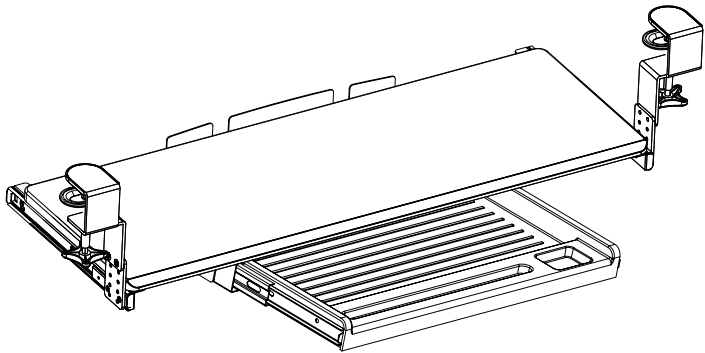# V·I·V·O

Clamp-on Height Adjustable Keyboard Tray with Pencil Drawer

Instruction Manual

SKU: MOUNT-KB05-4DH

Scan the QR code with your mobile device or follow the link for helpful videos and specifications related to this product.

https://vivo-us.com/products/mount-kb05-4dh

GET IN TOUCH | Monday-Friday from 7:00am-7:00pm CST

✉ help@vivo-us.com

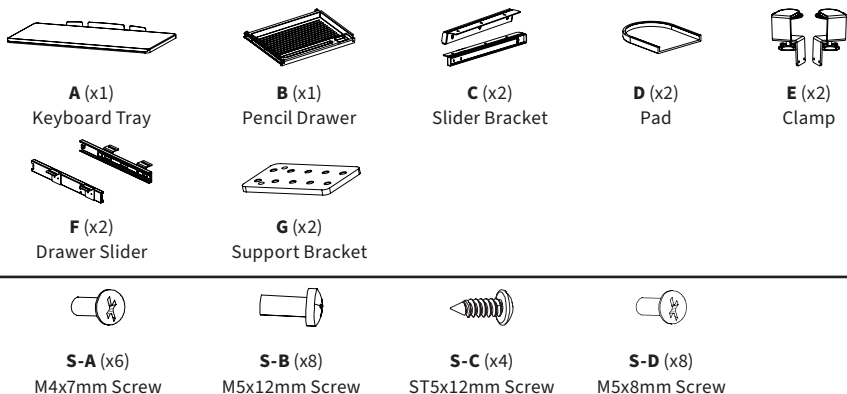💬 www.vivo-us.com
Chat live with an agent!

📞 309-278-5303

⚠ WARNING!

If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.

⚠ WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.

PACKAGE CONTENTS

A (x1) Keyboard Tray	**B** (x1) Pencil Drawer	**C** (x2) Slider Bracket	**D** (x2) Pad	**E** (x2) Clamp
F (x2) Drawer Slider	**G** (x2) Support Bracket			

S-A (x6) M4x7mm Screw	**S-B** (x8) M5x12mm Screw	**S-C** (x4) ST5x12mm Screw	**S-D** (x8) M5x8mm Screw

TOOLS NEEDED

NOTE: SOME HARDWARE INCLUDED MAY NOT BE USED

Phillips Screwdriver

DO NOT EXCEED WEIGHT CAPACITY.
Failure to do so may result in serious injury.

