

Desk Riser

SKU: DESK-V000K SERIES

DESK-V000K	DESK-V000KN
DESK-V000KA	DESK-V000KO
DESK-V000KF	DESK-V000KR
DESK-V000KG	DESK-V000KW

Instruction Manual

Assembly Video & Product Info
<https://vivo-us.com/products/desk-v000k>





CAUTION!



If you do not understand these directions, or if you have any doubts about the safety of the installation, please contact our product support team at 309-278-5303 or help@vivo-us.com for further assistance. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.



WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.



DO NOT EXCEED WEIGHT CAPACITY

FAILURE TO DO SO MAY RESULT IN SERIOUS INJURY.



WARNING: PINCH POINT

DO NOT PLACE HANDS ON OR NEAR SUPPORT BARS. MOVING PARTS CAN CRUSH AND CUT. PINCH POINTS ARE CREATED DURING LIFTING AND LOWERING THE WORKSURFACE. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN SERIOUS PERSONAL INJURY.

We're Here for You

Open **Monday - Friday 7:00am - 7:00pm** CST, our dedicated support team can offer immediate assistance with rapid response times. If any parts are received damaged or defective, please contact us. We are happy to replace parts to ensure you have a fully functioning product.



Give us a Call:
309-278-5303

AVG. RESOLUTION TIME *(within office hrs)*: **5M 4S**



Chat Us:
www.vivo-us.com

AVG. RESOLUTION TIME *(within office hrs)*: **< 15 M**

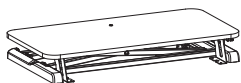


Email Us:
help@vivo-us.com

AVG. RESPONSE TIME *(within office hrs)*: **1HR 8M**

- 23% within < 15m
- 38% within < 30m
- 61% within < 1hr
- 83% within < 2hr
- 92% within < 3hr

Package Contents



A (x1)
Desk



B (x1)
Keyboard Tray



C (x1)
Stopper



D (x3)
Pad



E (x4)
Rubber Feet



F (x2)
Cable Clip

Included Hardware & Tools



S-A (x2)
ST4.2x12mm Screw



S-B (x4)
M5x10mm Screw

Tools Needed:



**Phillips
Screwdriver**



Scissors

Weight Capacity:



