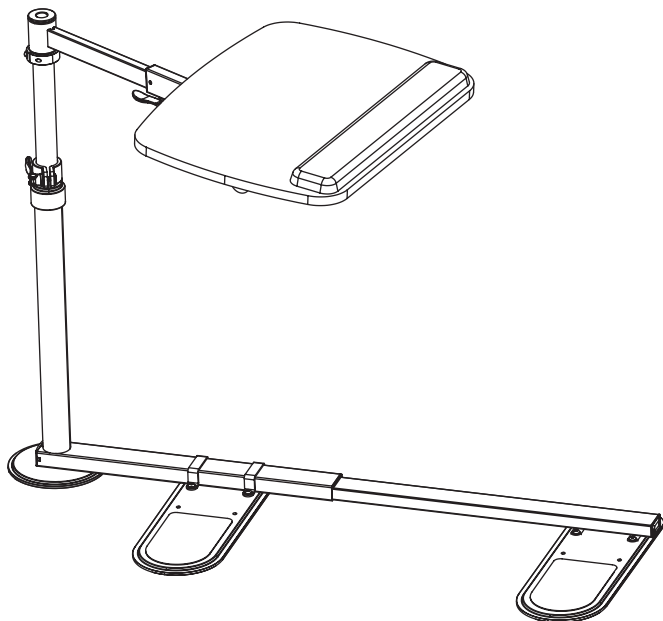




20" x 15" Swivel Couch Desk

DESK-ST02C Series

Assembly Manual

Individual Product SKUs

DESK-ST02C

DESK-ST02C-N



WARNING



If you do not understand these directions, or if you have any doubts about the safety of the installation, please contact our product support team at 309-278-5303 or help@vivo-us.com for further assistance. Check carefully to make sure there are no missing or defective parts. Failure to report missing parts within 30 days may result in denial of free replacement. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.



WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.



DO NOT EXCEED WEIGHT CAPACITY

FAILURE TO DO SO MAY RESULT IN SERIOUS INJURY.



WARNING: PINCH POINT

DO NOT PLACE HANDS ON POLES, ARMS, OR CROSSBARS DURING ADJUSTMENTS IN THE AREAS WHERE THEY CONVERGE. SLIDING BARS AND POLES CAN PINCH AND CUT. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN PERSONAL INJURY.

Need Help? We're Here For You

US-Based Customer Support from Trained Professionals

Monday-Friday from 7am-7pm CST

Saturday 8am-4pm CST



Email Us

help@vivo-us.com



Chat with Live Agent

www.vivo-us.com



Give Us a Call

309-278-5303 ext. 1

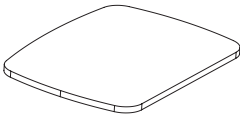


Scan to Watch
Assembly Video

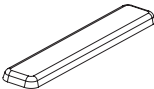
Or visit the website:

<https://vivo-us.com/pages/desk-st02c-digital-resources>

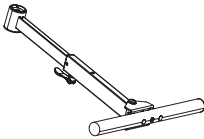
Package Contents



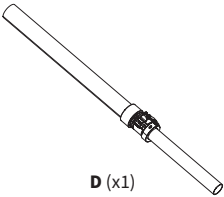
A (x1)
Tray



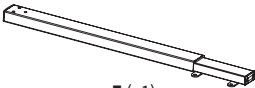
B (x1)
Wrist Pad



C (x1)
Arm



D (x1)
Pole



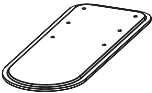
E (x1)
Crossbar



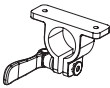
F (x2)
Crossbar Bracket



G (x1)
Base



H (x2)
Feet



I (x2)
Tray Bracket



J (x1)
Lower Foot Pad



K (x2)
Base Pad



L (x1)
Pole Cap

Included Hardware & Tools



S-A (x3)
M6x40mm
Screw



S-B (x4)
M5x16mm
Screw



S-C (x8)
M6x8mm
Screw



S-D (x8)
M6 Washer



S-E (x1)
M6x10mm
Screw



T-A (x1)
4mm Allen Wrench



T-B (x1)
3mm Allen Wrench



T-C (x1)
5mm Allen Wrench



T-D (x1)
Wrench

Tools Needed:



