DAILY (AM - Mornings):

- Shake the leftover White Ink for 30 seconds 1 minute
- Turn the printer on and turn the Hosonsoft on
- Increase the WIMS Ink Circulation motor to 60-70, and let the system circulate/agitate the white ink for 5 minutes. After 5 min., turn off the circulation motor or set it to 10-20%
- Execute "Fill Ink" we recommend at least 10 seconds for the white ink, and 5 seconds for the CMYK ink. Check if you can see both inks flowing down to the waste bottle without air bubbles.
 - Menu -> Head Maintain -> Fill Ink
- Execute "Cleaning" press the cleaning button on the control panel
- Pull the media to the front by pressing the down button on the control panel to get it ready for a nozzle check pattern
- Perform a "Nozzle Check" check the patterns and see if there are any breaks
 - If there are severe breaks in the pattern, execute fill ink and clean one more time to improve the pattern
 - One you achieve a perfect nozzle check, you can proceed to print
 - You may also start printing if there are only 2-3 missing dots per nozzle

DAILY (PM - Evenings):

- Retract the media to the media roller by pressing the up button on the control panel
- Clean the vacuum bottom platen with a microfibre cloth or lint-free cloth. Do not use cleaning solution. You may use 90% or higher isopropyl alcohol.
- Move the printhead carriage to the left side by pressing the left button once to disengage the carriage from the capping station. Then, press and hold the left button to slide the head carriage.
- Clean/Wipe the capping station, rubber gaskets, and wiper blades with cleaning solution using a cleaning swab
- Clean around the head with cleaning solution to remove any excess ink build-up. DO NOT touch the actual head using a cleaning swab
- Wet Cap: pour cleaning solution into the capping station rubber gaskets
- Engage the printhead back to the capping station by pressing the "Enter" button on the printer control panel
- Turn off the printer for the night
- Cover the printer with a printer cover to prevent any dust

WEEKLY:

- Check Waste Bottle/Tank
 - Empty the tank
- Check Ink Bottle
 - Check to see if there is any ink that needs refilling
 - Check to see if stirring device on the white ink bottle is functioning
- Clean Encoder Strip
 - Use a microfiber cloth / lint-free wipe & 90% or higher isopropyl alcohol, and wipe the strip gently to remove any dust, debris, ink build-up
- Clean Media Rollers
 - Use a microfiber cloth / lint-free wipe to wipe any dust/debris from the media/film. DO NOT USE ALCOHOL. You may use cleaning solution, but make sure that the rollers are fully dried before use.
- Clean Tension Sensor
 - Use a microfiber cloth / lint-free wipe & 90% or higher isopropyl alcohol, and wipe the strip gently to remove any dust/debris

MONTHLY

Shake the Color Ink bottles for 30 seconds

AS NEEDED

- Media Replacement: Whenever you replace your film with a new film, take time
 to clean the media rollers. Disengage the roller and thoroughly clean the rubber
 roller with a microfiber cloth or lint-free wipe to wipe any dust/debris from the
 media/film
- Keep all exterior surfaces clean: use a microfiber cloth to clean the outside surface. DO NOT spray any liquid, as it may damage the board inside

LONG-TERM STORAGE (1-2 Weeks)

- Clip the ink tubes from the ink bottle and before the damper
- Wet Cap

LONG-TERM STORAGE (2+ Weeks)

- Empty the Ink Tank
 - Pour all inks back into the original ink bottles
- Pour cleaning solution into the ink tanks and fill until you see the cleaning solution in the dampers and through the ink waste bottle



- Shake leftover white ink
- Turn printer on
- Increase WIMS Ink Circulation motor
- Execute "Fill Ink"
- Execute "Cleaning"
- Pull media to the front
- Perform "Nozzle Check"



- Retract media
- Clean the vacuum bottom platen
- Move printhead carriage to left side
- Clean/wipe capping station rubber gaskets & wiper blades w/ cleaning swab
- Clean around head with cleaning solution
- Pour cleaning solution into capping station rubber gaskets
- Engage printhead back to capping station
- Turn printer off
- Cover printer

	Weekly	Monthly	As Needed	Long Term Storage (1-2 weeks)	Long Term Storage (2+ weeks)
Check Waste Bottle/Tank					
Check Ink Bottle					
Clean Encoder Strip					
Clean Media Rollers					
Clean Tension Sensor					
Shake Color Ink Bottles					
Media Replacement					
Clean Exterior Surfaces					
Clip Ink Tubes					
Wet Cap					
Empty Ink Tank					
Pour Cleaning Solution					