



THE UNIVERSITY OF
MELBOURNE

University of Melbourne Store Returns Request Form

Complete this form by entering the reason code and returns quantity for each item.

Enclose the completed form in the parcel with your items for return.

YOUR ORDER SUMMARY

ORDER DATE:	ORDER NUMBER:
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NAME	
ADDRESS	
PHONE	

ITEMS BEING RETURNED

QTY	PRODUCT CODE	DESCRIPTION	REASON CODE	REASON FOR REFUND CODE
				1. LOOKS DIFFERENT FROM IMAGE ON SITE
				2. POOR QUALITY/FAULTY
				3. INCORRECT ITEM RECEIVED
				4. PARCEL DAMAGED ON ARRIVAL
				5. OTHER

ACTION REQUIRED *(please check one)*

I want a replacement order

I do not need a replacement

REPLACEMENT ORDER REQUEST

QTY	CODE	DESCRIPTION	SIZE

RETURN ITEMS

Please ensure all details are completed, return form to:

The University of Melbourne Store
113-115 Northcorp Boulevard
Broadmedows Vic 3047
AUSTRALIA

Please see our University of Melbourne Returns/Exchange policy for further information.