Phillips
Screwdriver

Weight Capacity:



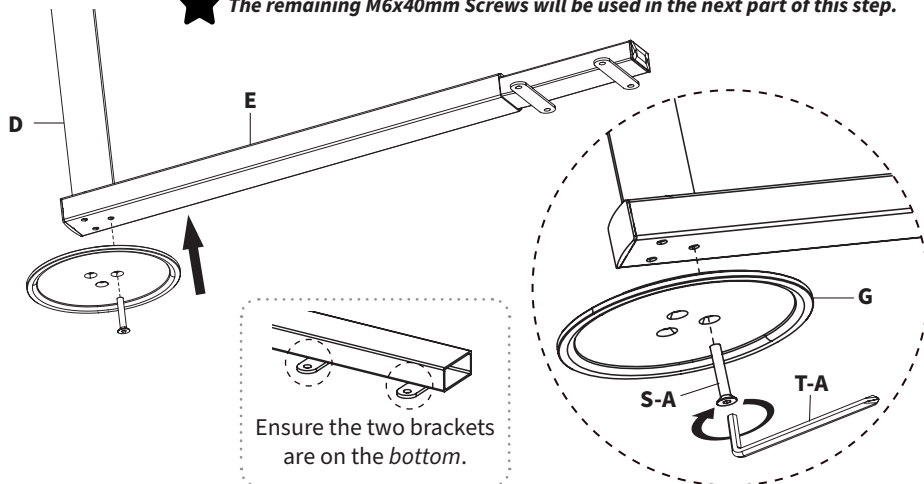
Assembly Steps

STEP 1

Attach the Pole (D), Crossbar (E), and Base (G) together using one M6x40mm Screws (S-A) and 4mm Allen Wrench (T-A), as shown.



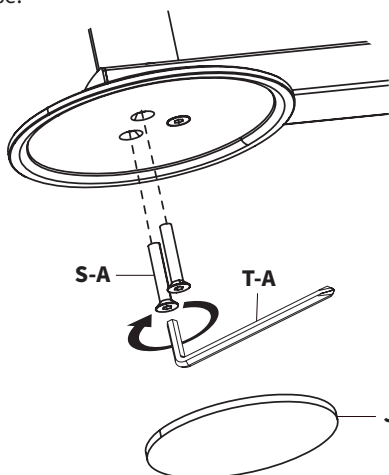
The remaining M6x40mm Screws will be used in the next part of this step.



After properly aligning assembly, secure with remaining M6x40mm Screws (S-A) and 4mm Allen Wrench (T-A). Now that all components are in place, go back and **fully re-tighten each Screw to ensure a secure connection**. Remove the adhesive backing from Lower Foot Pad (J) and apply to the bottom of Base.



Make sure all Screws are fully tightened before applying Lower Foot Pad.

