



Return To:
 Pecan Grove Solutions LLC
 Attn: Greg Minton
sales@pecangrovesolutions.com
 4336 CR 172
 Alvin TX 77511-0320
 Phone: 281-756-8708
 Fax: 281-476-7039

Customer Application

A. CONTACT INFORMATION

Client/Business Name		If business, date commenced:
Street Address		Type: <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Residential <input type="checkbox"/> Other
City, State ZIP Code		
Phone/Ext.		
Fax		
Primary Contact		
Website		Federal Tax ID
E-mail Address		
If different from above: <input type="checkbox"/> Service Location <input type="checkbox"/> Shipping Address		

PAYMENT INFORMATION

Provide bank OR credit card details; PGS does not require both. If paying by credit card, complete section A and credit card information below; You DO NOT need to complete sections C or D. If paying by check, please complete ALL bank related items below.

*****REQUIRED: Please indicate your method of payment** Credit Card Check
 Mail checks to: Pecan Grove Solutions, 4336 CR 172, Alvin, TX 77511-0320

Bank Name		How Long?
Bank Address		Account Type: <input type="checkbox"/> Savings <input type="checkbox"/> Checking <input type="checkbox"/> Credit Card <input type="checkbox"/> Other
Contact Name		Bank Account Number:
Phone		Credit Card #:
E-mail		Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex Expiration Date: CVV Code:

B. BUSINESS/TRADE REFERENCE

Company Name		Phone
Address		Fax
City, State ZIP Code		Contact Name:
Account Terms		E-mail

C. ACCOUNTS PAYABLE INFORMATION

Name/Contact		Phone:
Address		Email:
City, State, Zip Code		Fax:

Preferred method of invoice submission: Email USPS Fax

D. TERMS & CONDITIONS

1. PGS's liability through this Agreement and/or its provision of services shall be limited to, at a maximum, the amount paid by Client to PGS for services provided, excluding parts provided and/or supplied and any costs incurred. Client recognizes that PGS would not enter into this Agreement or consider providing services to Client without this limitation, which is considered a bargained-for and essential element of this Agreement.
2. Terms are Net 30 on approved credit for customers paying by check. All invoices are to be paid IN FULL within 30 days of the invoice date.
3. Any invoicing discrepancies should be reported within 48 hours of invoice receipt.
4. Credit card payments will be run for the total invoice amount at the time of invoicing; client will be provided a copy of the invoice reflecting payment and credit card receipt.
5. PGS offers a 3% discount to clients paying by check. Checks should be mailed within terms to: Pecan Grove Solutions, 4336 CR 172, Alvin, TX 77511-0320.
6. Invoices over 30 days will be assessed a \$35 late fee per month, plus a finance charge of 1.5% per month for the past due amount, or a minimum additional charge of \$5.00/month, whichever is greater.
7. Overdue invoices (30+) will cause current and future parts shipments to be held until the account is brought back within terms.
8. Costs incurred to collect past due invoices will be added to the account, and are the responsibility of the customer.
9. Invoices >90 days overdue will be sent to a third party collections agency. If client is referred to collections, the client will be asked to pay in advance for future work for a period of one year. After one year, the client may apply to have terms restored.
10. Shipping charges are billable to the client, FOB from the shipping point.
11. Shipping claims (damage) must be reported immediately upon delivery, and common carrier shipments should have the damage noted on the BOL at receipt. PGS requires photos of the damage to submit a claim.
12. A restocking fee of 5% will be assessed for merchandise returned unused and in good condition, unless that merchandise was recommended as needed by PGS and then unused.
13. No credit will be issued for goods returned without an approved return material authorization (RMA) number.
14. In the event PGS engages counsel to collect or address any invoice not timely paid (in full) or any breach of this Agreement, Client agrees it shall be responsible for and promptly pay PGS such attorney's fees incurred.
15. Notwithstanding the foregoing, Client and PGS agree to attempt to resolve any disputes informally through mediation, and if mediation fails to result in an agreement, to arbitrate any remaining disputes, it being the intention of the Client and PGS to waive any rights to a court trial. The demand for dispute resolution shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen, and in no event shall it be made after one year from the date of controversy, claim, dispute, or breach. The mediation/arbitration shall be conducted in Brazoria County, Texas, and the laws of the State of Texas shall be applied to any proceedings.
16. Please attach sales tax exemption form(s) if you are exempt from sales tax. Clients purchasing parts for resale should include copies of their business license and resale certificates to prove tax exempt status.
17. By signing and submitting this application, you confirm that you agree to the terms and conditions listed above, are authorized to request credit, and that PECAN GROVE SOLUTIONS may make inquiries into the banking and business/trade references that you have supplied.

E. SIGNATURE

Signature	
Name and Title	
Date	