11lbs (5kg)
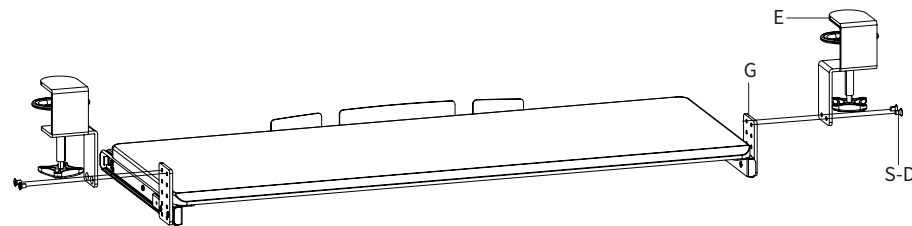
ASSEMBLY STEPS

STEP 1

Assemble Slider Brackets **(C)** to Support Brackets **(G)** using M4x7mm Screws **(S-A)**. Mount the slider assemblies to Keyboard Tray **(A)** using M5x12mm Screws **(S-B)**.
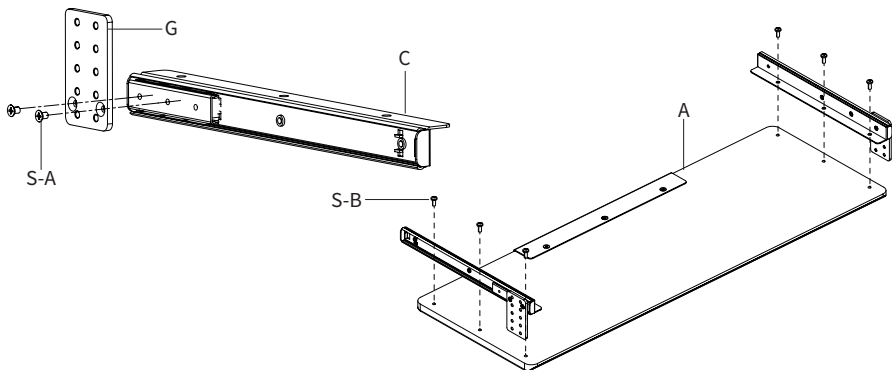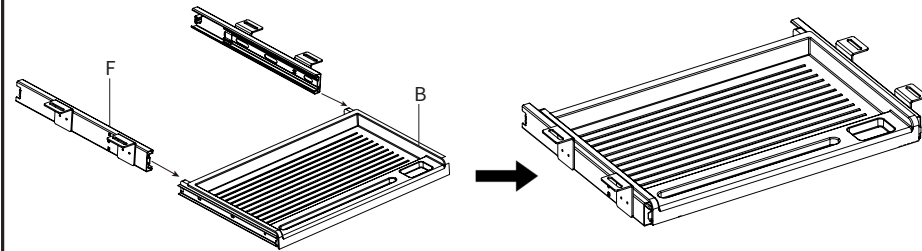

STEP 2

Assemble Clamps **(E)** to Support Brackets **(G)** at desired height using M5x8mm Screws **(S-D)**. Tighten with a Phillips screwdriver.
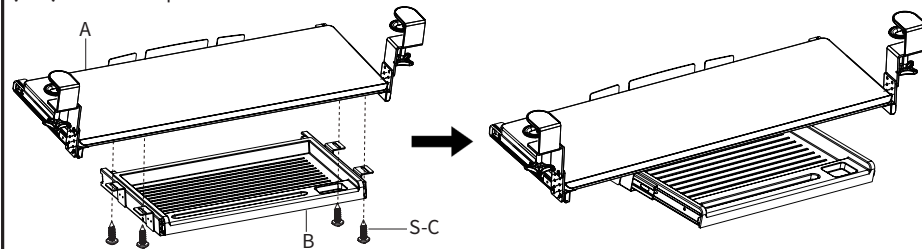

STEP 3

Slide Pencil Drawer **(B)** back into the open ends of Drawer Sliders **(F)** until they are latched together.
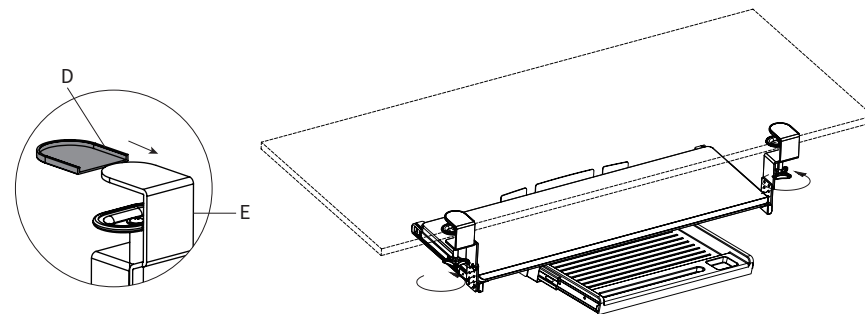

STEP 4

Mount assembled Pencil Drawer **(B)** to the underside of Keyboard Tray **(A)** using ST5x12mm Screws **(S-C)** with a Phillips screwdriver.

STEP 5

Place Pads **(D)** on the underside of Clamp **(E)**. Place the assembled keyboard mount on the edge of the desk and tighten Clamps **(E)**.
NOTE: To ensure keyboard tray is level, do not over-tighten Clamps **(E)**.

Love your new VIVO setup and want to share?
Tag us in your photo! **@vivo_us**

LAST UPDATED: 04/19/2022
REV1

Open **Monday - Friday 7:00am - 7:00pm** CST,
our dedicated support team can offer immediate assistance with rapid response times. If any
parts are received damaged or defective, please contact us. We are happy to replace parts to
ensure you have a fully functioning product.

309-278-5303

AVG. RESOLUTION TIME *(within office hrs)*: **5M 4S**

www.vivo-us.com
Chat live with an agent!

AVG. RESOLUTION TIME *(within office hrs)*: **< 15 M**

help@vivo-us.com

AVG. RESPONSE TIME *(within office hrs)*: **1HR 8M**
- 23% within < 15m
- 38% within < 30m
- 61% within < 1hr
- 83% within < 2hr
- 92% within < 3hr