

Parsun Outboard Motor Inspection Report (FILE# _____)

PLEASE COMPLETE & RETURN THIS INSPECTION REPORT TO PARSUN MARINE
 TEL 1-888-573-2629 * FAX 1-604-277-3360 * SUPPORT@PARSUNOUTBOARD.COM

It is recommended to fill this form on computer and return it via email with your electronic signature

1. MOTOR INSPECTOR / TECHNICIAN INFORMATION

Business Name:	
Inspector / Technician Name:	Years of Business:
Shipping Address:	
City:	Province / State:
Postal Code / Zip Code:	Country:
Tel:	Fax:
Email:	Website (optional):

2. MOTOR OWNER'S INFORMATION

Motor Model:	Serial Number:
Customer Name:	Date of Purchase:
Shipping Address:	
City:	Province / State:
Postal / Zip:	Country:
Tel:	Email:

3. ORIGINAL ISSUE REPORTED BY THE MOTOR'S OWNER

Directly quote the motor owner/user original reported issue here. Then provide necessary explanations if applicable.

4. INSPECTION TASKS

4.1 REQUIRED INSPECTION TASKS

Perform the following TICKED tasks and provide all the detailed results in the Inspection Report Section.

NOTE: Parsun may pre-select the inspection task(s) from below listed inspector option as recommendation inspection subject. During the inspection, inspector (Motor owner, Marine shop or Technician) can add additional task(s) if needed. Inspector should give a detail report in writing in next section for the required inspection task(s). Please give a true and complete report to the best of your knowledge.

4.1A - Take Photos Of The Inspected Motor

- A1. Photo 1 - overview of the motor
- A2. Photo 2 - motor's serial number
- A3. Photo 2 - head components after removing the cowling
- A4. Photo 4 - motor shaft leg, lower gear unit, and prop
- A5. Photo 5 - Others: _____

4.1B – Mechanical Inspection When Motor Off

- B1. Check any visible external motor damage
- B2. Check condition of the housing, cowling, and shaft
- B3. Check condition of the Lower Unit and Propeller
- B4. Check gear switch function and throttle control
- B5. Check manual tilt operation and lot pin position
- B6. Check the 4-stroke engine oil & color
- B7. Check gear box, gear oil & oil color
- B8. Check the gasoline level and color from Fuel System
- B9. Check Carburetor, Internal fuel line, fuel switch

4.1C – Mechanical Inspection When Motor Running

- C1. Check CDI System
- C2. Check Spark Plug and its Socket
- C3. Check idling speed (RPM)
- C4. Check in-gear Idling speed (RPM)
- C5. Check gear shift handle & function
- C6. Check throttle operation
- C7. Check engine Start / Stop operation
- C8. Check cooling system and water pressure
- C9. Check engine operation temperature
- C10. Check motor running sound or noise

4.1D – Other Inspection Requirements

- D1. Task 1: _____
- D2. Task 2: _____
- D3. Task 3: _____
- D4. Task 4: _____

5. INSPECTOR REPORT

5.1 INSPECTION DETAILS:

Provide any inspection findings for the above selected inspection tasks. It is necessary to list every detail to the best of the inspector's knowledge. Relevant photo proof is also required. A detailed inspection report with 100+ words helps Parsun better determine the motor issue. Please understand insufficient inspection details may cause the report rejected and delay a genuine warranty claim.

5.1.1 MOTOR INSPECTION PHOTOS DURING YOUR INSPECTION:

Number all inspection photos and provide necessary descriptions for each photo.

Inspection photos are important for Parsun Marine to understand the current physical condition of the motor. Without the required inspection photos, Parsun Marine will have to reject the inspection report and decline the warranty claim to avoid the possibility of any user damage cases.

Each photo to be submitted must be color, 2+ Megapixel (Eg. 1600 Pixel * 1200 Pixel), fine and clear details. If you do not have a camera or smart phone to take photos, please ask for help from your family member and friends. Most regular digital cameras and smart phones shall be adequate to capture acceptable images. Best to take photos under the sun light at the day time.

Email all inspection photos to Parsun Marine. It is not recommended to send inspections photos by text message. For urgent cases, the photos may be text to the number _____. Please know that Parsun Marine is NOT responsible for any incurred text message service fee charged by your service provider. If you want to send the photos via text messages, please also provide your cell phone number in advance. _____.

