

Proportional Technologies, Inc.

APPLICATION FOR EMPLOYMENT

(An Equal Opportunity Employer)

It is the policy of PTI to make all employment decisions solely on the basis on an individual's merit, qualifications and abilities, and without regard to an individual's sex, race, national origin, age, religion, sexual orientation, veteran status or handicap status. This policy applies to all aspects of employment, including hiring, training, performance reviews, promotions, discipline and termination.

To protect the health and safety of our employees, maintain a productive workforce, and provide the highest-quality services to our clients, PTI is a drug-free workplace. Accordingly, all applicants or employees are required to submit to random drug testing in the duration of their employment or as part of pre-employment process. Particulars about PTI's drug screening policy are found in the Employee Handbook.

PERSONAL INFORMATION

Name: _____
 last first middle

Address: _____
 street city state zip

Mailing Address
(if different): _____
 street city state zip

Home Phone: _____ Work Phone: _____

Social Security Number: _____

Are you 18 years of age or older? ___ yes ___ no (If no, your employment is subject to verification of legal minimum age.)

Are you presently authorized to work in the United States on a full time basis? ___ yes ___ no
(You must be legally eligible for employment in the United States and must present proof of same within three (3) days of commencing employment.)

Have you ever been convicted of a misdemeanor/felony or subjected to a deferred adjudication on a misdemeanor/felony charge? For purposes of this application, convictions include sentenced to confinement, paid fine, time served, placed on probation (includes deferred adjudication) and court-ordered restitution. **Important: DWI, DUI, and DWLS are not routine traffic violations and must be listed.**
___ yes ___ no ___ no record

If yes, please explain in concise detail on a separate sheet of paper, giving dates and nature of the offense, the name and location of the court, and the disposition of the case(s). A conviction will not necessarily disqualify you from employment, however, a false statement will.

Have you ever pled *nolo contendere* to a misdemeanor within the last 10 years? Important: Withholding of information will be grounds for denial of employment or immediate discharge from employment in accordance with PTI policy.
___ yes ___ no

EMPLOYMENT DESIRED

Position: _____ Date Available: _____

Expected Salary: _____ Are you presently employed? ___ yes ___ no

If yes, may we contact your present employer? ___ yes ___ no

Have you ever applied to this company before? ___ yes ___ no

When? _____

How did you find out about Proportional Technologies?

Shift preferred: ___ 1st ___ 2nd ___ 3rd

Can you work evenings? ___ yes ___ no

EDUCATION

School Level	Name & Location of School	No. Years Completed?	Did You Graduate?		Subject studied
High School			___ yes	___ no	
College			___ yes	___ no	
Graduate School			___ yes	___ no	
Trade/Business School			___ yes	___ no	

Subjects of special study or research work: _____

GENERAL INFORMATION

WORK EXPERIENCE

Please provide complete details on full-time and part-time employment history. Start with your present or most recent employer. Please feel free to attach additional pages or a resume. You may include volunteer positions if you like.

Name of present/last employer: _____

Address: _____

Telephone: _____ Full-time Part-time

Type of business: _____

Starting date: _____ Ending date: _____ Reason for leaving: _____

Starting pay: _____ Ending pay: _____

Job title: _____ Supervisor and title: _____

Description of work and responsibilities: _____

Name of first previous employer: _____

Address: _____

Telephone: _____ Full-time Part-time

Type of business: _____

Starting date: _____ Ending date: _____ Reason for leaving: _____

Starting pay: _____ Ending pay: _____

Job title: _____ Supervisor and title: _____

Description of work and responsibilities: _____

Name of second previous employer: _____

Address: _____

Telephone: _____ Full-time Part-time

Type of business: _____

Starting date: _____ Ending date: _____ Reason for leaving: _____

Starting pay: _____ Ending pay: _____

Job title: _____ Supervisor and title: _____

Description of work and responsibilities: _____

Name of third previous employer: _____

Address: _____

Telephone: _____ Full-time Part-time

Type of business: _____

Starting date: _____ Ending date: _____ Reason for leaving: _____

Starting pay: _____ Ending pay: _____

Job title: _____ Supervisor and title: _____

Description of work and responsibilities: _____

Name of fifth previous employer: _____

Address: _____

Telephone: _____ Full-time Part-time

Type of business: _____

Starting date: _____ Ending date: _____ Reason for leaving: _____

Starting pay: _____ Ending pay: _____

Job title: _____ Supervisor and title: _____

Description of work and responsibilities: _____

REFERENCES

Name	Telephone	Years Known?	Nature of Relationship

APPLICANT STATEMENT

I certify that all statements made by me on this Application (and any resume or materials provided) are true and complete to the best of my knowledge and that I have not withheld anything that would, if disclosed, affect this Application unfavorably. I understand that any misrepresentation or omission, whenever discovered, will be grounds for denial of employment or immediate discharge from employment in accordance with PTI policy.

This application will be given every consideration, but its receipt does not imply that I will be employed. If hired, I will comply with all rules and regulations of PTI. I understand that the hiring procedures at PTI involve the submission and review of this Application and an interview.

I understand that my employment is for no stated term and considered at-will employment, and may be terminated by PTI or myself, with or without cause, with or without notice, and at any time. I further understand that no representative of PTI other than its officers has the authority to enter into any agreement with me contrary to the foregoing. Also, I understand that this Application is not intended to be a contract of employment, nor does it impose any obligations upon PTI if they decide to hire me.

I hereby authorize the previous employers, personal references, and educational institutions listed above to provide you with any and all information concerning my employment, work performance, personal character, and any information that they have pertinent to my qualifications for employment. Furthermore, I release all parties from liability for any damage that may result in the furnishing of such information to PTI. In processing this Application, PTI may request that an investigative consumer report be prepared which will include information about my character, general reputation, employment history, education, credit record and any criminal convictions. This authorization may also be used at a later date to obtain a consumer report or an investigative consumer report for purposes including, but not limited to, my promotion, reassignment, or retention as an employee. This authorization shall remain on file and will serve as ongoing authorization for PTI to request consumer reports and/or investigative consumer reports at any time during my employment period. I have the right to request in writing, upon receipt of notice that such investigation was conducted, a complete and accurate written disclosure of the nature and scope of the investigation.

I hereby acknowledge that I have read the above Statement and understand the same.

SIGNATURE _____ DATE _____