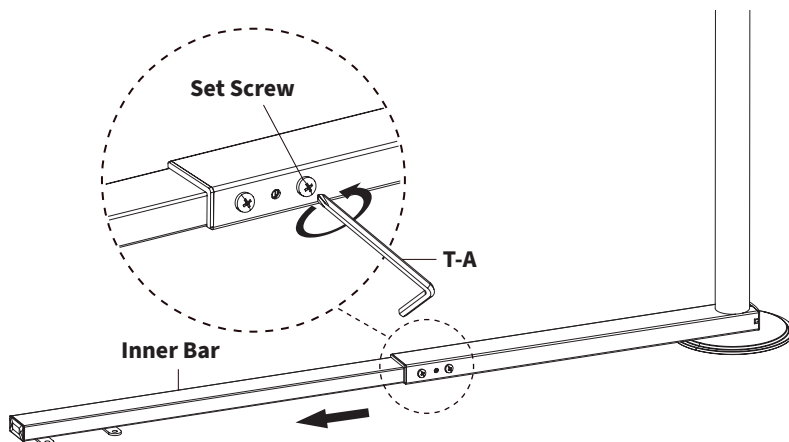


**Scan to Watch
Assembly Video**



STEP 2

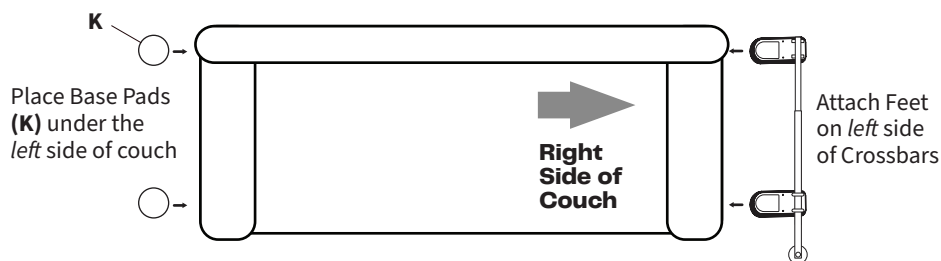
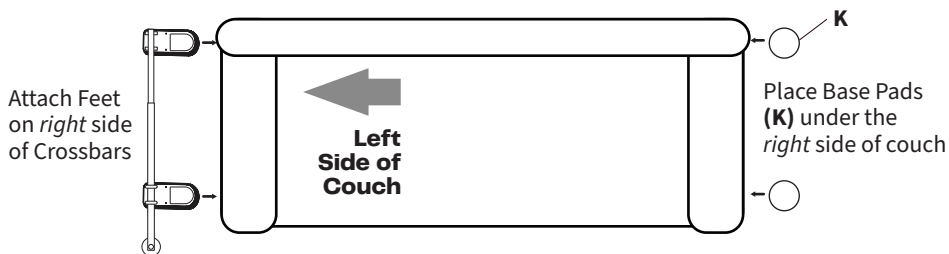
Use 4mm Allen Wrench (**T-A**) to loosen **Set Screws** and pull **Inner Bar** out.



Read Before You Proceed

Choose the Desired Side of Your Couch

The assembly's Feet will be attached to the Crossbars in an orientation based on the desired side of your couch. Use the infographic below to proceed with the correct configuration.

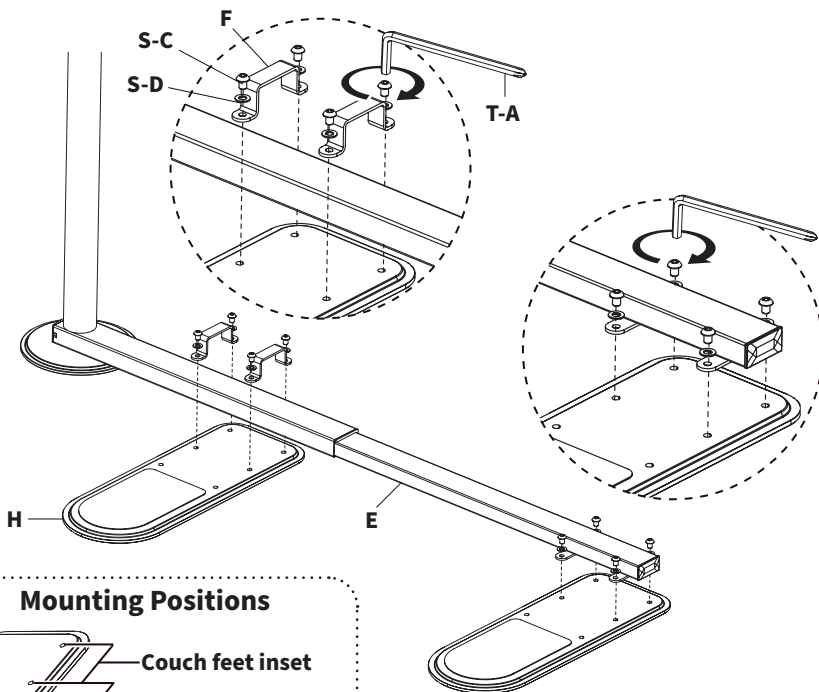


Proceed to STEP 3 following the corresponding instructions for your chosen side of couch.

