V·I·V·O

Single Monitor Desk Mount
Instruction Manual
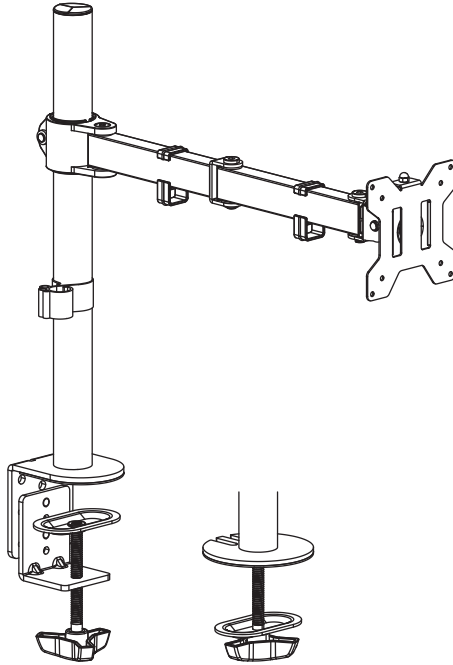
GET IN TOUCH | Monday-Friday from 7:00am-7:00pm CST

help@vivo-us.com

www.vivo-us.com
Chat live with an agent!

309-278-5303

⚠ WARNING!

If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.

⚠ TIPOVER WARNING

SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM TIPOVER. TO HELP PREVENT TIPOVER:
- NEVER ALLOW CHILDREN TO CLIMB, STAND, HANG, OR PLAY ON ANY PART OF MONITOR OR STAND.
- USE TIPOVER RESTRAINT OR ANCHOR STAND TO WALL

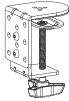**USE OF TIPOVER RESTRAINTS MAY ONLY REDUCE, BUT NOT ELIMINATE RISK OF TIPOVER.**

⚠ WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.

PACKAGE CONTENTS

A (x1) Pole	**B** (x1) Clamp	**C** (x1) Swivel Arm	**D** (x1) VESA Plate	**E** (x1) Grommet Plate
F (x1) Soft Pad	**G** (x1) Pole Cap	**H** (x2) Arm Cable Clip	**I** (x1) Pole Cable Clip	
S-A (x3) M6x16mm Screw	**S-B** (x1) M6 Security Nut	**M-A** (x4) M4x12mm Thumbscrew	**M-B** (x4) M4x30mm Screw	**M-C** (x4) M6 Spacer
T-A (x1) 3mm Allen Wrench	**T-B** (x1) 5mm Allen Wrench			

NOTE: SOME HARDWARE INCLUDED MAY NOT BE USED

TOOLS NEEDED

Phillips Screwdriver

DO NOT EXCEED WEIGHT CAPACITY.
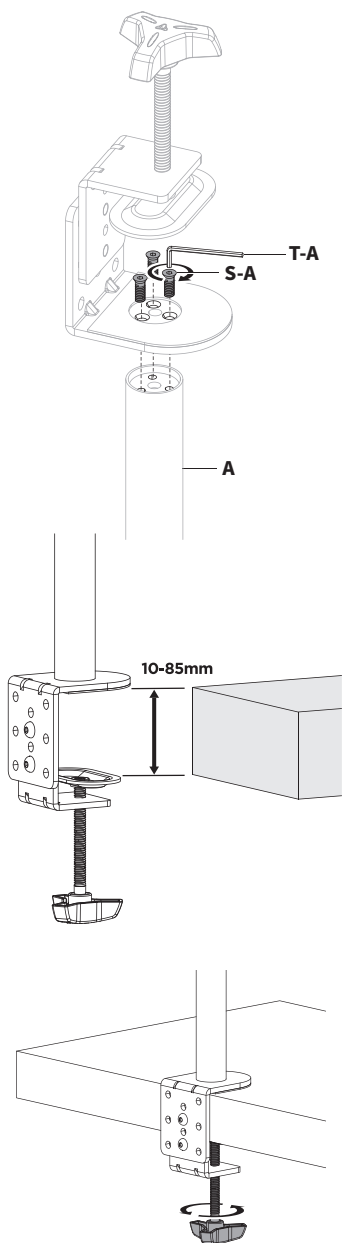Failure to do so may result in serious injury.

22lbs (9.98kg)

ASSEMBLY STEPS

STEP 1

Option A: Desk Clamp Install

Loosen Clamp Bolt **(B1)** on Clamp **(B)**. Install Clamp **(B)** to Pole **(A)** using M6x16mm Screws **(S-A)** and 3mm Allen Wrench **(T-A)**. Secure the clamp assembly to the desktop.