Desktop

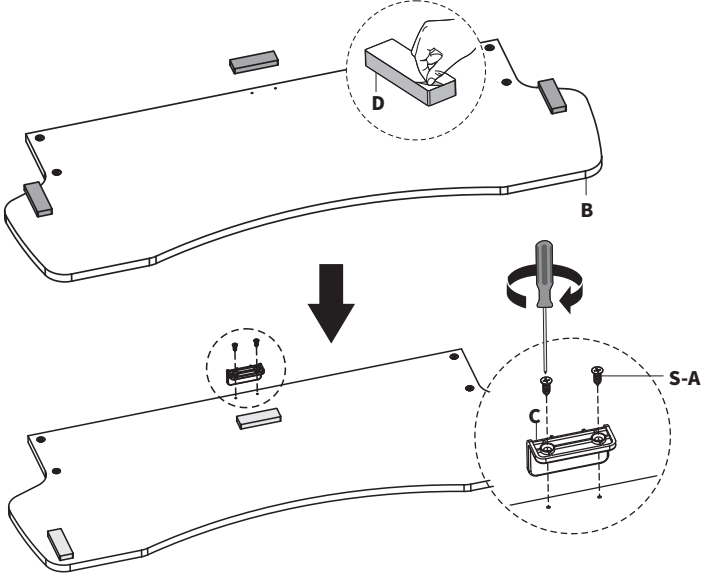


**Keyboard
Tray**

ASSEMBLY STEPS

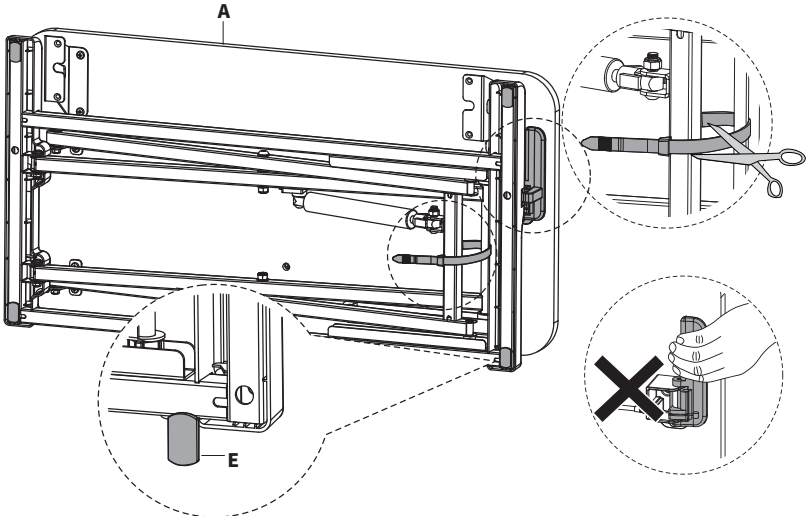
STEP 1

Apply Pads (D) to underside of Keyboard Tray (B). Assemble Stopper (C) to Keyboard Tray (B) using ST4.2x12mm Screws (S-A) and a Phillips screwdriver.



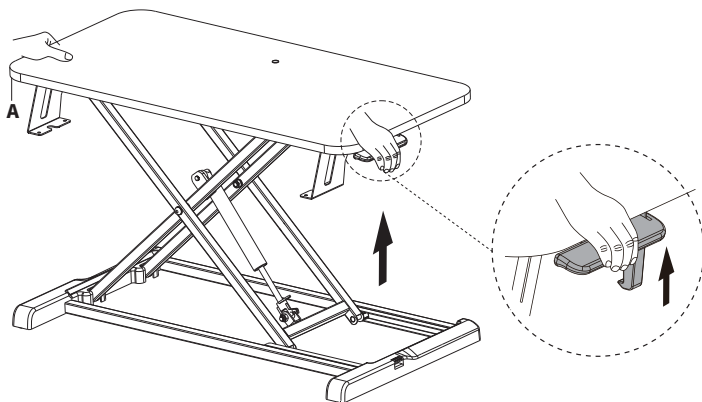
STEP 2

Install Rubber Feet (E) to the bottom of Desk (A). Remove shipping tie from desk and set right side up on solid surface. **NOTE: DO NOT** squeeze the handle on Desk (A) while cutting the shipping tie.

