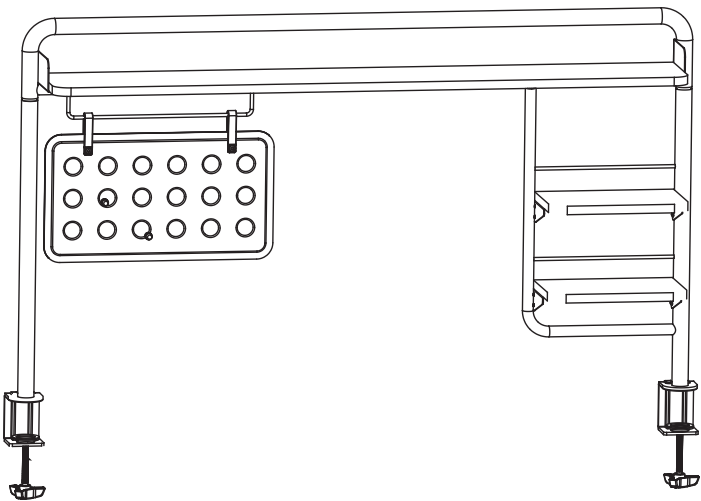




Black Clamp-on Desktop Shelving System

Instruction Manual



SKU: DESK-SHELF55A



Scan the QR code with your mobile device or follow the link for helpful videos and specifications related to this product.

<https://vivo-us.com/products/desk-shelf55a>

GET IN TOUCH | Monday-Friday from 7:00am-7:00pm CST



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309-278-5303

⚠ WARNING!

If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.

⚠ TIPOVER WARNING

SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM TIPOVER. TO HELP PREVENT TIPOVER:

- NEVER ALLOW CHILDREN TO CLIMB, STAND, HANG, OR PLAY ON ANY PART OF MONITOR OR STAND.
- USE TIPOVER RESTRAINT OR ANCHOR STAND TO WALL

USE OF TIPOVER RESTRAINTS MAY ONLY REDUCE, BUT NOT ELIMINATE RISK OF TIPOVER.

⚠ WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.

PACKAGE CONTENTS

A (x1) Top Shelf Support	B (x1) Pole Left	C (x1) Pole Right	D (x1) Magnet Board	E (x1) Left Top Shelf Bracket
F (x1) Right Top Shelf Bracket	G (x2) Left Side Shelf Bracket	H (x2) Right Side Shelf Bracket	I (x2) Clamp	J (x2) Magnet
K (x1) Top Shelf	L (x2) Side Shelf	M (x2) Magnet Board Strap	N (x2) Clamp Pad	
S-A (x1) Washer	S-B (x2) M6 Nut	S-C (x29) M5x10mm Screw	S-D (x4) M5x16mm Screw	S-E (x2) M6x16mm Screw
S-F (x1) M5x30mm Screw	T-A (x1) 3mm Allen Wrench			

DO NOT EXCEED WEIGHT CAPACITY. Failure to do so may result in serious injury.

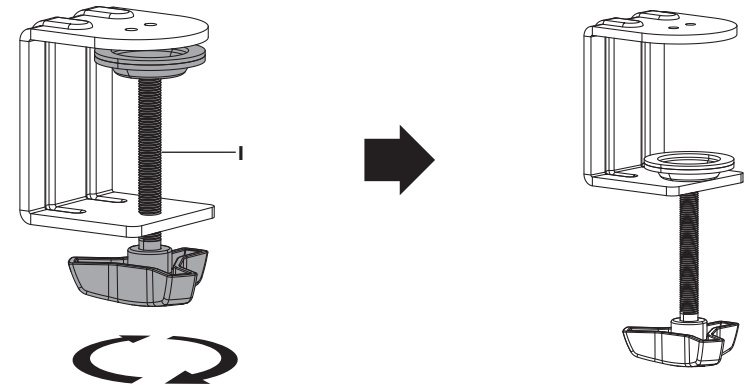
NOTE: SOME HARDWARE INCLUDED MAY NOT BE USED

6.6lbs (3kg) Panel	22lbs (10kg) Top Shelf	11lbs (5kg) Middle Shelf	11lbs (5kg) Bottom Shelf