STEP 3

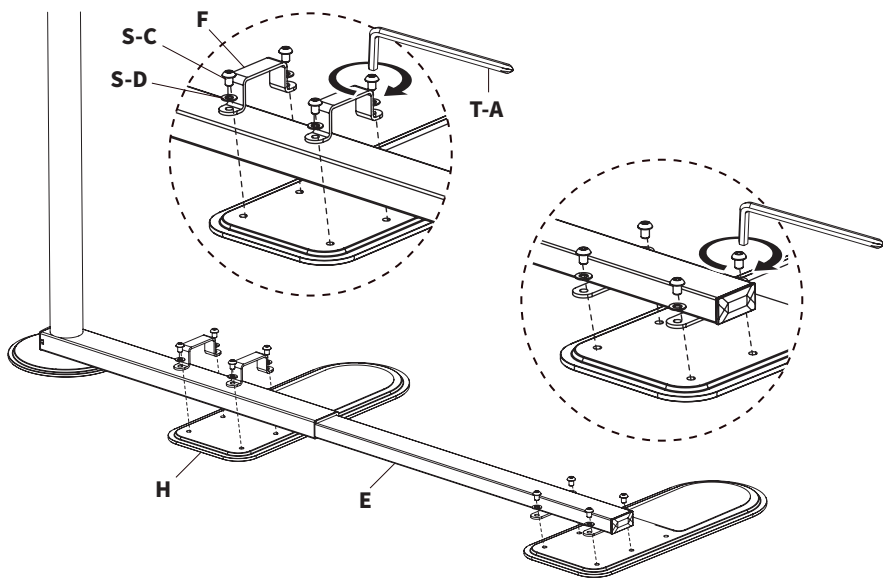
Attach one Foot (**H**) to the Crossbar (**E**) at the mounting position that aligns with your couch's feet using Crossbar Brackets (**F**), M6x8mm Screws (**S-C**), and M6 Washers (**S-D**). Attach the other Foot to the two bottom brackets on Crossbar at the same mounting position using M6x8mm Screws and M6 Washers. Tighten using the 4mm Allen Wrench (**T-A**).

Left
Side of
Couch



OR

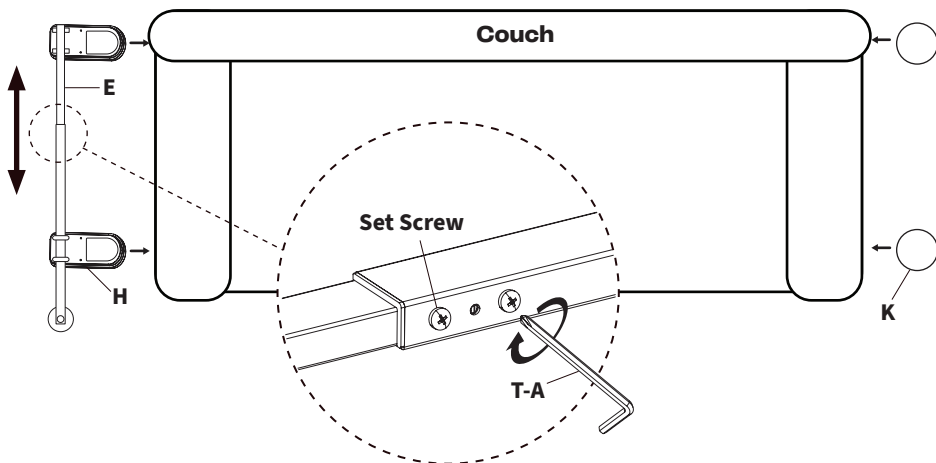
Right
Side of
Couch



STEP 4

Adjust the Crossbar (**E**) until the Assembly's Feet (**H**) line up with your couch's feet. Tighten **Set Screws** with Allen Wrench (**T-A**) to secure Crossbar Assembly in place. Place the feet of the couch onto the Assembly's Feet, and the Base Pads (**K**) on the feet of the opposite side.

