



308 Peruville Road
 Freeville, NY, 13068
 607-533-7434
 info@hygearsuspension.com

Snow Shipping Form

Please include a copy of the shipping form with your package for receiving.
 Please initial and sign required fields. Incomplete form may result in delays.

*****Notice*****

Off Season Incentive now in effect!
Free return shipping on a full set of shocks recieved.

*Does not apply to partial application. No exceptions. Does not apply to Hygear Dealers. Applies to domestic shipments only. Copy of this form is needed to redeem.

Contact/Billing Information (Fill out online. Please write legibly to avoid errors if filling out by hand)

Name: _____
 Company Name: _____
 Address: _____ Apt/Unit: _____
 City: _____ State/Province/Region: _____
 Zip/Postal Code: _____ Country: _____
 Mobile Phone#: _____ Home/Work Phone#: _____
 Email*: _____

Please Acknowledge: We process orders entirely by email. Not providing an email can cause delays.

Init. here

Email will be used to notify of delivery, estimating, order status, payment processing and return tracking.

Payment Processing

Payment links are provided once estimates are approved by the customer. Request for PayPal and CC # can also be used.

Note* Payment needs to be recieved before items can be returned.

Shipping Address **Same as above**

Only fill in if different from above.

Name: _____
 Company Name: _____
 (if applicable)
 Address: _____
 City: _____ State/Province/Region: _____
 Zip/Postal Code: _____ Country: _____

Return Shipping Info

We use UPS Ground as standard return shipping.

No Insurance Desired

Insured Value: _____

Account Number: _____

Please provide account # or return label if available.

Office Use Only

INV #: _____ Check-in Initials: _____ IR Sent Hygear Box Recieved

Bin #: _____ Weight (lbs): _____ # of Shocks recieved: _____



Snow Shipping Form

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Standard
(no mods)

Modified

NOTES

This information is added to your customer file to ensure you receive the most accurate and personalized tuning available.

Vehicle Information

Year: _____

Make: _____

Model: _____

Mileage: _____ mi. km.

Rider Weight (w/o gear): _____ lbs. kg.

Additional Weight*: _____ lbs. kg.

*We always account for 30lbs. of gear as a standard. (Luggage, Passenger, etc.)

How can we help?

Please select the services you would like to be quoted for. This will help as a guide to provide pricing, available upgrades and products for your application.

- Basic Rebuild / Service Parts**
- Revalve / Update Calibration**
- Spring Kits / Performance Products**

Front Shock	<input type="radio"/>	<input type="radio"/>	_____
Front Springs	<input type="radio"/>	<input type="radio"/>	_____
Front Shock Air PSI			_____
A-Arms	<input type="radio"/>	<input type="radio"/>	_____
Skis	<input type="radio"/>	<input type="radio"/>	_____
Carbides	<input type="radio"/>	<input type="radio"/>	_____
Sway Bar	<input type="radio"/>	<input type="radio"/>	_____
Center Shock	<input type="radio"/>	<input type="radio"/>	_____
Center Spring	<input type="radio"/>	<input type="radio"/>	_____
Center Shock Air PSI			_____
Rear Shock	<input type="radio"/>	<input type="radio"/>	_____
Rear Shock Air PSI			_____
Torsion Springs	<input type="radio"/>	<input type="radio"/>	_____
Skid Type	<input type="radio"/>	<input type="radio"/>	_____
Stud #	<input type="radio"/>	<input type="radio"/>	_____
Rail Extensions	<input type="radio"/>	<input type="radio"/>	_____
Track Length	<input type="radio"/>	<input type="radio"/>	_____
Paddle Height	<input type="radio"/>	<input type="radio"/>	_____

Notes:

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Instructions:

1. Clean all shocks thoroughly (there is a \$10 surcharge for washing components).
2. Remove all unnecessary covers, bolts, linkages, etc.
3. Secure eyelet spacers and bearings with a zip-tie to prevent loss during shipping (all items are inventoried upon arrival. Hygear Suspension is not responsible for any parts lost in transit.)
4. Wrap each shock separately and secure them in a sturdy box to avoid damage during transit.
5. Please complete all three pages of this form and sign below. (Incomplete information may result in delays!)

When should we first contact you?

All shocks must be disassembled, cleaned and fully inspected before a service estimate can be written.

- Please disassemble my shocks when they arrive, and email with an estimate.**
Recommended. This option stream-lines the check-in process and speeds up your turnaround time.
- Please call me before disassembling my shocks.**
Customer service is a priority at Hygear Suspension. If you prefer, a technician can call you before your shocks are disassembled and the estimate is written. Please keep in mind your service may take longer to process if this box is checked.

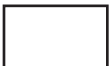
Choose your turnaround speed:

- Normal Turnaround Service**
Hygear Suspension's normal turnaround time is 7-10 business days from when shocks are received. Turnaround time may be longer for shocks that are reworked, have extensive damage, need additional parts, or if chassis measurements are required.
- Rush Service**
Rush service is available for an additional \$50.00 per shock received. Rush service turnaround time is a maximum of 5 business days from when the shocks are received. This turnaround time is not guaranteed and will not apply to shocks that are reworked, have extensive damage, or need additional parts. If the turnaround time is *not* met, there will be *no* extra charge for rush service. **THIS IS NOT A GUARANTEED SERVICE.**

Note* Shocks cannot be entered in or removed from Rush Service once recieved.

Hygear Policy

- Every effort is made to keep pricing as accurate as possible, however all pricing quoted by email, phone, or the website is subject to change.
- Estimates are written after a thorough inspection of your componants. A new estimate will be written and the customer will be contacted if previously unforeseen parts or services are required to complete the work order.
- Customer service is our number one priority, authorization by customer is **required** before any work will proceed or be completed.
- Declined Service: Estimating fees are applied to any shock that has been disassembled, cleaned, inspected, and estimated.
- Balance is due in full before pickup or delivery. Interest is applied to accounts 30 days past due. Hygear Suspension is not responsible for any customer components after 90 days from the completed invoice date.
- Hygear Suspension is not responsible for any items lost or damaged in transit.
- Service price subject to change during peak season and periods of high demand.



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What to expect From our Service Processing:

An items received email will be provided once items are received and entered into our system. If tracking shows items have arrived and you have not received notification from us within 24hrs, Please email info@hygearsuspension.com to confirm email connection. An itemized service estimate will be provided once the shocks are disassembled, cleaned and inspected. This estimate needs approval by the customer before work can proceed. An approximate return date and payment link is provided upon approval. Hygear will provide notification if an impacting delay should occur beyond our estimated return date provided with your estimate approval. Please be mindful of weekends and holidays and we appreciate your patience.

Please sign below, indicating that you have read and agree to all policies stated in this form.

Sign Name _____ Date _____