ASSEMBLY STEPS

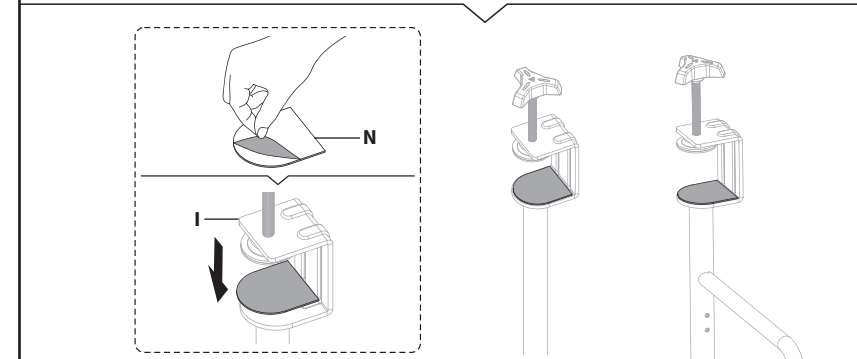
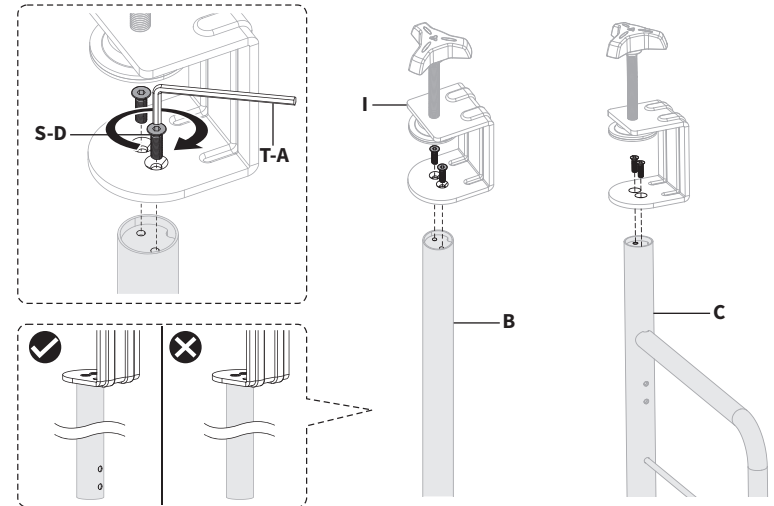
STEP 1

Loosen the knobs on Clamps (I).



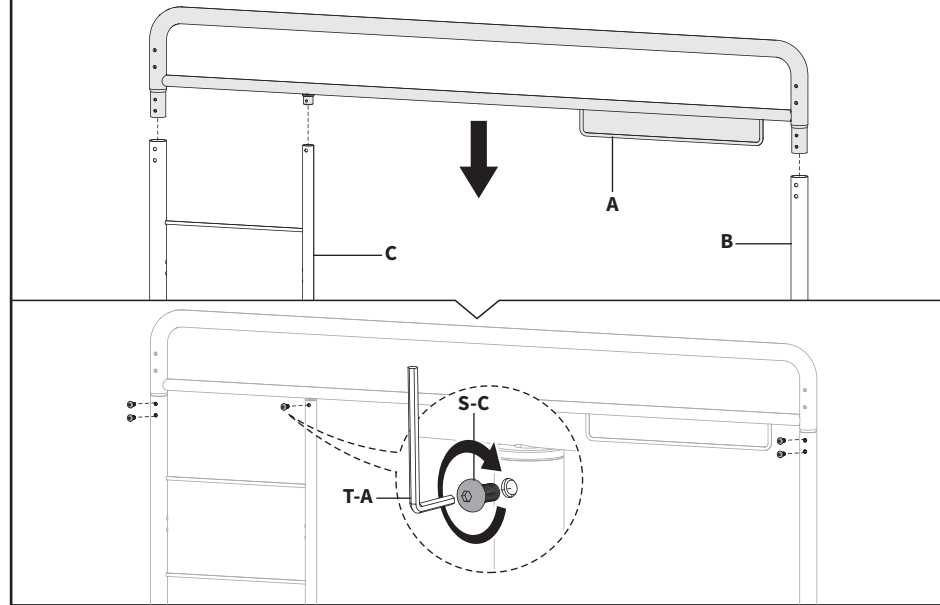
STEP 2

Attach Pole Left (B) and Pole Right (C) to Clamps (I) using M5x16mm Screw (S-D) and 3mm Allen Wrench (T-A). Install Clamp Pads (N) to the underside of Clamps (I).