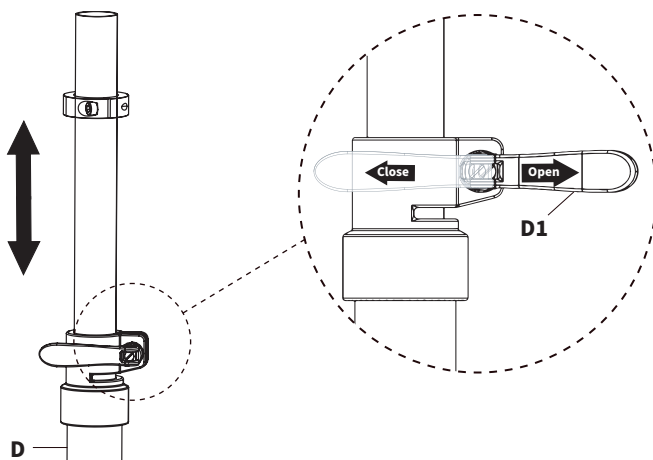
Note: Make sure Crossbar is as close as possible to the couch for best stability.



For Reclining Seats: Fully recline your seat then adjust the crossbar to ensure the Assembly is positioned to maintain clearance in both the reclined and upright position.

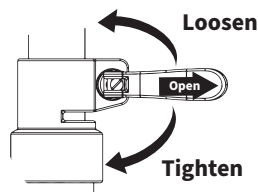
STEP 5

Open Lever (**D1**) on Pole (**D**) to adjust Pole to desired height. Close Lever to secure in place.



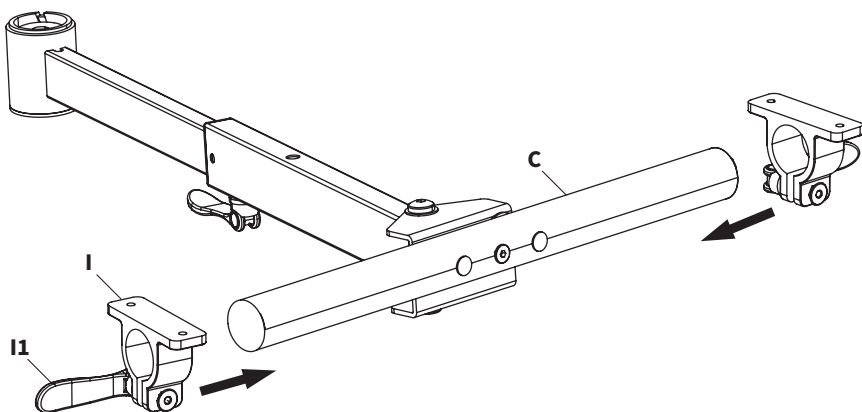
Pole Won't Slide?

If Pole will not slide, turn the opened Lever counter-clockwise to loosen the joint. Adjust Pole then close Lever to secure in place.



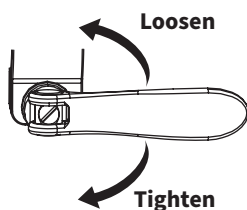
STEP 6

Loosen the Levers (**I1**) on Tray Brackets (**I**) and slide them on either side of Arm (**C**).

