

Executive Pen Kit Instructions

You will need:

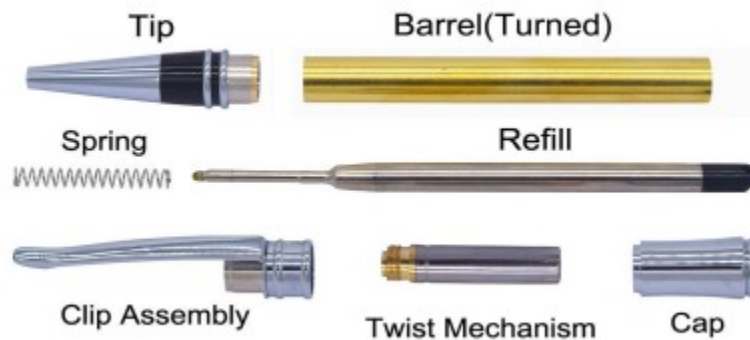
Drill bits: 3/8"
Executive Bushing

Drill, Tube & Square your blanks & mount on your mandrel



Turn your blank down to the bushings. Polish & finish blank

Lay out your parts based on the diagram below



Assembling the pen

1. Press the clip assembly into tube.
2. Press the tip assembly carefully into other end of tube.
3. Insert the refill with the spring into the tube.
4. Screw the twist mechanism into the clip assembly until it stops.
5. Push cap onto twist mechanism by hand.