

<Organisation Name>

<Event Name>

<Event Date>

**Official Hotel Booking Form**

Attention: Reservations Officer <b>Capri by Fraser Changi City, Singapore</b> 3 Changi Business Park Central 1, Singapore 486037	Fax : (+65) 6933 9811 Telephone : 1800 338 0800 Email : groups.singapore@capribyfraser.com
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Last Name : _____	First Name : _____
Check-in Date : _____	Check-out Date : _____
Arrival Flight : _____	Departure Flight : _____
Contact number : _____	Email Address : _____
Credit card number : _____	Expire Date : _____
Credit card Signature : _____	CCV number / Card Type : _____

Room Type	Room rates	Descriptions
<input type="checkbox"/> Studio Superior		Room inclusive of daily breakfast for 1 person & internet
<input type="checkbox"/> Studio Deluxe		Room inclusive of daily breakfast for 1 person & internet

(\*) Optional buffet breakfast for 2<sup>nd</sup> occupant can be arranged at \$20.00++ per person, valid till the point of booking. Otherwise walk-in rates at \$28.00++ applies. Kindly indicate in remarks below if required.

**Remarks (If any):**

**Terms & Conditions:**

- Above rates are in Singapore Dollars, subject to 10% service charge and 7% Goods and Services taxes
- Check in & check-out time is 1400hrs and 1200hrs respectively. One night's charge applies for early arrival and late check-out.
- All reservations must be guaranteed by a credit card. The cost of one night's accommodation must be guaranteed by credit card at the time of booking.
- Cancellation Policies:**  
<TBA>
- Amendments:**  
<TBA>
- No Show Policy:**  
<TBA>
- Any requests E.g. Bedding configurations as well as early as early arrival or late departure are subject to room availability.
- Kindly send this reservation form by <Date>. Any reservation received after this date will be subject to room availability and rate charge. The hotel reserves the right to offer higher room category if the requested room category is not available.
- Rates are valid for stay from <Date>

**CHANGI CITY / SINGAPORE**

3 CHANGI BUSINESS PARK CENTRAL 1 SINGAPORE 486037  
T. +65 6933 9833 F. +65 6933 9833 RESERVATIONS TOLL-FREE. 1800 338 08 00 E. reservations.singapore@capribyfraser.com