

# **PUTTINPLAY** **Mini Sets**

## **User Guide**

**Created by Putting Professional Pty Ltd**

**[www.putt18.com.au](http://www.putt18.com.au)**

# PUTT N PLAY Mini Sets

**Putt N Play Mini Sets are a fun way for younger children to experience an interactive Putting Game.**

Like mini golf or putt putt, Putt N Play Mini Sets allow you to create a 6-target course. The idea is to simply putt the ball through each of the Mini Targets.

We have create the targets to be fun and engaging for younger children.

Putt N Play Mini Sets have been designed for indoor and outdoor use.

Please keep the product away from wet weather.

**This Putt N Play Mini Set box should contain;**  
2 Putters, 4 Soft Golf Balls, 6 Mini Targets and 1 Colouring In Sheet.

**We have a wide range of Putt N Play Mini Sets available.**

## ANIMAL MINI SETS

Australiana  
Cold and Fury Friends  
Farmyard Favourites  
Undersea Friends  
Wild Friends

## TRANSPORT MINI SETS

Air and Sea  
City Urban  
Construction

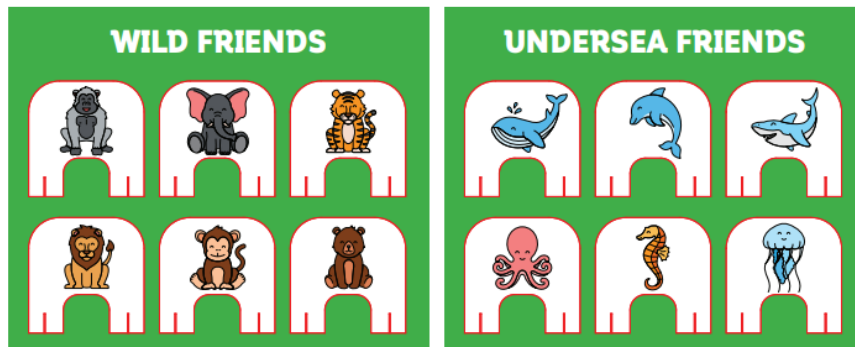
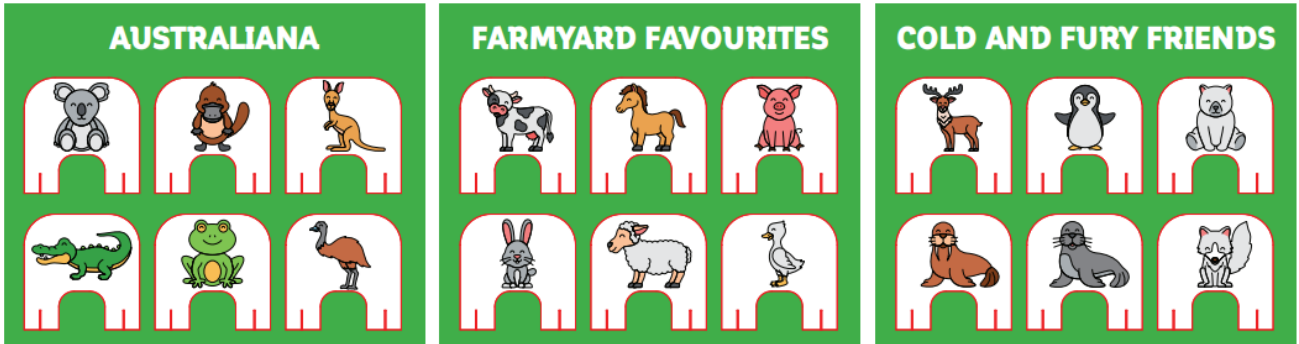