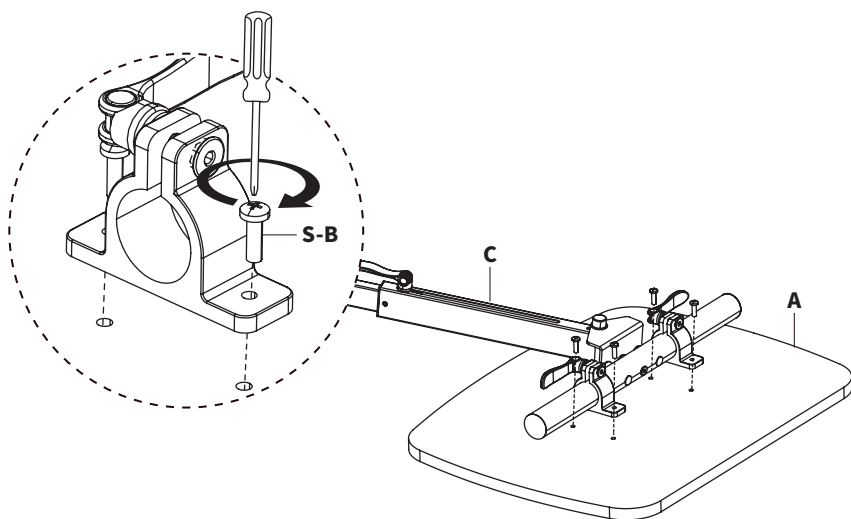


Adjusting the Tray Bracket

Tray Brackets can be loosened by turning the Lever counter-clockwise. They can then be retightened by turning the Lever clockwise.

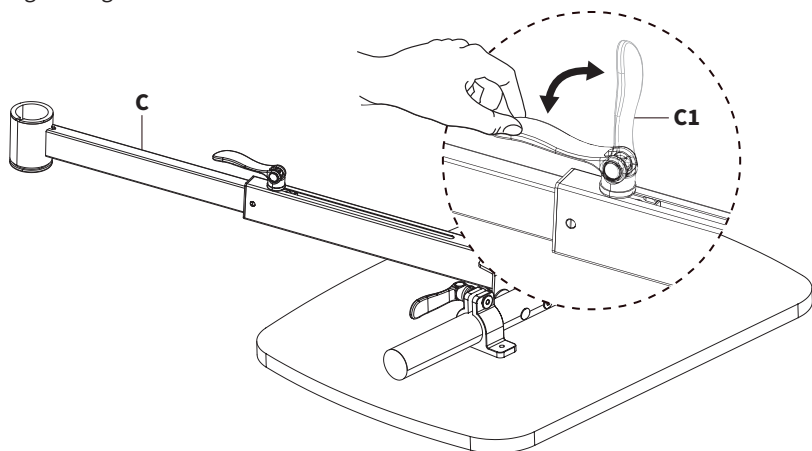


Place the Arm (**C**) upside down on the underside of the Tray (**A**). Line up the Tray Brackets with the holes on the Tray and attach using M5x16mm Screws (**S-B**) and a Phillips screwdriver. Tighten the Levers on Tray Brackets.



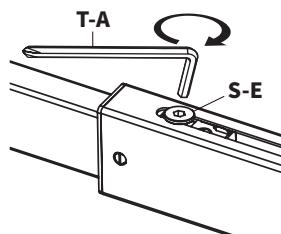
STEP 7

Adjust the Arm (**C**) to the desired length by loosening Lever (**C1**), adjusting, then re-tightening.



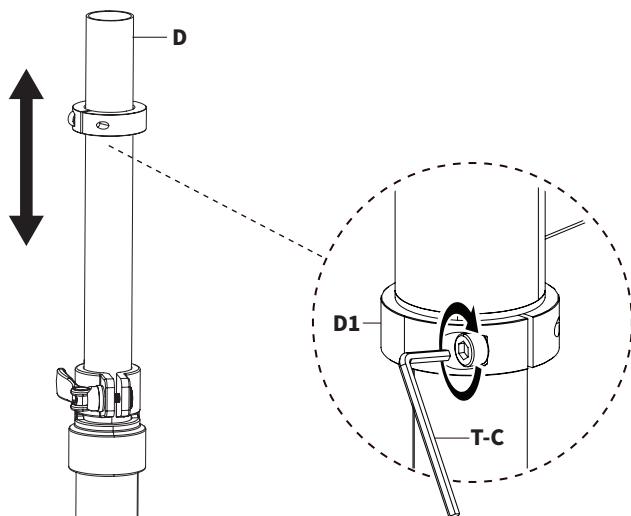
Lever getting in the way?

