

# Alle Conference Media Table



**Assembly  
Instruction**

## Alle Conference Media Table

### *Subtle detailing*

Staffan Holm repurposed traditional carpentry techniques for the design of the solid-oak Alle Table, which features a structural beam on the underside recalling ancient Japanese temple architecture. In this and many other ways, the Alle Table is especially Hem: traditional modes of making reclaimed for modern manufacture; good looks and practicality given equal consideration; engineering and handwork combined; quality materials used liberally. Alle means “everyone” in German, and this table is a true reflection of the design principles we cherish. The Conference Media variation of the Alle Table comes with media ports and hidden compartments for neat storage and cable management, helping you work more efficiently.

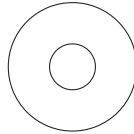
Parts



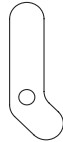
4 × Pins



8 × Screws



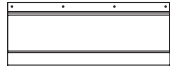
8 × Washers



1 × Locking hinge



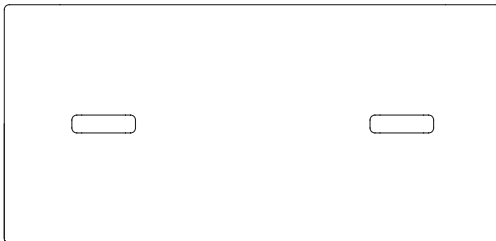
2 × Media port covers



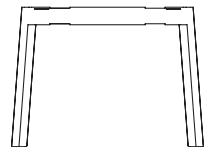
2 × Cable racks



2 × Cross beams



1 × Table top

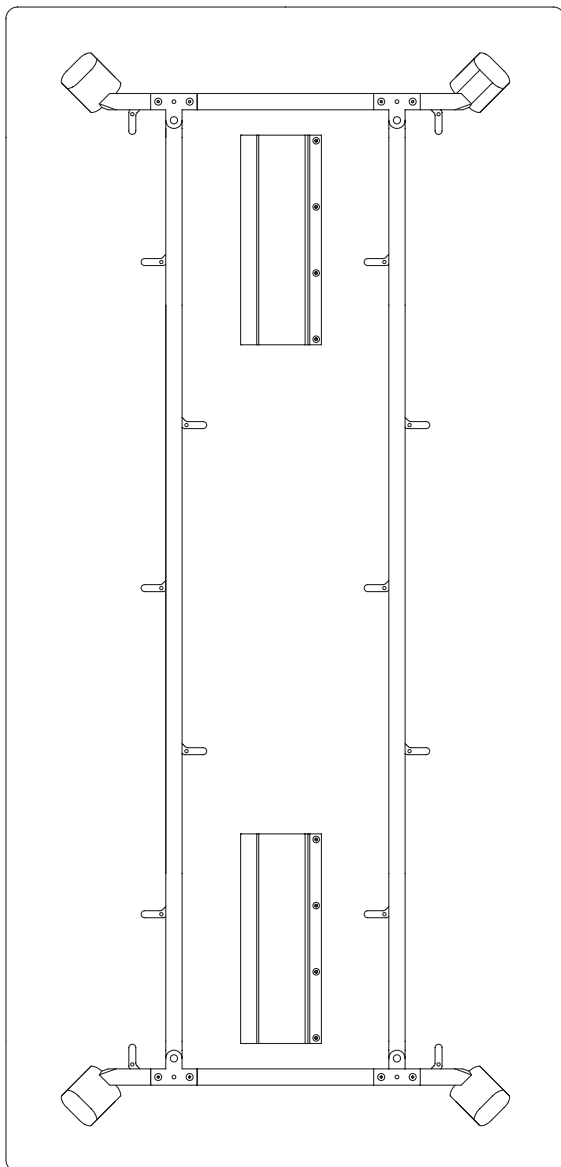


2 × Legs

## Product Introduction

When ready assembled, your table will look like this from underneath.

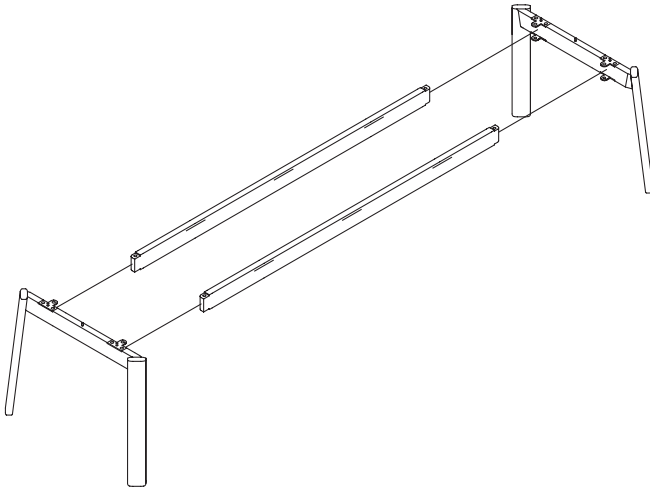
In the image below you can see where the locking hinges of the table top will sit, keep this in mind while assembling.



