

# MARLOE

## WATCH COMPANY

### RETURNS FORM

We hope that you love your new Marloe watch, but if for any reason you need to return or exchange your item(s), you can do so using this form.

#### RETURNS POLICY

Watches and accessories can be returned within 30 days of receipt of goods, subject to the goods remaining in original, unworn condition with the original packaging. For all returns, please ensure you complete this returns form and include it in the returned package. We recommend that you use a trackable shipping service, as the goods are your responsibility whilst in transit. We aim to process refunds and/or exchanges within 5 working days of receiving the return.

*Please note: original delivery charge is excluded.*

#### HOW TO RETURN OR EXCHANGE

Simple fill in the form below, noting your reason for return and any further information we may require, and include the form with your items, packaged securely and safely. Once shipped please make a note of the tracking number, ensuring to keep a copy of proof of postage. Please allow 5-10 working days for the parcel to arrive with us, especially if sent from outside the EU.

#### EXCHANGES

If you request an exchange, we send your exchanged items to you via our DHL tracked and signed service.

#### RETURNS ADDRESS

**MARLOE WATCH COMPANY**  
DOVECOTE OFFICE, GARDEN HOUSE  
BOLNEY ROAD, LOWER-SHIPLAKE  
OXFORDSHIRE, RG9 3NR, UK

hello@marloewatchcompany.com  
www.marloewatchcompany.com

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NAME \_\_\_\_\_

ORDER NUMBER \_\_\_\_\_

DATE ORDERED \_\_\_\_\_

QTY	DESCRIPTION	REFUND / EXCHANGE	REASON