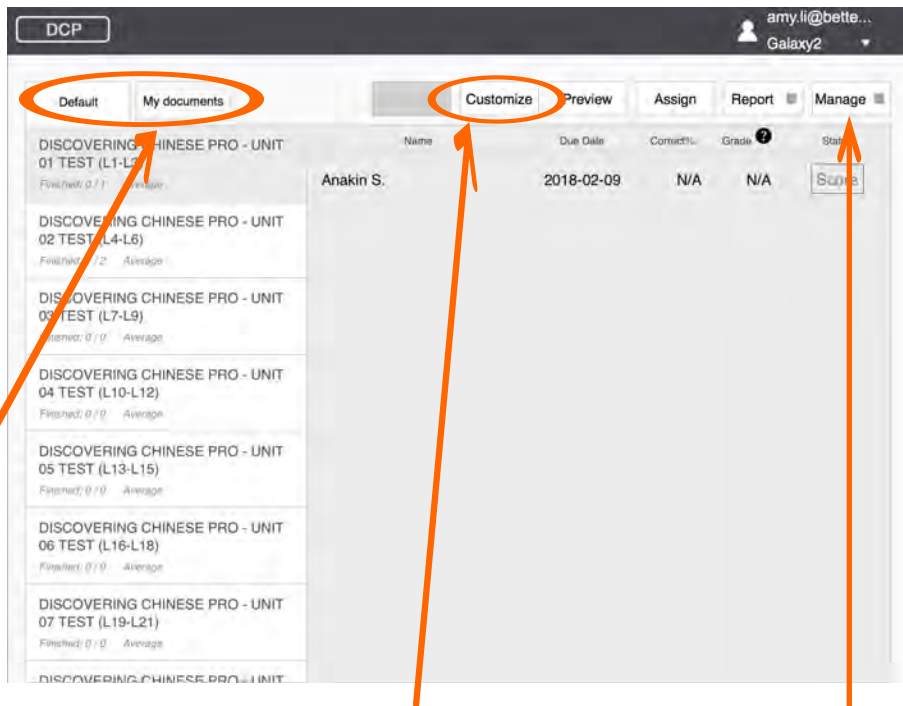
Look for the Google Classroom icon  on each section you want to assign, click on it, and follow detailed steps in the pop up window.



* Applicable if you are a google classroom user. Initial set up is required for before the 1st use.

8. ASSESSMENT

All assessments will be grayed out on students' side until you assign an assessment. 15 default summative assessments included. 1 assessment for every 3 lessons. 1 mid-term and 1 final assessment per volume. All assessments are customizable.



Default & My documents

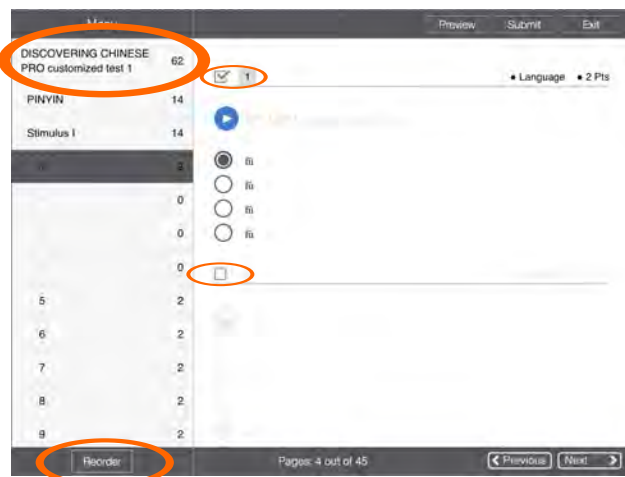
All 15 original assessments will be listed under tab "Default". Customized assessments will be listed under tab "My documents".

Click on any assessment, then customize, preview, or assign it.

Customize

Check off questions (or the whole Stimulus) that you don't want to include in your test. Click on "Reorder" to organize questions in your customized test.

Rename the assessment and click on "Submit" to save it.



Report

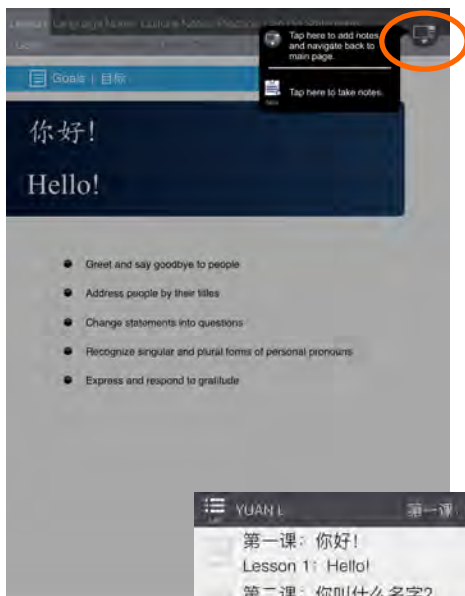
Report cards of assigned assessments.

Manage

To change due date of or to delete an assigned assessment, use manage function.

9. TOOLBAR and NAVIGATION ICON

The tool bar provides a group of universal tools and a quick access to class features for group account users.



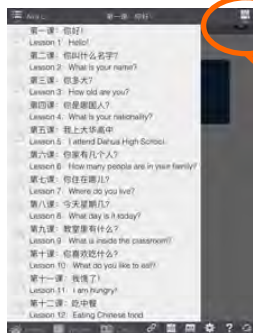
Tool bar and Navigation ICON

Click on the tool bar icon to display the hidden tool bar. The icon is located in the upper right corner on every page within each lesson.

The tool bar appears on the bottom. Table of contents appears on the left.



1



2



3



4



NOTE and NOTELIST

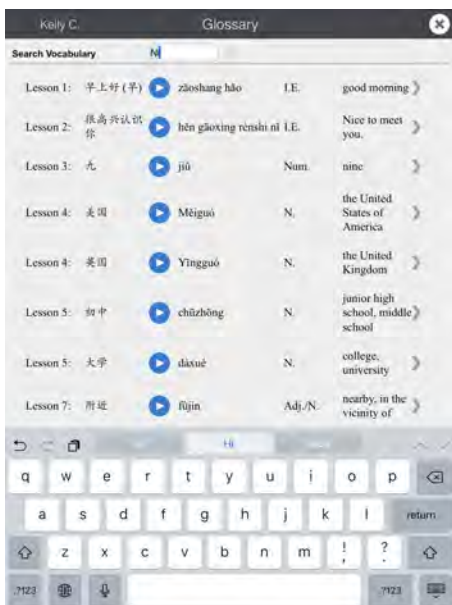
1. Click on “Note” icon located on the right-hand side of the upper tool bar.
2. Start typing your note. The note will be saved and marked according to the section that was recorded in.
3. To access all of your notes, click on the “NoteList” icon on the right-hand side of the bottom toolbar.
4. All the notes are listed by volume, then by lesson, and then by the subsection within the lesson. The first sentence of each note is displayed on the summary page. Click on any note to access to the entire note.

Note: The note functionality is available throughout the lesson.



Glossary

Click on “Glossary” icon located on the right-hand side of the lower toolbar and search for word either in English or Chinese.





Resources

Click on "Resources" to access* and download lesson audios, workbook audios, and writing sheets.

*access given by unique authorization codes on the inside of back cover of physical textbooks and workbooks.