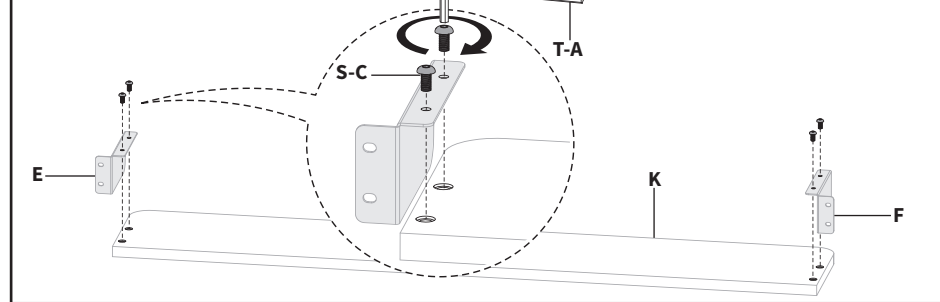
STEP 3

Attach Pole Left (B) and Pole Right (C) to Top Shelf Support (A) using using M5x10mm Screws (S-C) and 3mm Allen Wrench (T-A).



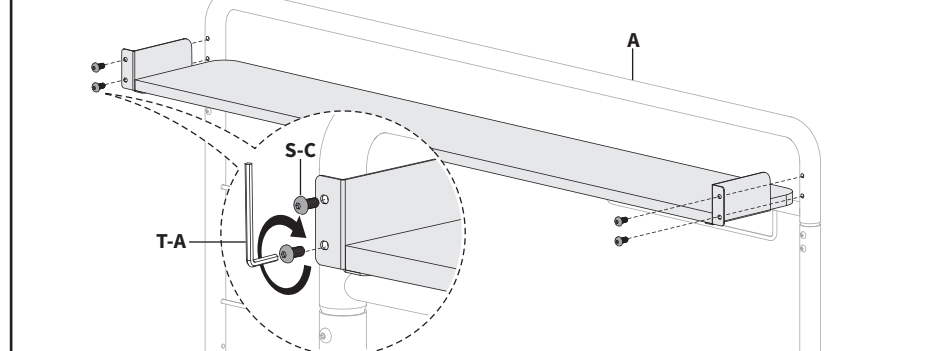
STEP 4

Attach Left Top Shelf Bracket (E) and Right Top Shelf Bracket (F) to Top Shelf (K) using using M5x10mm Screws (S-C) and 3mm Allen Wrench (T-A).



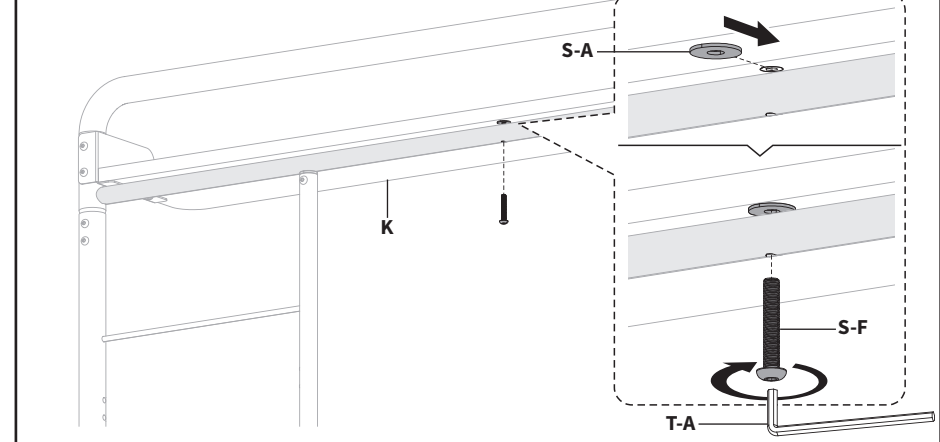
STEP 5

Attach the top shelf assembly to Top Shelf Support (A) using using M5x10mm Screws (S-C) and 3mm Allen Wrench (T-A).