T-A
S-A

A

10-85mm

Option B: Grommet Install

Using a Phillips screwdriver, remove the screw from Clamp **(B)** and separate Clamp Bolt **(B1)** and Clamp Plate **(B2)** from the clamp assembly. Thread Clamp Plate **(B2)** onto Blamp Bolt **(B1)**.

B

B2

B1
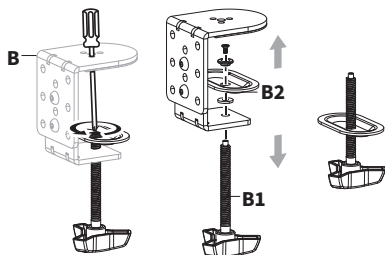
Install Grommet Base **(E)** to Pole **(A)** using M6x16mm Screws **(S-A)** and 3mm Allen Wrench **(T-A)**. Remove adhesive backing from Soft Pad **(F)** and stick it to the bottom of Grommet Plate **(E)**.

T-A
S-A

E

A

F
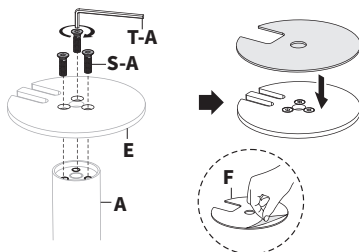
If not using an existing through-hole for mounting, use a 3/8" (10mm) drill bit to create a mounting hole in the desired location. Thread Clamp Bolt **(B1)** with Clamp Plate **(B2)** through the mounting hole and into Pole **(A)**.
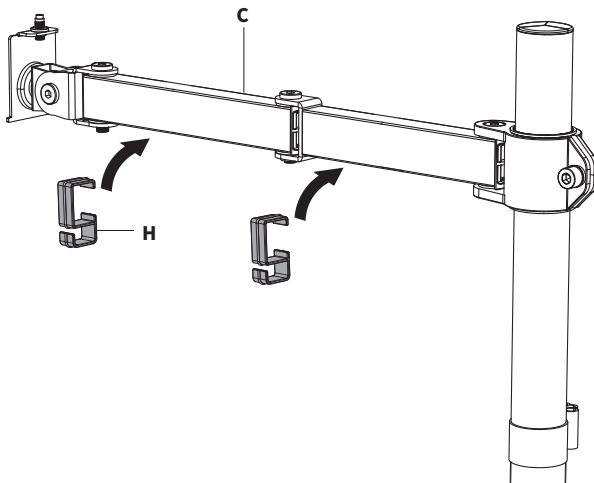
Desktop with Existing Through-Hole.
ø10-60mm

10-75mm

ø 10mm
(ø 3/8")

10-75mm

OR

B1

B2
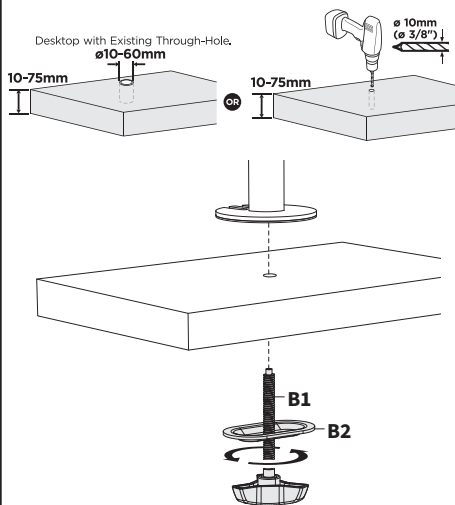
STEP 2

Slide Pole Cable Clip **(I)** and Arm **(C)** over Pole **(A)**. Secure Arm **(C)** at the desired height using 5mm Allen Wrench **(T-B)**. Insert Pole Cap **(G)** into the top of Pole **(A)**.
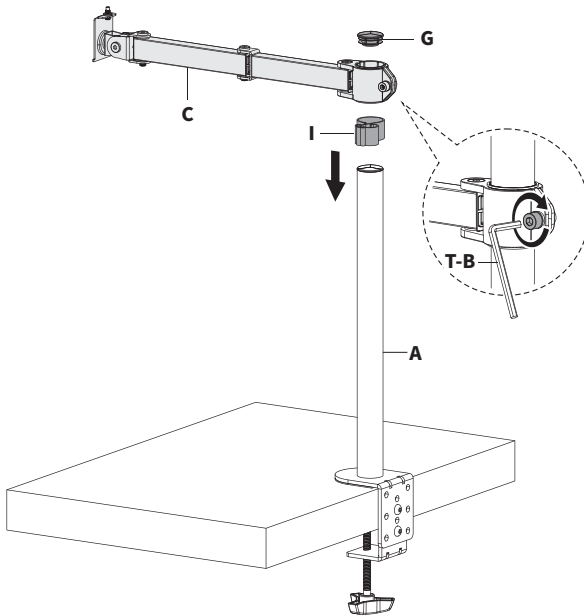
STEP 3