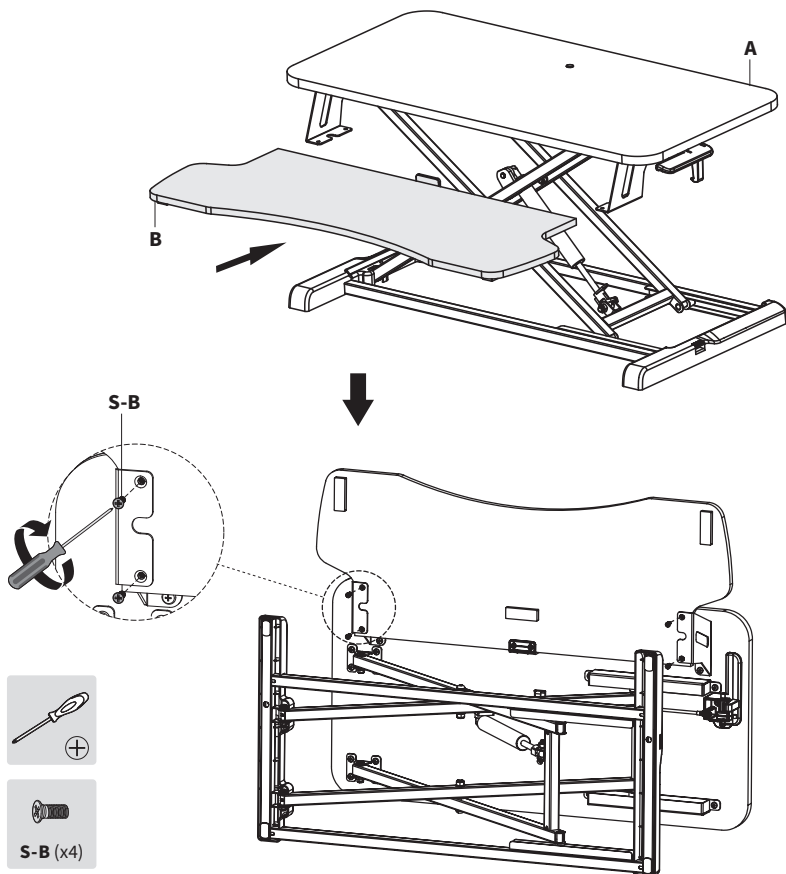


STEP 3

Raise Desk **(A)** by lifting the handle on the right side of the frame.

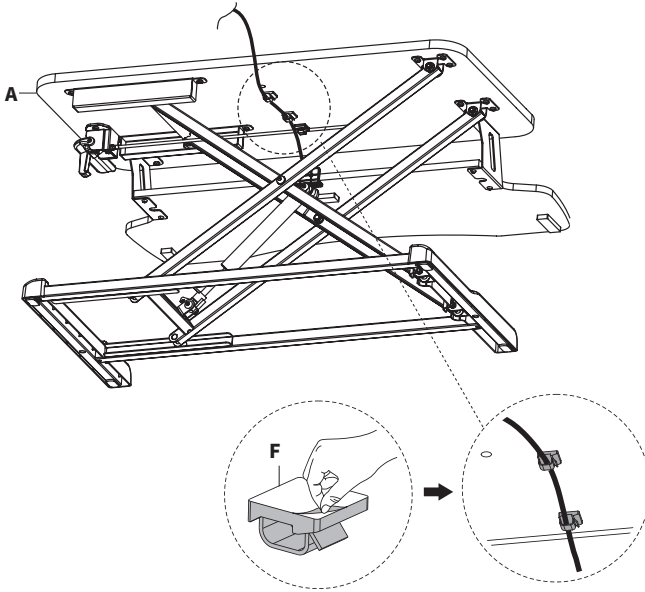


Place Keyboard Tray **(B)** on the metal brackets on Desk **(A)**. Secure Keyboard Tray **(B)** to brackets using M5x10mm Screws **(S-B)** and tighten with a Phillips screwdriver.



STEP 4

Apply Cable Clips (F) to underside of Desk (A).



Desk riser is now ready for use



Press side lever to raise or lower your desk riser.

When lowering without any weight on the desktop, lightly press down on riser as you lower it to allow for a smoother lowering process. If it feels difficult to lower after placing laptop and other intended setup items, apply light pressure to lower smoothly or add additional weight.

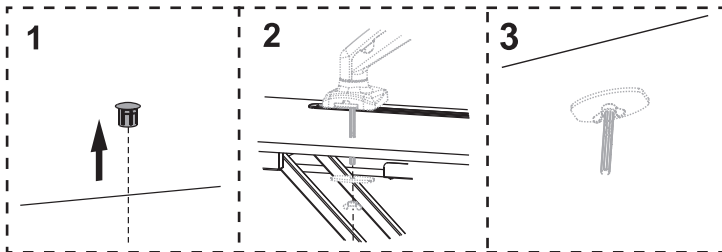
Please note the 33lb weight capacity when adding weight.

GROMMET MOUNT USE

This desk riser features a pre-drilled grommet hole for installing a monitor mount directly to desk surface.