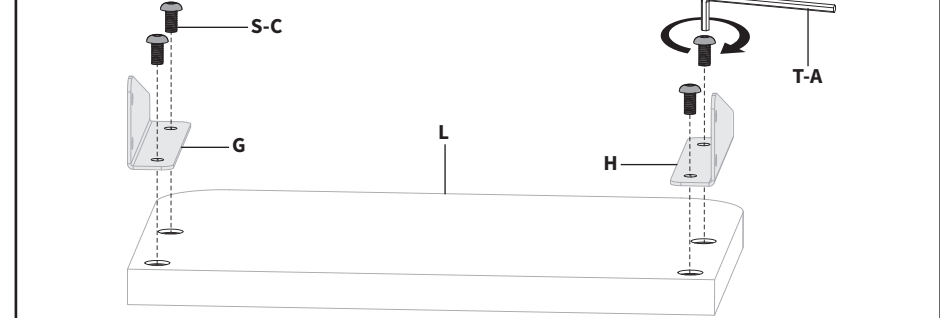
STEP 6

Stabilize Top Shelf (K) using M5x30mm Screw (S-F) and Washer (S-A). Tighten using 3mm Allen Wrench (T-A).



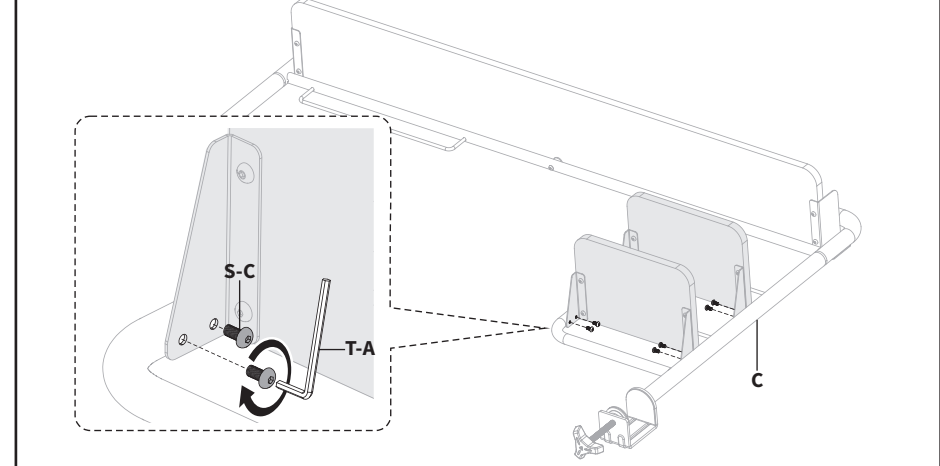
STEP 7

Attach Left Side Shelf Brackets (G) and Right Side Shelf Brackets (H) to Side Shelves (L) using using M5x10mm Screws (S-C) and 3mm Allen Wrench (T-A).



