

This tutorial includes instructions for "unlocking" your online course using a "key code." Key codes are used by organizations that purchase courses in quantity to distribute to coaches. You would have received a key code letter from your Babe Ruth League administrator containing your unique key code along with instructions on how to use it. Key codes are unique to each user; they cannot be shared. Once a key code is used, it cannot be used again.

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The link contained in your key code letter (<u>http://education.humankinetics.com/keycodes)</u> brings you to this page.

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Begin by clicking the "Create an account" button from this screen.

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Sample completed form.

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From this screen, click on the "Enter Key Code" tab from the top banner. Also notice that your name now appears in the upper left corner of the page "Hello <Your Name here>" indicating you've signed in successfully.



From this screen, click on the "Keycode Activation" text link.



On this screen, enter the key code in the designated field exactly as it is presented on your key code letter. Even better, copy and paste the key code into the Key Code field.



After entering your key code, click the "Submit" button.



After you enter the key code the first time, you will not need to use it again. In subsequent visits, simply sign in using your email address and password to access your course.

Click "Submit" button to proceed.

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	If you need further assistance, please contact	Customer Service at 1-800-	747-4457 Ext. 2910			
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Next you'll receive this confirmation screen indicating a successful "unlocking" of your online course. Click "My eProducts" text link to proceed to your course.



Your course is now ready to access. Click on the "Courses and Exams in progress" button to launch the course.



You'll see the course listed as a text link. You have one year from this date to complete your course. Click the text link to begin the course.



The launch page for the course. Click the image to begin.



The ebook for the course (*Coaching Youth Baseball* or *Coaching Youth Softball*) is accessible from within the course. Click the text link from the welcome page to download the ebook.

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