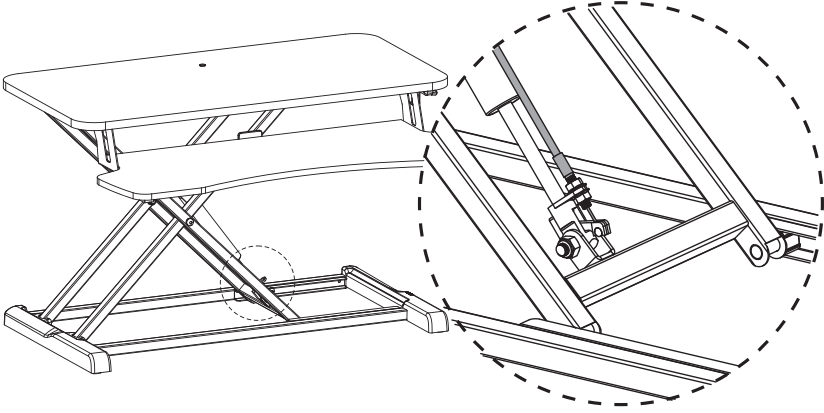


To utilize this feature, you will need to remove the plug from the top surface of the riser. Secure your mount using a grommet mounting method, using the hardware and assembly steps from your monitor mount.

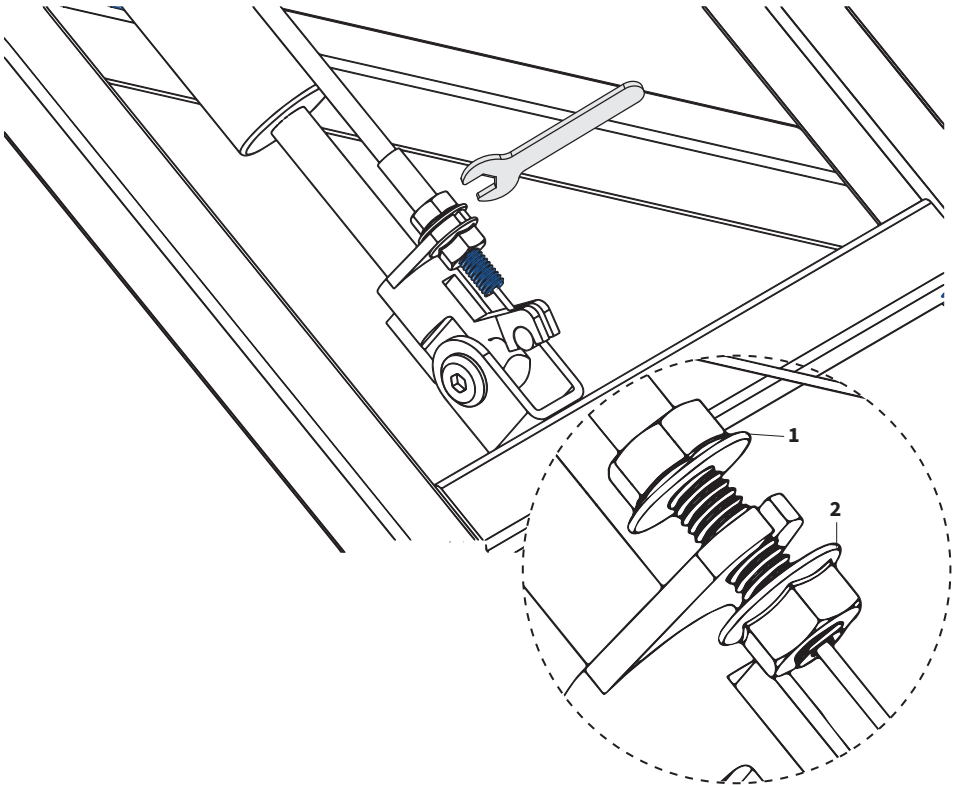


TENSION ADJUSTMENT

If your desk riser lifts up or down too easily, or is too difficult, the gas spring cable can be adjusted to your desired tension. The adjustment is located at the base of your riser.