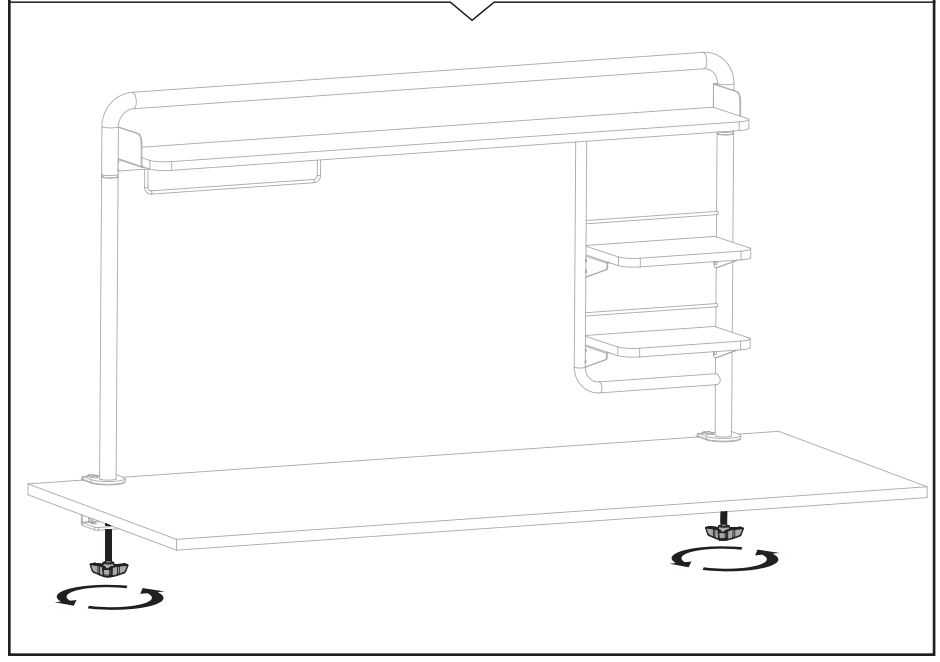
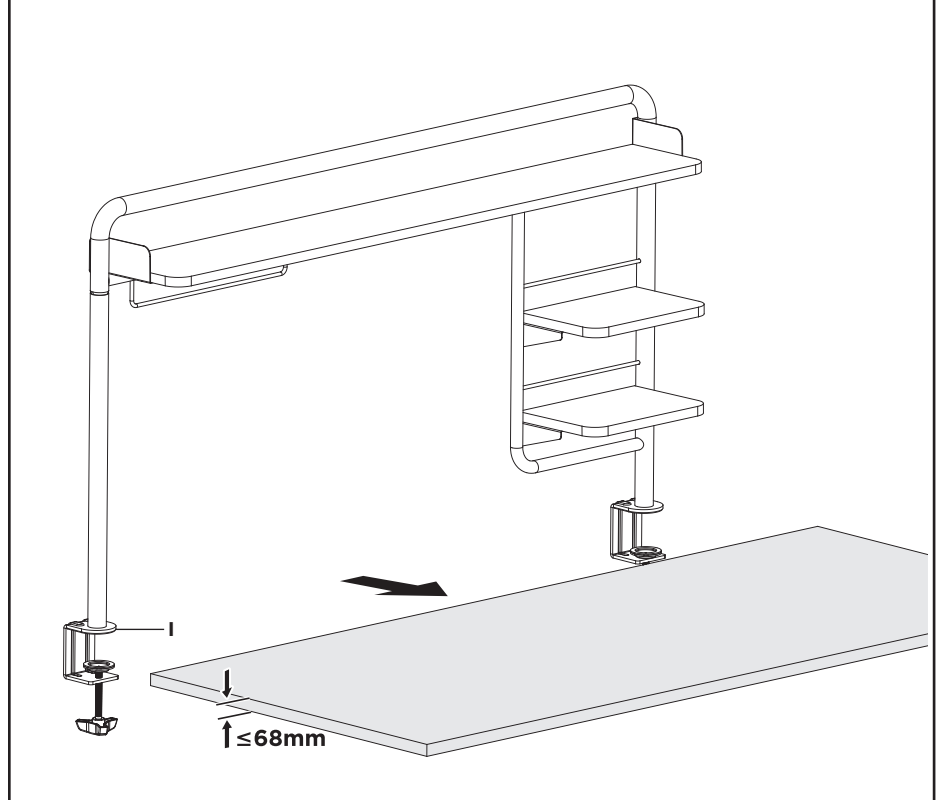
STEP 8

Attach side shelf assemblies to Right Pole (C) using using M5x10mm Screws (S-C) and 3mm Allen Wrench (T-A).