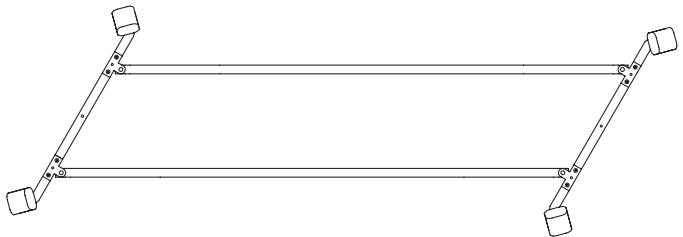
**Step 1**

Starting with the frame, join the cross beams with the legs as shown on the image below.

As shown on the picture to the left, there is two or three slots on each side of the cross beams. They need to be facing upwards and the same direction.

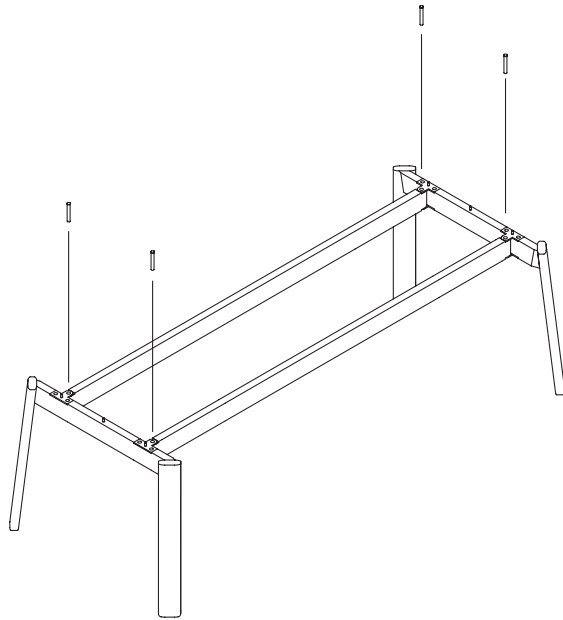
**Step 2**

For an easier assembly in step 3, scrow the whole frame to an angle as pictured below.



### Step 3

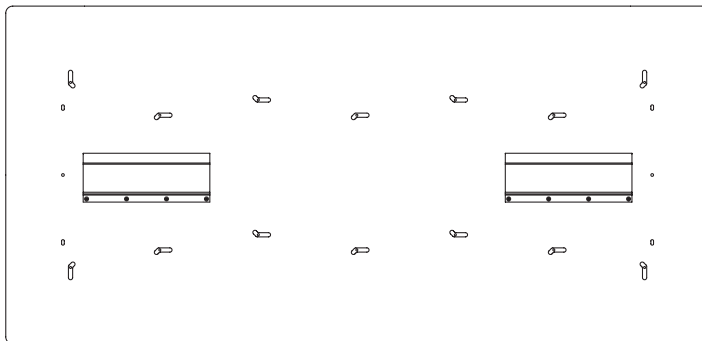
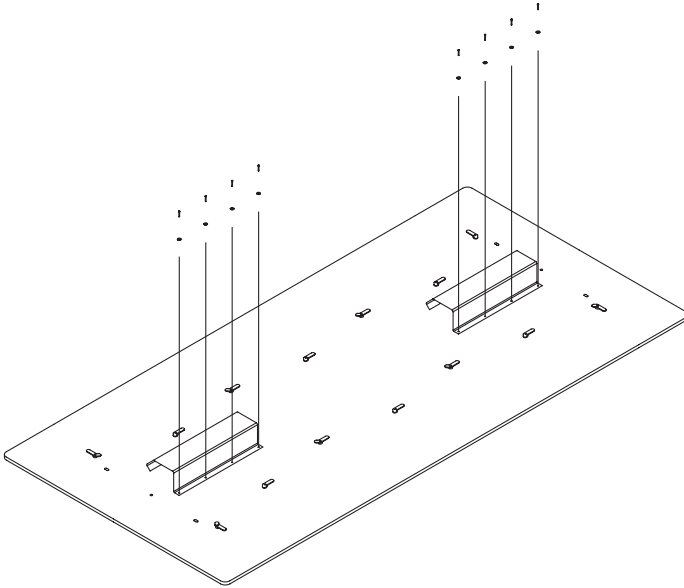
Once the cross beams sit in the legs correctly, secure their position with the four pins provided. Make sure that the top of the pin are flush with the metal plates they sit in. Then, straighten the frame as shown below in the illustration.



#### Step 4

Next, turn the table top upside down and place it on a soft surface. Attach the media ports onto the table top as in the image below, use the washers and screws provided.