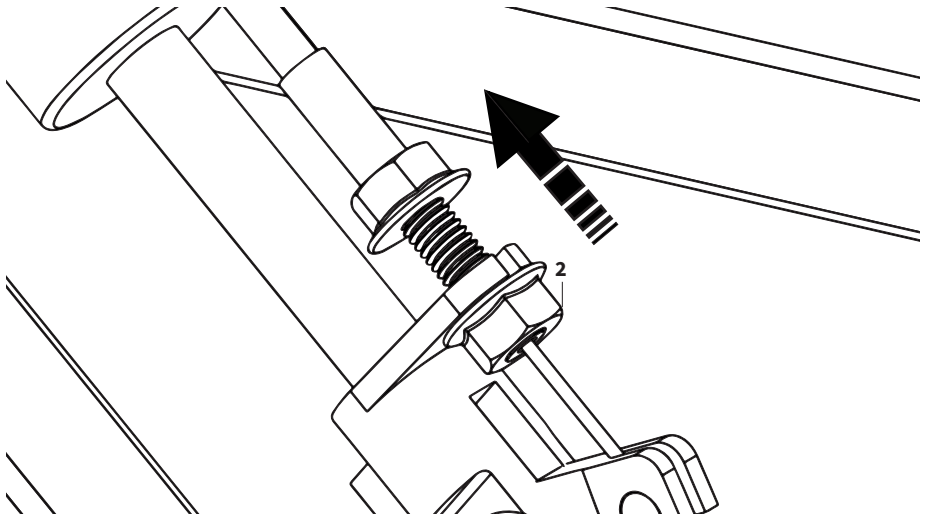


Start by loosening the Upper **(1)** and Lower **(2)** Nuts using an adjustable wrench. Loosen Nuts until they are both on the opposite ends of the Gas Spring Cable.

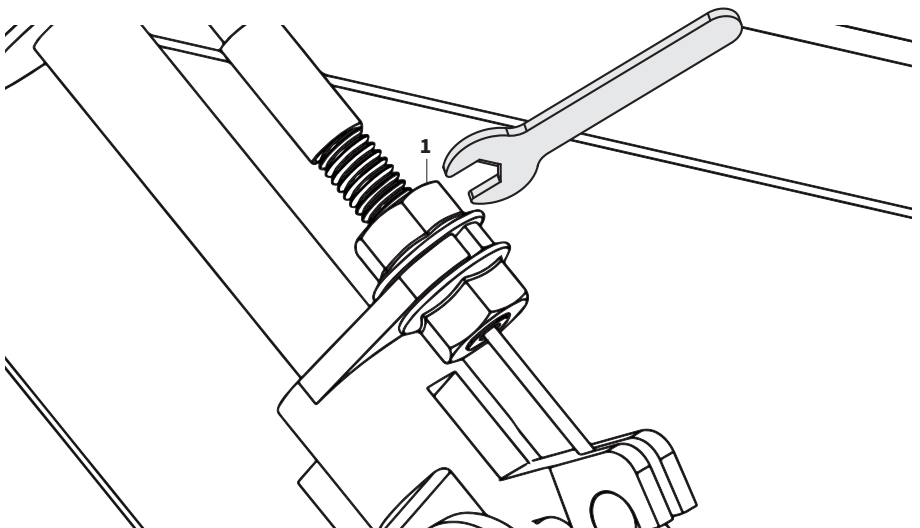


**Option A:
Desk Is Difficult to Raise/Lower | Increase Tension**

If the desk feels difficult to raise and lower, you will need to increase the Gas Spring Cable tension. Gently pull the cable away from the Lever until the Inner Nut (2) is firmly pressed against the middle divider.