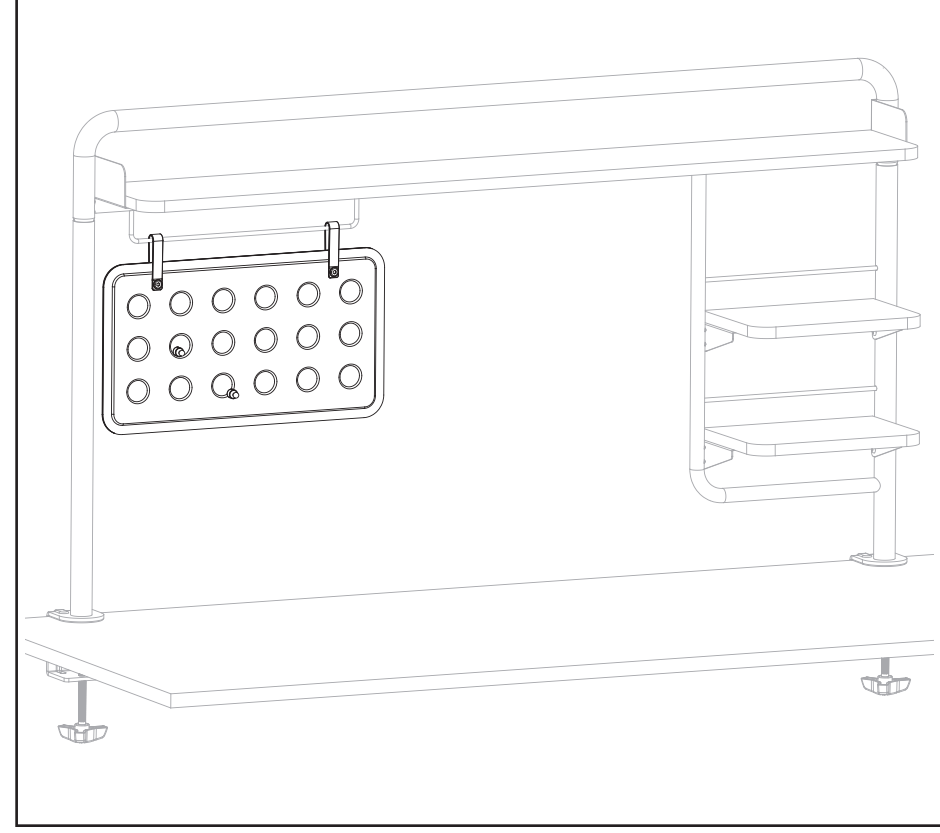
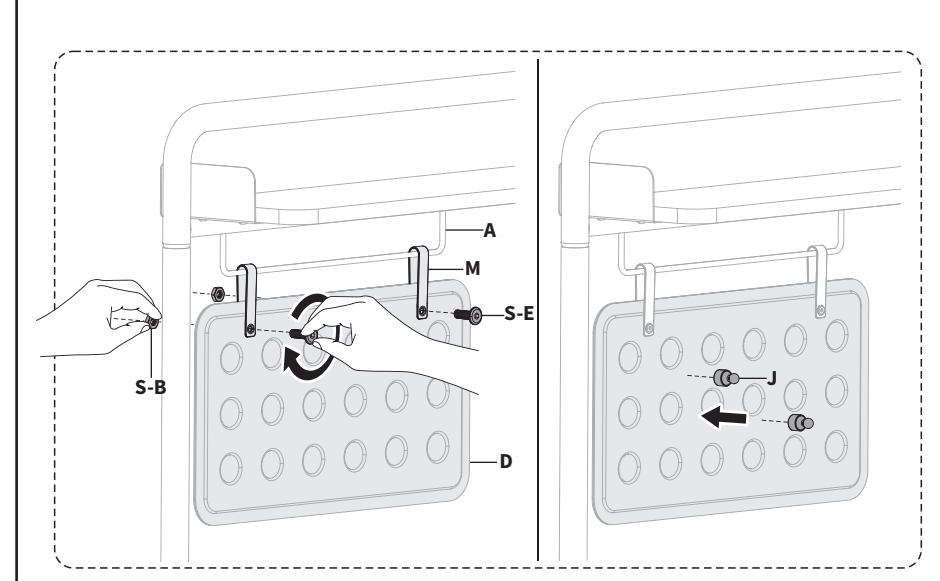
STEP 9

Use Clamps (I) to install shelf assembly to the desktop.



STEP 10

Installed Magnet Board (D) to Top Shelf Support (A) using Magnet Board Straps (M) with M6x16mm Screws (S-E) and M6 Nuts (S-B). Tighten using 3mm Allen Wrench (T-A). Place Magnets (J) on Magnet Board (D).





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LAST UPDATED: 04/06/2023
REV1



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AVG. RESOLUTION TIME (*within office hrs*): **< 15 M**



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AVG. RESOLUTION TIME (*within office hrs*): **5M 4S**



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AVG. RESPONSE TIME (*within office hrs*): **1HR 8M**

- 23% within < 15m
- 38% within < 30m
- 61% within < 1hr
- 83% within < 2hr
- 92% within < 3hr

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