5.2 PARTS FOR REPAIR (IF APPLICABLE):

Refer to Parsun Parts Catalogue and list all the required parts info: Catalogue Page #, Parts Number, Parts Name, and Quantity
For Example: F8,F9.8 Parts Catalogue / Page# 15 / Line #4 / F8-05000500 / High PRESSURE ASSY / QTY 1)

Name of Parts Catalogue: _____

Page #	SN/LINE	Parts #	Description	QTY	Page #	SN/LINE	Parts #	Description	QTY

Specify Completed Assembly:

Remark:

* Keep the original parts for minimum 30 days after receiving the replacement parts. If the replacement parts are under warranty claim, Parsun Marine may require having the original parts back for further investigation. *Parsun 3 Years Limited Warranty will not cover the routine service adjustments including but not limited to: minor adjustments and tune ups, including checking, cleaning, replacing or adjusting spark plugs, ignition components, carburetors settings, filters, belts, controls and checking lubrication made in connection with normal routine services, engine and lower unit oil changes, valve and linkage adjustments, replacement of fuses, anodes, thermostats, timing belts and propellers.

5.3 LABOR FOR REPAIR & LABOR WARRANTY

Provide the details of estimated labor jobs to repair the motor and indicate labor hours and applicable labor warranty terms. If applying for Parsun limited warranty coverage, the labor to repair the motor must be directly related to the inspected issue listed above. Parsun Marine reserves the right to review the estimated labor jobs, labor hour(s) and labor charge based on the manufacture and industrial standards as well as current fair market value.

Hour for Inspection & Repair

Shop Hour Rate

Estimated Shop Charges

5.4 Inspector Signature

Checks all the boxes below and sign to confirm the following statements. We accept this form returned with electronic signature

[] I certify that I am the inspector or technician to complete the motor inspection.

[] I certify all of the information provided on this report is true and complete to the best of my knowledge.

Name or Signature: _____ (Print your name if use electronic signature) Date: _____

6. PARSUN INTERNAL USE

For Parsun Marine Office Use Only.

6.1 The Inspection Report

The inspection report will be reviewed by Parsun factory technicians.

- Accepted
 Accepted with Conditions: _____
 Additional Information Required
 Not Accepted

Remarks: _____

6.2 The Limited Warranty Coverage

The technical manager will refer to the Parsun limited warranty policy to decide if the reported issue is covered or not.

- Covering the inspected motor issue and estimated repair labor charge only
 Covering the inspected motor issue only
 Covering the estimated repair labor charge only
 Covering with Conditions _____
 Pending and Additional Information Required
 Not covering either the inspected motor issue or estimated repair labor charge

Remarks: _____

6.3 Replacement Parts

Parsun Marine will decide if replacement parts are needed and the cost.

- Provided at Manufacturer's cost
 Provided at Customer's own cost
 Not Applicable

Remarks: _____

6.4 The Old Parts

Parsun Marine may ask the customer / marine shop to return the original parts for further investigation.

- Return Required
 Return NOT Required
 Not Applicable

Remarks: _____

6.5 The Old Parts Return Method

If the old parts need to be returned, how to return it and pay for the shipment.

- Customer / Marine shop arrange and pay for the old parts return shipment
 Parsun Marine arrange and pay for the old parts return shipment
 Not Applicable

Remarks: _____

6.6 Security Deposit or Payment

- Required and Credit Card Pre-Authorization Form attached
 NOT Required

Remarks: _____

A security deposit will be needed to cover the replacement parts' cost and its shipping fee if the required inspection report details are not yet available before shipping the parts to the customer / marine shop. If the motor issue was determined not to be covered by the limited warranty, a payment will be needed before shipping the parts to the customer / marine shop.

File #: _____ Approved by: _____

Date: _____

NOTE: PLEASE FOLLOW PARSUN TECHNICAL DOCUMENTS AND YOUR BEST KNOWLEDGE TO INSPECT THE MOTOR AND FINISH THIS REPORT. PARSUN MARINE (SELLER) RESERVES THE RIGHT TO INTERPRET THE DETAILS OF THIS FORM AND REJECT ANY NON GENUINE REPORTS.