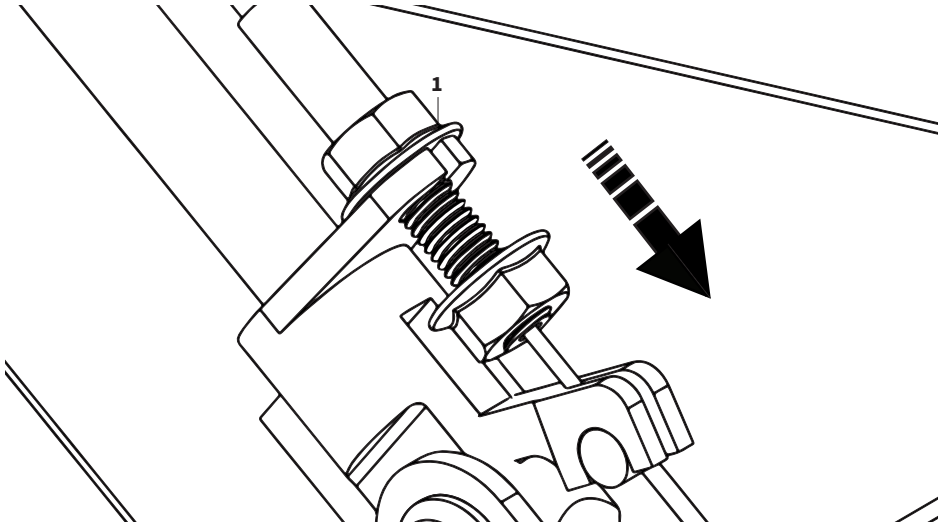


Tighten Upper Nut (1) until it firmly holds the cable in its position, as shown below.

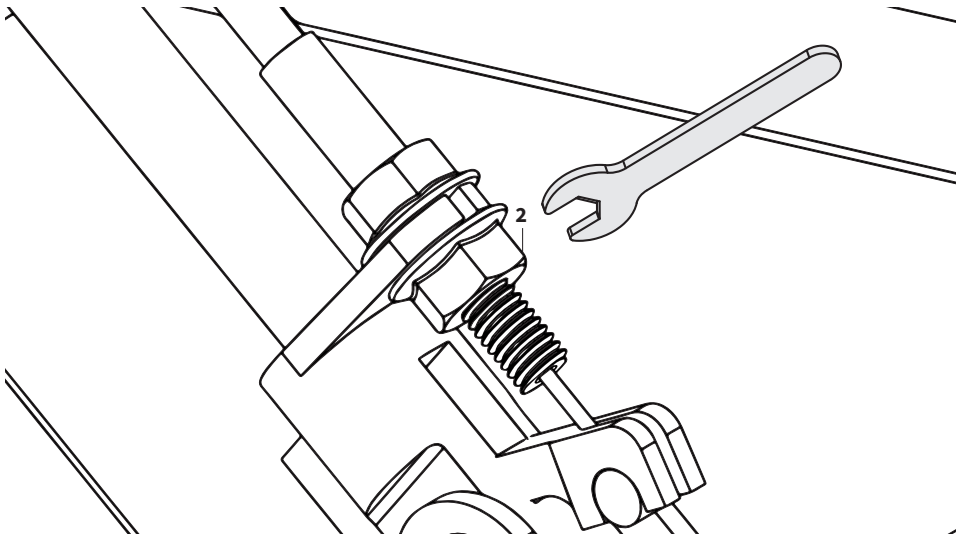


Option B: Desk Raises/Lowers Too Easily | Decrease Tension

If the desk is raising or lowering without the handle being pressed, the tension will need loosened. Gently push the cable down towards the base of the riser until the Upper Nut (1) is firmly pressed against the middle divider.



Tighten Lower Nut (2) until it firmly holds the cable in its position, as shown below.



⚠ CAUTION!



Keep monitor and laptop base fully on the desktop.



Follow the cable routing instructions to avoid the potential to pinch cables.



Leave enough slack in cable to allow for full range of vertical motion (15" / 38 cm).



Raise desktop slowly to keep items stable.

Failure to follow these instructions may result in property damage and/or personal injury.



Need Help? Get In Touch

Monday-Friday from 7:00am-7:00pm CST



help@vivo-us.com



www.vivo-us.com

Chat live with an agent!



309-278-5303



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@vivo_us