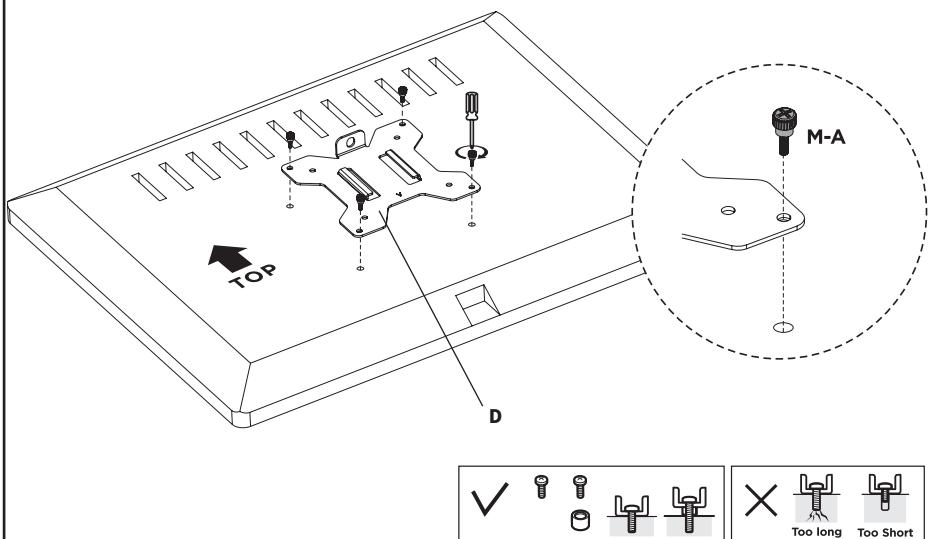Attach Arm Cable Clips **(H)** to Arm **(C)**.

STEP 4

OPTION A: Flat Back Monitor
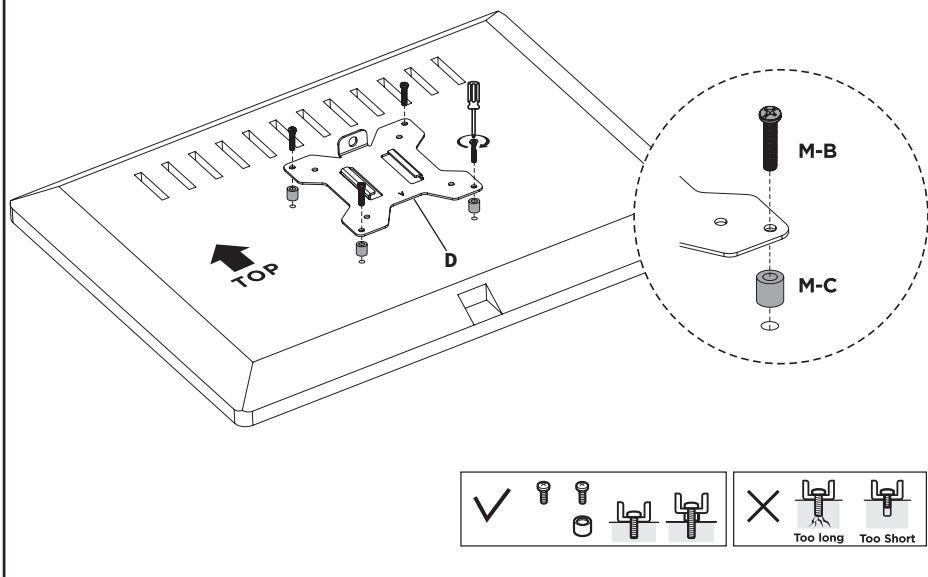Attach the VESA plate **(D)** to the monitor with Thumbscrews **(M-A)**.

NOTE: Hand tighten screws to avoid over tightening.

TOP

M-A

D

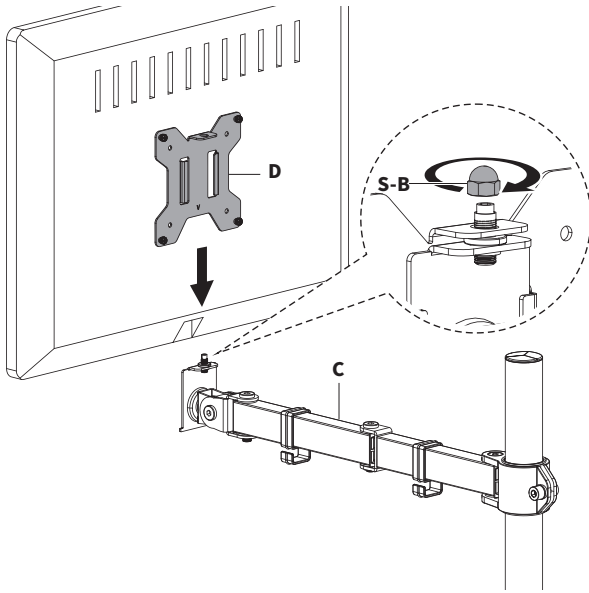Too long   Too Short

OPTION B: Curved Back Monitor
Attach the VESA Plate **(D)** to the monitor with M4x30 Screws **(M-B)** and M6 Spacers **(M-C)**.