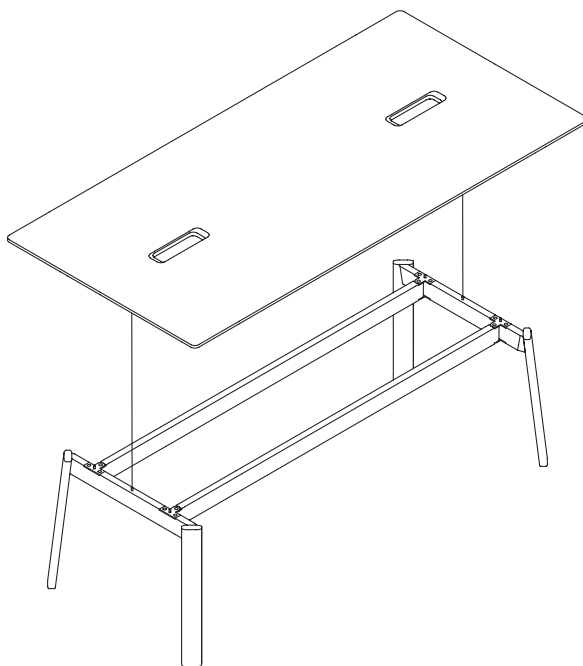
Then, make sure that the locking hinges are parallel to the edges of the table top. Use the second image below as a detailed reference.



**Step 5**

Carefully place the table top onto the leg construction.

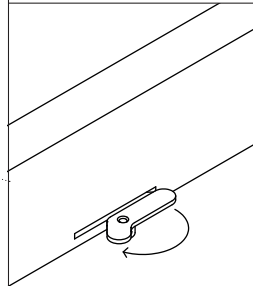
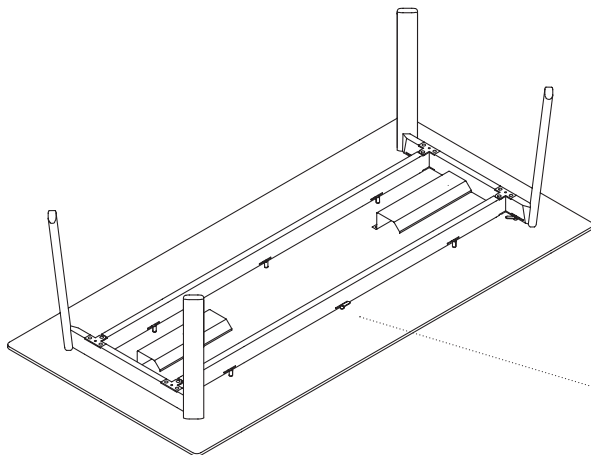
The pins sticking out of the leg construction should now sit inside the fitting holes in the table top.



**Step 6**

Carefully place the table top onto the leg construction.

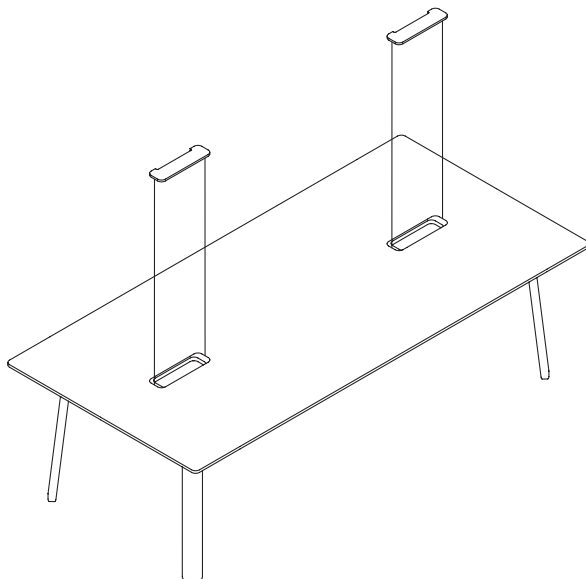
The pins sticking out of the leg construction should now sit inside the fitting holes in the table top.





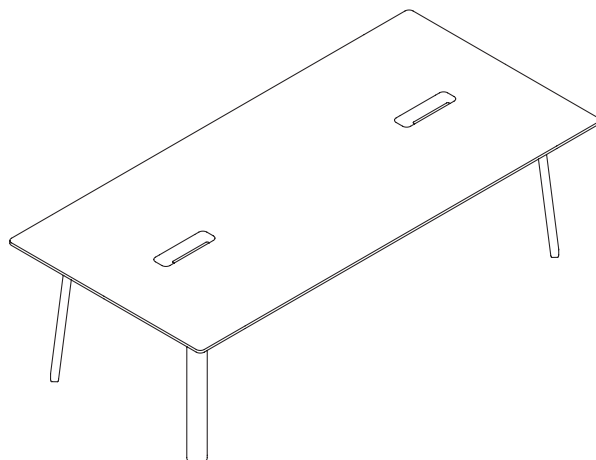
**Step 7**

Put the media port covers into place.



**Step 8**

Your Alle Media Conference Table is now ready assembled!







Should you have any problems assembling your product, contact us at [info@hem.com](mailto:info@hem.com). We're always happy to help!

# Hem