



1 Triangle Drive

Research Triangle Park, NC 27709

Tel: 919.875.8371

InstroTek, Inc. ERA# _____

Equipment Return Authorization / Contact Form

Contact: _____ Email: _____

Company: _____ Phone: _____ Fax: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____

Requested Service

Serial # of service item: _____ Asset # (if applicable): _____

Routine Calibration: Please check equipment being sent in for calibration.

- CoreDry CoreLok AutoRice* Vacuum Gauge* HWT-Pro SmartJig
- Calipers Weights Gage Blocks Thermometer^ Pine Proving Ring
- Other (Include Manufacturer and Model) _____

Repair: Please describe any issues below. Include a letter if needed.

^THERMOMETER CALIBRATIONS

We calibrate thermometer at 3 points to cover the "Range of Normal Lab Use" (0,100, & 200C) unless a different range of use is stated. If you would like different points calibrated, please list the points (please note that additional points may increase the cost of the calibration):

***VACUUM GAUGE / AUTORICE CALIBRATIONS**

We calibrate vacuum gauges/AutoRices at 5 points to cover the AASHTO T-209 Range of Use (20, 25, 27.5, 30, & 35 mmHg). If you would like different points calibrated, please list the points (please note, more than 5 test points may increase the cost of the calibration):

Accessories included with Item:

- Calibration Paperwork Power Cord USB Cables
- Tablet Magnet Charger LVDT
- Flow Plate Cold Trap Insert Large Tank Lid Small Tank Lid
- Other: Please list any additional items being sent in with the equipment

Please check which method for equipment return:

- Please ship to above address. Please hold this equipment for pickup at the Service Center.

If multiple items are sent in provide a list of all items (if you box the items separately, please include a copy of this form or your business card in each box to ensure your equipment is identified correctly. If you have any questions you can email them to our Field Service Coordinator (Alexis Jones, ajones@instrotek.com).