



Level 1 North Building
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Dear Craft ACT Member

NOTICE: Annual General Meeting

I am writing to inform you that the Annual General Meeting of Craft ACT: Craft and Design Centre Incorporated will take place at Craft ACT, Level 1, North Building, 180 London Circuit, Canberra on Tuesday 31 March 2020 at 6pm.

All Craft ACT Members are invited to attend and meet with Craft ACT's Board and staff. At the conclusion of the AGM, a special members-only info session will be presented by CAPO, City Renewal Authority and artsACT about their grant programs. This is an opportunity to uncover current and new funding opportunities for artists. All members and friends are invited to stay for refreshments.

The agenda for the meeting is as follows:

1. Welcome and apologies
2. Acceptance of Minutes of Annual General Meeting held on 31 March 2019.
3. President's Report 2019
4. CEO/Artistic Director Report 2019
5. Financial Report ending 31 December 2019, including Treasurer's Report and Auditor comments
6. Election of Management Committee
7. Other Business

All members wishing to vote at the AGM, including Accredited Professional and Associate Members are required to have current, up-to-date membership.

If you have any questions, please do contact me by email rachael.coghlan@craftact.org.au or phone 6262 9333. Please RSVP or send apologies by Friday 27 March 2020 to membership@craftact.org.au.

Yours sincerely,

Dr Rachael Coghlan
CEO + Artistic Director
Craft ACT: Craft + Design Centre