The pre-installed Lever can be removed by opening and turning it counterclockwise until fully unthreaded. Insert M6x10mm Screw (**S-E**) in its place and tighten with 4mm Allen Wrench (**T-A**). The Arm (**C**) can be adjusted by loosening and tightening this screw.



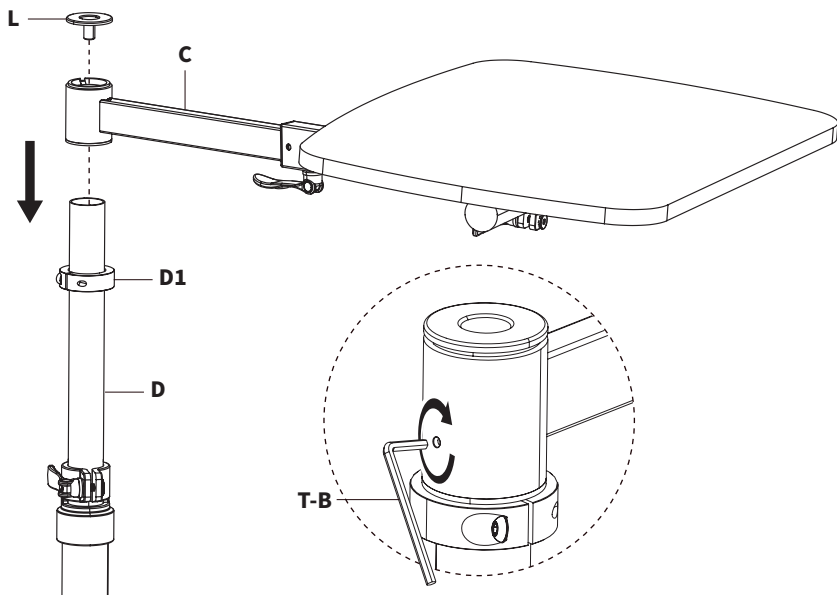
STEP 8

Use 5mm Allen Wrench (**T-C**) to loosen the screw on the Pole Collar (**D1**) on Pole (**D**), and adjust to the desired height. Re-tighten the screw once at the desired height.



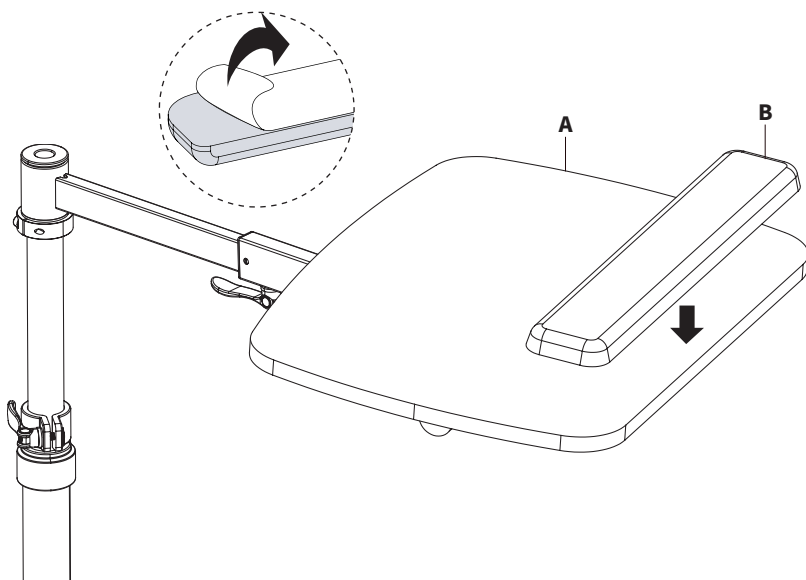
STEP 9

Slide the Arm (**C**) onto the Pole (**D**) so that it rests on the Pole Collar (**D1**). Insert Pole Cap (**L**) into top of Pole. Tighten the adjustment screw with 3mm Allen Wrench (**T-B**) to secure Arm in place.