**There are 6 targets per set and 8 different mini sets to cater for a variety of children's interests.**

**\*Always supervise children whilst they are playing Putt N Play\***

# PUTT N PLAY Mini Sets

## ANIMAL SERIES - MINI SETS

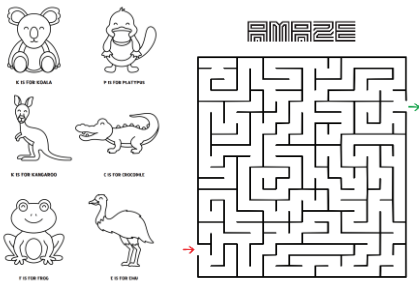


## TRANSPORT SERIES - MINI SETS

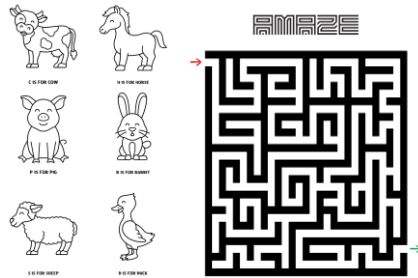


# ANIMAL SERIES - COLOURING IN AND MAZE SHEETS

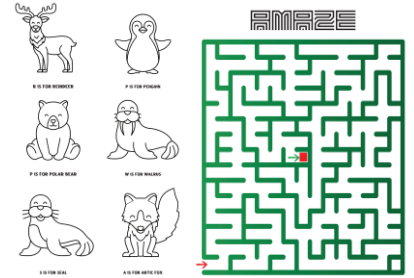
## Australiana



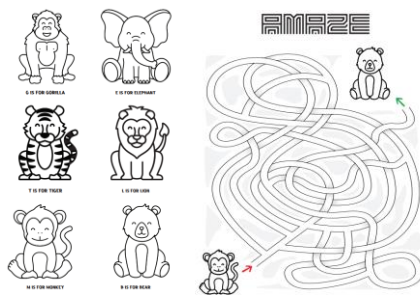
## Farmyard Favourites



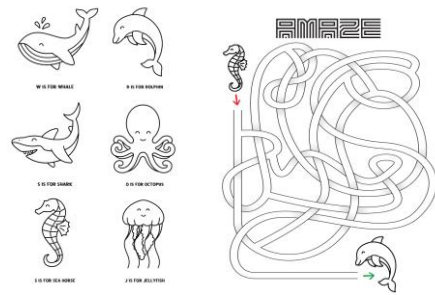
## Cold and Furry Friends



## Wild Friends

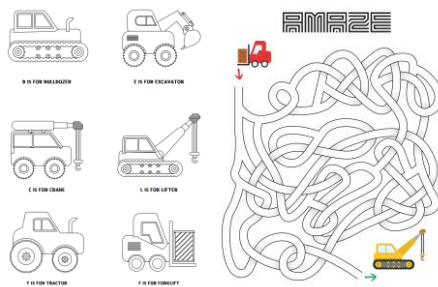


## Undersea Friends

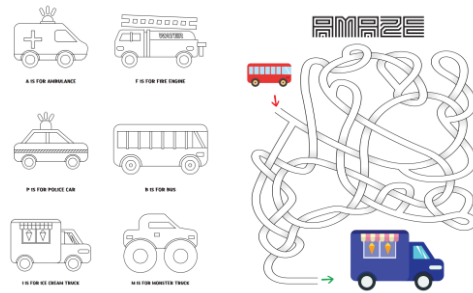


# TRANSPORT SERIES - COLOURING IN AND MAZE SHEETS

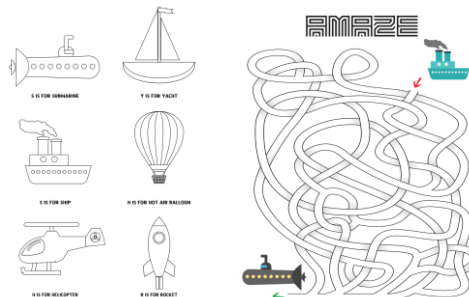
## Construction



## City Urban



## Air and Sea





## RISK MANAGEMENT PLAN

| <b>Name of workplace:</b>  |   |                                | <b>Name of workplace manager:</b>  |                        |  |
|--|---|--------------------------------|--|------------------------|--|
| <b>Risk assessment focus:</b> To ensure the safety of children and staff when playing Putt N Play. Putt N Play is the activity mentioned within the Risk Management Plan 2023. |   |                                |  |                        |  |
| Location / Activity  | Hazard Identification Type / Cause  | Risk matrix score              | Elimination or Control Measures  | Who                    | When                                       |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ trip hazard. People or staff may trip on a Mini Set. Not looking where you are going. Mini sets are placed in thoroughfares. | <b>Possible/ Minor/ Medium</b> | Ensure that the Mini Sets are visible and placed in areas where other students and staff can pass by them without having to step over them. Visually check that the activity zone is free from trip hazards.   | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ A person may swing the Golf Putter and hit someone or something.   | <b>Possible/ Minor/ Medium</b> | Addressing the students before commencing the activity to not swing the putter like a golf club. To demonstrate the correct technique with putting a golf ball by putting a ball through one of the Mini Sets. To ensure children are always supervised during the activity. To ensure a one student per teacher or childcare worker ratio exists within the activity zone. Ensure there is at least 2 metre gap between children putting and the next child playing within the activity zone. | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ trip hazard. Child or staff may trip over a Golf Putter or Golf Ball laying on the ground in the surrounding area.           | <b>Possible/ Minor/Medium</b>  | Ensure that the Putters are always if the hands of a student, teacher or a childcare worker about a child completes the activity. Visually check that the activity zone is free from trip hazards before and during the activity.  | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ A child may throw a rubber golf ball or putter at someone or something.  | <b>Unlikely/ Minor/Low</b>     | Addressing people before the activity commences instructing them not to throw the golf balls or putters. Ensuring that all elements of the Mini Set Kit have been returned the box and placed somewhere out of reach from children.  | School/Childcare staff | Before commencing and during the activity. |