HOW TO FILL THIS INSPECTION REPORT

Section 1: Motor Inspector / Technician Information

Provide motor inspector / technician business contact info in this section. Make sure the address is complete and correct. It may be used for courier delivery. If the motor is serviced by its owner as a DIYer, input the owner's contact info in this section.

Section 2: Motor Owner's Information

Provide the Parsun motor's model number (Eg. F9.8BMS), serial number (Eg. R00000000), and the date of purchase. Fill in the owner's name and contact information for warranty claim (if applicable).

Section 3: Original Issue Reported by the Motor's Owner

Provide the initial issue reported by the motor's owner. Describe the issue as detailed as possible.

For example, what are the symptoms? Can you start the motor? Does the engine sound normal or not? Excessive smoke from the exhaust or not?

Some extra information is also helpful. For example, when the motor was first used? When the issue was first discovered? Is pure 4-stroke moto oil filled in the right place (moto sump)? Any 2-stroke motor oil was used? Did the owner attempt to fix the motor by himself? Etc.

Section 4: Inspection Tasks

Parsun Marine may require some standard inspection tasks to be performed. The motor inspector / technician shall complete the required inspection items. The inspector / technician may perform additional necessary tasks to find out the issue. Please be reminded to collect every detail and take enough pictures as proof during the inspection. Short video is also useful for showing some kinds of issue (Eg. sound, smoke). The inspector / technician will be required to record all the results in Section 5 Inspection Report.

Section 5: Inspection Report

Box 5.1

Provide any inspection findings for the above selected inspection tasks. It is necessary to list every detail to the best of the inspector's knowledge.

Relevant photo proof is also required. A detailed inspection report with 100+ words helps Parsun better determine the motor issue. Please understand insufficient inspection details may cause the report rejected and delay a genuine warranty claim.

Box 5.1.1

Number all inspection photos and provide necessary descriptions for each photo. Inspection photos are important for Parsun Marine to understand the current physical condition of the motor. Without the required inspection photos, Parsun Marine will have to reject the inspection report and decline the warranty claim to avoid the possibility of any user damage cases. Each photo to be submitted must be color, 2+ Megapixel (Eg. 1600 Pixel * 1200 Pixel), fine and clear details. If you do not have a camera or smart phone to take photos, please ask for help from your family member and friends. Most regular digital cameras and smart phones shall be adequate to capture acceptable images. Best to take photos under the sun light at the day time. Email all inspection photos to Parsun Marine. It is not recommended to send inspections photos by text message. For urgent cases, the photos may be text to a pre-assigned phone number. Please know that Parsun Marine is NOT responsible for any incurred text message service fee charged by your service provider. If you want to send the photos via text messages, please inform Parsun Marine your cell phone number in advance.

Box 5.2

Refer to Parsun Parts Catalogue and list all the required parts info: Catalogue Page #, Parts Number, Parts Name, and Quantity. For Example: F8,F9.8 Parts Catalogue / Page# 15 / Line #4 / F8-05000500 / High PRESSURE ASSY / QTY 1). * Keep the original parts for minimum 30 days after receiving the replacement parts. If the replacement parts are under warranty claim, Parsun Marine may require having the original parts back for further investigation. *Parsun 3 Years Limited Warranty will not cover the routine service adjustments including but not limited to: minor adjustments and tune ups, including checking, cleaning, replacing or adjusting spark plugs, ignition components, carburetors settings, filters, belts, controls and checking lubrication made in connection with normal routine services, engine and lower unit oil changes, valve and linkage adjustments, replacement of fuses, anodes, thermostats, timing belts and propellers.

Box 5.3

Provide the details of estimated labor jobs to repair the motor and indicate labor hours and applicable labor warranty terms. If applying for Parsun limited warranty coverage, the labor to repair the motor must be directly related to the inspected issue listed above. Parsun Marine reserves the right to review the estimated labor jobs, labor hour(s) and labor charge based on the manufacture and industrial standards as well as current fair market value.

Box 5.4

The Inspector / Technician confirms the complete and true inspection report. Please remember to sign the form.

Section 6: Parsun Internal Use

This section is for Parsun Marine office internal use only. Our technicians and technical manager will review every detail mentioned in the inspection report. Parsun Marine will contact the Marine Shop and/or Customer regarding the decision and further steps. Please understand Parsun Marine reserves the right to reject any incomplete or non-genuine inspection reports.