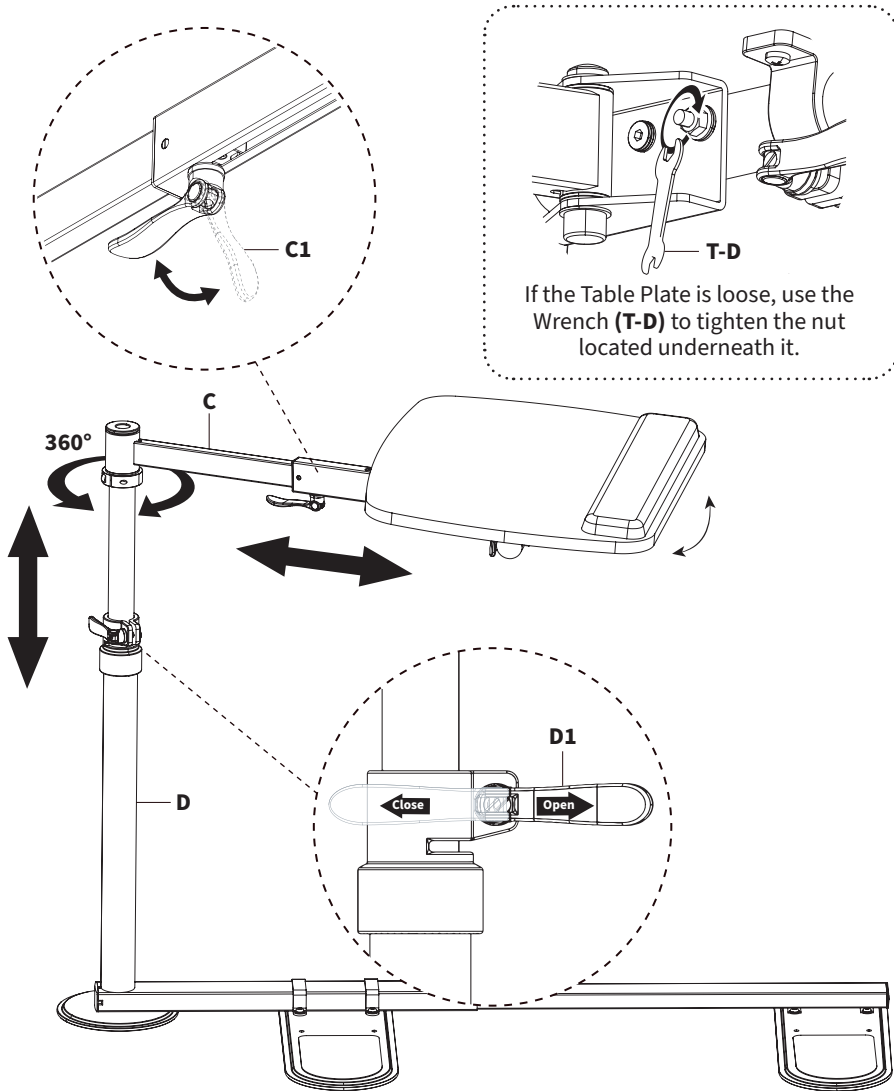
STEP 10

Remove the adhesive backing from Wrist Pad (**B**) and apply to Tray (**A**) where desired.



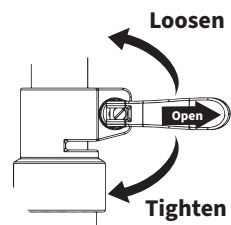
Adjustments

Use the Levers **(C1,D1)** to adjust Arm **(C)** and Pole **(D)**.
The Arm can be rotated 360° around the pole.



Pole Won't Slide?

If Pole will not slide, turn the opened Lever counter-clockwise to loosen the joint. Adjust Pole then close Lever to secure in place.





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