NOTE: Gently tighten using a screwdriver
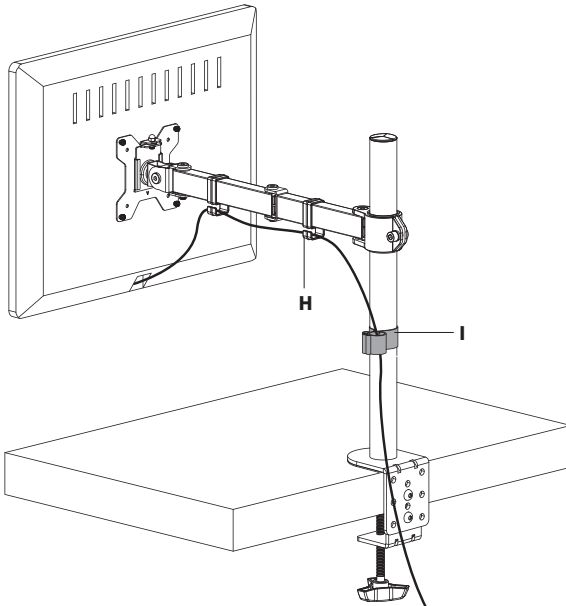

TOP

M-B

M-C

D

Too long   Too Short

STEP 5

Slide VESA Plate **(D)** with the monitor onto Arm **(C)**. Secure the assembly in place using M6 Nut **(S-B)**.
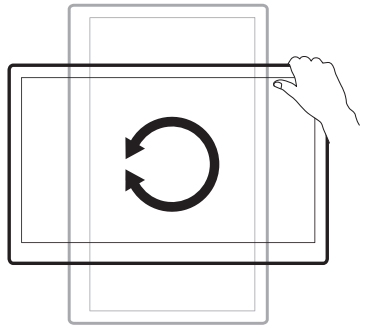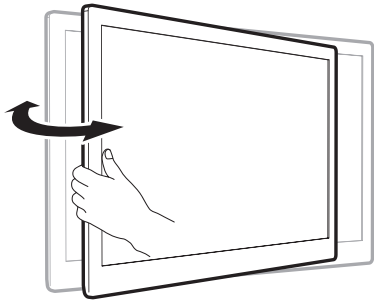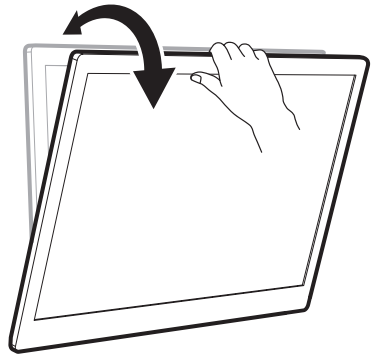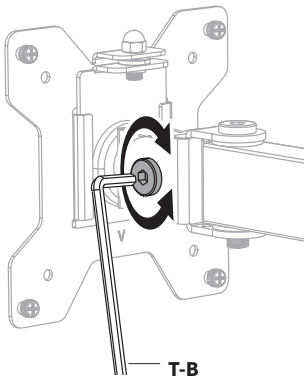

STEP 6

Manage cables using Arm Cable Clips **(H)** and Pole Cable Clip **(I)**.

STEP 7

Adjust the tilt using 5mm Allen Wrench **(T-B)**.

T-B

V

Love your new VIVO setup and want to share?
Tag us in your photo! **@vivo_us**

LAST UPDATED: 05/11/2023
REV2.1

Open **Monday - Friday 7:00am - 7:00pm** CST,
our dedicated support team can offer immediate assistance with rapid response times. If any
parts are received damaged or defective, please contact us. We are happy to replace parts to
ensure you have a fully functioning product.

www.vivo-us.com
Chat live with an agent!

AVG. RESOLUTION TIME *(within office hrs)*: **< 15 M**

309-278-5303

AVG. RESOLUTION TIME *(within office hrs)*: **5M 4S**

help@vivo-us.com

AVG. RESPONSE TIME *(within office hrs)*: **1HR 8M**
- 23% within < 15m
- 38% within < 30m
- 61% within < 1hr
- 83% within < 2hr
- 92% within < 3hr