## RISK MANAGEMENT PLAN - Con't

|  |   |                         |  |                        |  |
|--|---|-------------------------|--|------------------------|--|
| <b>Name of workplace:</b>  |   |                         | <b>Name of workplace manager:</b>  |                        |  |
| <b>Risk assessment focus:</b> To ensure the safety of children and staff when playing Putt N Play. Putt N Play is the activity mentioned within the Risk Management Plan 2023. |   |                         |  |                        |  |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ Incorrectly removing and inserting the equipment from the box                      | Unlikely/<br>Minor/Low  | Ensure that the box is placed on a level and flat surface when removing the equipment from the box.  | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ A person may collide into another person whilst playing the activity.              | Unlikely/<br>Minor/Low  | Ensure the activity is supervised by an adult when students are playing the game. Ensure a safe 2-meter distance between students within the activity zone.  | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ People may be exposed to the sun t if playing the activity in sunlight.            | Unlikely/<br>Minor/Low  | Ensure that students have the appropriate sun protection if playing the activity outside with access to sunlight. Reapply sunscreen according to regulations.  | School/Childcare staff | Before commencing and during the activity. |
| Inside or Outside a Daycare Centre or School/ Putt N Play  | Physical injury/ Centre staff may injury themselves if they drop the Putt N Play Box on their toes. | Unlikely/<br>Minor/ Low | Ensure that when carrying the Putt N Play kit that there are appropriate staff available should the staff feel the kit is too heavy for one person. Ensure the Putt N Play Kit is stored where it cannot fall over or injury anyone. | School/Childcare staff | Before commencing and during the activity. |
| Relevant additional information reviewed and attached:   |   |                         | Yes  | No                     |  |
| Plan prepared by: Glenn Palmer   |   |                         | Position: Managing Director  |                        | Date:                                      |
| Prepared in consultation with:   |   |                         | Communicated to:   |                        |  |



**RISK MANAGEMENT MATRIX - (Legend is only a guide)**

\*Please Note: Assessments of risk vary with the particular circumstances (eg nature of the workplace, student group)

|                | INSIGNIFICANT | MINOR  | MODERATE | MAJOR  | SEVERE  |
|----------------|---------------|--------|----------|--------|---------|
| Almost Certain | Medium        | Medium | High     | High   | Extreme |
| Likely         | Medium        | Medium | Medium   | High   | Extreme |
| Possible       | Low           | Medium | Medium   | High   | High    |
| Unlikely       | Low           | Low    | Medium   | Medium | High    |
| Rare           | Low           | Low    | Low      | Medium | High    |